



OFFICE OF THE REGISTRAR
901 12th Avenue, HILB 220
P.O. Box 222000
Seattle, WA 98122-1090
(206) 220-8030; Fax: (206) 296-2443
email : registrar@seattleu.edu

Seattle U ID: Phone Number: Email:

Current Name at SU:

Date of Birth: Last First Middle
College: Current Student Former student
Update Date of Birth (picture ID with correct date of birth required)

Class Level: FR SO JR SR GR Post-Bacc Non-Matric

Student Signature: Date:

Addresses and phone numbers (mailing, local, home, email) as well as emergency contact information can be updated on SU Online.

Add/Change Preferred First Name:
Preferred names appear on your program evaluation.

Update Student Legal Name: Last First Middle

A copy of one of the below documents must be provided for a Name Change:

- Passport Court Order/ Decree
Marriage License Driver's License/ State ID Card *(requires Social Security card as a 2nd document)

Would you like your email address and SU Online username changed? Yes No
If yes, ITS will email you with updates. Personal e-mail (Non-SU)

Current Students: Have you applied to graduate? Yes No
If yes, please indicate what name you would like on your diploma:

Gender Update: Male Female

Ethnicity/Race Update:

Are you receiving a scholarship based on your current ethnicity? Yes No

If yes, obtain Student Financial Services signature: Date:

Correct SSN Information:

A copy of your Social Security card or W2 required. If sending Social Security Number with this form, please do not email. Mail or Fax only.

REGISTRAR'S OFFICE USE ONLY

- Historical Help Desk - Display Name Only
Help Desk- Username Change SGRD

Processed By: Date: