Digital Waivers

1. Go to https://urec.seattleu.edu/Account/Login?returnUrl=%2F and log in if you have an account. If you do not have one then click “Sign Up” at the bottom to create one.

2. Please fill out the registration information. Note: For user below the age of 18, parents must fill in the registration information. *Please fill out all of the relevant information*
   
   (Note: Member Information is optional and does not have to be filled out)
3. When you create your account you will get the screen below. Follow the directions on the screen to activate your account.

   ![Registration Successful](image1)

   - When you have successfully activated your account you will get the following screen.
4. Once you have activated your account log in with username and ID you will come to the page below. Click on “Outside User Groups”, which is circled in red.
   - You can also access this page by visiting: urec.seattleu.edu

5. Click “Register” for your appropriate group.
6. Users above the age of 18 will register themselves.

- Parents registering users below the age of 18 will need to **"ADD A NEW DEPENDENT"** for each minor they are registering. Parents will then register those dependents individually, following the next steps.
7. Read and Fill in boxes on Electronic Waiver. Click “Accept Now”
8. Fill in Emergency Contact information.
9. You will be taken to a shopping cart menu. Your cart total should always be $0.00. Complete Checkout by Clicking “Checkout”. We recommend that you keep ahold of the confirmation in some capacity.

- The primary e-mail on file will be sent a confirmation of your Order.