



OFFICE OF THE REGISTRAR
901 12th Avenue
P.O. Box 222000
Seattle, WA 98122-1090
(206) 220-8030; Fax: (206) 296-2443
email : registrar@seattleu.edu

Student ID: _____ Phone Number: _____ Email: _____

Current Name at SU: _____

Date of Birth: _____ Last _____ First _____ Middle _____
College: _____ Current Student [] Former student []
[] Update Date of Birth (picture ID with correct date of birth required)

Student Signature: _____ Date: _____

Addresses and phone numbers (mailing, local, home, email) as well as emergency contact information can be updated on SU Online.

[] Add/Change Preferred First Name: _____
Preferred names appear on your program evaluation.

[] Update Student Legal Name: _____
Last _____ First _____ Middle _____

A copy of one of the below documents must be provided for a Name Change:

- Passport • Court Order/ Decree
• Marriage License • Driver's License/ State ID Card *(requires Social Security card as a 2nd document)

Would you like your email address and SU Online username changed? [] Yes [] No

If yes, ITS will email you with updates. Personal Email (Non SU) _____

Current Students: Have you applied to graduate? [] Yes [] No

If yes, please indicate what name you would like on your diploma: _____

[] Gender Update: [] Male [] Female

[] Ethnicity/Race Update: _____

Are you receiving a scholarship based on your current ethnicity? [] Yes [] No

If yes, obtain Student Financial Services signature: _____ Date: _____

[] Correct SSN Information: _____

A copy of your Social Security card or W2 required. If sending Social Security Number with this form, please do not email. Mail or Fax only.

REGISTRAR'S OFFICE USE ONLY

- [] Historical [] CRM
[] Help Desk- Username Change [] SGRD

Processed By: _____ Date: _____