



OFFICE OF THE REGISTRAR
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E-mail: registrar@seattleu.edu

- Print in Ink -

INSTRUCTIONS: Fill out completely, obtain signatures, and submit form to the Office of the Registrar. This completed form must be received before the schedule goes live for the course to appear on SU Online. Incomplete forms will be returned to the initiator.

TERM/YEAR OFFERED: Fall Year Winter Year Spring Year Summer Session Year 1st 4-week Year 2nd 4-week Year 8-week Year Intersession Year

COURSE INFORMATION: Prefix Number Section Credits Capacity (min/max)

Course Title

30 CHARACTERS MAXIMUM - BE SURE THE ABBREVIATION MAKES SENSE

Grading Option (check all that apply): LETTER GRADE CR/F N Grade (course ends after term ends)

Registration Restrictions Example: Junior/Senior standing only; Business majors only **NOTE: Prerequisites cannot be put on the section level.**

When Offered: Day(s) Times

Study Abroad outside the U.S.: Yes

Cross-listing: This course is cross-listed with Total Combined Course Capacity

INSTRUCTOR INFORMATION: Name Last First SU ID Number

Chair of Cross-Listed Department Signature Date

Chair Signature Date

SPECIFIC REQUIREMENTS (check all that apply):

Major/Minor

This course satisfies our department's program requirements (ex: American Literature or Historical Theology or HIST 333):

List requirement(s) fulfilled:

This course satisfies another department's program requirements (ex: American Literature or Historical Theology or HIST 333):

List requirement(s) fulfilled:

Previous offerings

This course has been offered before (specify terms)

Note: Per Policy 97-2, Special Topic courses may be offered a maximum of 3 times, after which they must be submitted as regular offerings.

REGISTRAR'S OFFICE USE ONLY
Course Type Code(s):
Processed by: Date: