



**CODE OF ETHICS  
FOR THE  
SEATTLE UNIVERSITY PRESIDENTIAL SEARCH COMMITTEE**

By my signature below, I pledge to adhere to the following:

- 1) As a member of the Presidential Search Committee, I accept my responsibility shared by my fellow Search Committee members to protect the integrity of Seattle University and all prospects, semi-final candidates and final candidates.
- 2) I acknowledge that the substance of the Search Committee's discussions and deliberations, including without limitation the identification of individual members of the Search Committee as having expressed particular opinions about specific prospects or candidates, or the general or specific opinions expressed by the Search Committee members, are not to be shared publicly.
- 3) I acknowledge that only the Co-Chairs of the Search Committee are authorized to speak to the news media or any other publication or media outlet, or to respond to any inquiries, on behalf of the Search Committee.
- 4) I certify that I am not a candidate for the position of president at Seattle University.
- 5) I agree to disclose promptly to the Search Committee any conflict of interest, or the appearance thereof, as a result of a relationship between me and any prospect or candidate, or for any other reason.
- 6) I acknowledge that information is a crucial component of the Search Committee's work. This work includes, without limitation, information developed and received about prospects, candidates and their employing institutions. I understand maintaining the confidentiality of this information is necessary to attract high quality finalists, to avoid putting their current positions in jeopardy, and to protect the integrity of such individuals as well as that of Seattle University and my fellow Search Committee members. Specifically, I will adhere to the following principles:
  - I will respect the **absolute confidentiality** of all prospects and candidates. I will not reveal the identity of, or any other information about, prospects and candidates before or after the Search Committee completes its work.
  - I understand that any public disclosure of information about a finalist must be expressly authorized by the Search Co-Chairs and the Search Consultant.

- I will be fair, accurate, honest and responsible in my management of information germane to the search.
  - I will guard against inaccuracies, carelessness, bias, and distortion made by either emphasis or omission of information.
  - I will strive to treat issues impartially and handle controversial subjects dispassionately.
  - I will give accurate and complete reports on candidates to the Search Committee Co-Chairs or their designee.
- 7) I will place the best interests of Seattle University ahead of all special and personal interests and I will use common sense and good judgement in applying ethical principles to this search process.
- 8) I will attend all meetings of the Search Committee and if I am unable to do so, I will contact the Co-Chairs or their designee in a timely manner.
- 9) I consider the letter and spirit of this Code of Ethics to be a matter of personal responsibility and that my failure to uphold this responsibility may lead to my removal from the Search Committee by the Co-Chairs.

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Signature

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Date

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Print Name