

# SeattleU Staff Council Meeting Minutes

May 10<sup>th</sup>, 2023 | 1:00-3:00pm

**Location:** Remote using Zoom

**Present:** Kit Morse, Stephanie Lewis, Carly Darcher, Becky Rowe, Isa Galligar, Niall Quinn, Lindsey Jeske, Eli Christopher Voigt, Corey Belser, Rachel Olsen, Kim Thompson, Laura Reeve, Angie Jenkins, Laura Hauk-Vixie, Dario Ogaz, Andrea Ross, Gabe Solseng, Chuy Garcia, Valerie Fisher, Ashlee Day, Mike Mullen,

**Not Present:** All members were present

**Minutes:** Carly Darcher (Secretary/Treasurer) and Dario Ogaz

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## Welcome:

- Land acknowledgement (Kit)
- Group norms (SUSC members)
- Check-in (SUSC Members)

**SUSC Email report:** Stephanie Lewis provided a report on issues and themes SUSC has seen in recent emails to the council. Common topics/themes were:

- Lack of Communication on new hires, especially those who are impacted by those hires
  - need for transparency, wondering
- Staff roles not being filled, concerns about layoffs
- Staff Celebration
  - Change of date, was voted on and shared in April so why the change?
  - Facilities - many don't work on Fridays; folks using vacation; planned days out, etc.

## Reviewers for Staff Awards:

- Call for volunteers to review nominations
- Two new awards this year
- Call to nominate folks for these awards

## Staff Council Elections:

- Elections upcoming; more information coming soon
- Next council will audit/review campus areas to determine makeup of council positions
- Will seek input from the campus community
- Nominations will be open soon

**Reigniting Strategic Directions Update (RSD):** Chris Van Liew, Morgan Frost, Lindsey Jeske, and Eric Simpson presented

- Hiring Director for Decision Support
  - IR and IT merging of institutional data/IT needs
  - [Director for Decision Support \(csod.com\)](#)
- Update on where we are in implementing our Goals (Foundation; 1-5)
- Accomplishments
  - Launched the Employee Engagement Survey (G2)
  - Enhanced student support during winter break (G3)
  - Campus Climate Incident and Response Protocol (G4)

**Update on the Campus Wide Adoption of Slate:** Carly Darcher and Mallory Torgerson-Preuitt presented

- Slate is a tool being used by certain areas of campus (Admissions, SFS, some Advisors)
- Committee working on campus-wide adoption of using Slate
- Access will be determined by office/individual role
- CRM that will help us better understand and support students, manage processes, and track data
- Currently setting up Slate Instances and will continue through the summer
- Focusing on the academic services components so that we do not need to renew Pharos contract in Feb. 2024

**Update from Senior Leadership Liaison Jerron Lowe:**

- Request for Organizational Charts, especially given structural updates
  - In progress but not available yet
- Staff Appreciation Event Date Change
  - June 8th would have meant some staff couldn't participate in early release due to graduation celebrations in different colleges happening on June 9th
  - June 16th was decided so it could lead into long weekend of Juneteenth
  - Still have the issue of some folks not being able to participate (Facilities staff, for example)
- Vacant Positions
  - When someone leaves a position, university wants to examine that role and consider several factors. New roles are going through a review process. Position requests are reviewed every 2 weeks.
  - Only 3 have been Denied/Cancelled since Review Process implemented
  - When positions are left open/denied, how do we compensate the extra work taken on by folks in those areas?
- Layoffs are not being considered
- Shared Governance
  - What is SUSC vision for shared governance?
  - What is Senior Leadership's vision for shared governance?
  - CAS Model: <https://www.seattleu.edu/artsci/faculty-and-staff-resources/college-governance/>;  
<https://www.seattleu.edu/media/college-of-arts-and-sciences/faculty---staff-resources/documents/CAS-Bylaws-revised-2021.pdf>

**Next meeting is Wednesday, June 14th on Zoom:** <https://seattleu.zoom.us/j/96597543307>