Using Orca Flex Parking

- Each Quarter, you will have up to 15 days for your Orca Flex Parking.
- It is highly recommended to order your Orca Flex parking permit before parking your car on campus. Vehicles parked on campus require a valid parking permit all hours all days. There is not a grace period to park and order the permit later in the day.
- If you do not use all 15 Days, the unused days do not carry over to the next quarter, and the unused days are not transferable to another customer.
- If you use all 15 days, you can purchase Pay-By-The-Day permits through iParq for a reduced employee rate.

Please go to iParq: https://seattleu.thepermitstore.com/

Enter the username and password you created for iParq.

#1: Click on Permits and Passes

#2: Click on Orca Flex Parking
#3: Click on the calendar

Current day will be highlighted yellow
#4: Click on the day you need to park and the date will be highlighted to a different color.

Once you have selected your date for parking, click on “done”
#5: Click on “Update Cart with Selected Dates”

Pre-Approved
Employee ORCA Flex Parking 15-Day Fall Quarter 2019
Fall Quarter 2019 is from September 25, 2019 to December 31, 2019.

1. Click on the calendar
2. Select the date(s)
3. Click on “Done”
4. Then select Update cart with selected date(s)
5. If date(s) are correct in your cart, proceed to checkout.

PERMIT VALID FROM 6AM-MIDNIGHT

Price: $ 0.00
Valid Dates: Sep 25, 2019 to Dec 31, 2019

Pre-Approved
Employee ORCA Flex Parking 15-Day Fall Quarter 2019
Fall Quarter 2019 is from September 25, 2019 to December 31, 2019.

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PERMIT VALID FROM 6AM-MIDNIGHT

Price: $ 0.00
Valid Dates: Sep 25, 2019 to Dec 31, 2019

#6: Click “Continue”

Shopping Cart

Permits

<table>
<thead>
<tr>
<th>Permits</th>
<th>QTY</th>
<th>Total Amount</th>
<th>Remove</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee ORCA Flex Parking 15-Day - Fall Quarter 2019</td>
<td>1</td>
<td>0.00</td>
<td></td>
</tr>
</tbody>
</table>

Important Permit Info
1) 10/30/2019
(No vehicles associated yet)

Permit Total: 1 $ 0.00

Grand Total: 1 $ 0.00

Add More Items Update Order Continue
#7: Select the registered vehicle you are driving in the drop-down menu, and click on “continue” on the lower right corner of the screen.

#8: No permit will be shipped as this is a virtual parking permit. Click on continue.

#9: Review the date and vehicle that will be parked on campus for that day:
#10: Scroll down and click on “I Agree” on the lower right corner of the screen
Your virtual Orca Flex Parking Permit is successfully processed when you see
“Thank you for your order!”

The Public Safety Business Office is happy to assist you and answer any questions!

Monday-Friday
8:30am-4:30pm
206-296-5992
parkingservices@seattleu.edu

Thank You!