



PROVOST'S COUNCIL
Wednesday, October 28, 2020
9:00 – 11:00 a.m.
By Zoom

FACILITATOR: Shane P. Martin

ABSENT: Bob Dullea, Di Di Galligar, Alvin Sturdivant, Jeff Philpott (Stephanie Lewis attended in lieu)

<u>ITEM</u>	<u>LEAD/GUESTS</u>	<u>PURPOSE</u>	<u>TIME</u>
Reflection	Shane P. Martin	Information/Discussion	9:00 – 9:05 a.m.
Provost's Council Relaunch	Shane P. Martin	Information/Discussion	9:05 – 9:45 a.m.
ADVANCE Grant Update	Jodi O'Brien and Dave Lance	Information/Discussion	9:45 – 10:15 a.m.
Open Education Update	Sarah Watstein with guests Lydia Bello and Rochelle Lundy	Information/Discussion	10:15 – 10:45 a.m.
Announcements/Other Business		Information/Discussion	10:45 – 11:00 a.m.

The next scheduled meeting is Wednesday, November 18, 2020 from 9:00 to 11:00 a.m.

Reflection

Provost Martin thanked everyone for committing time to this newly reinstated council. He reflected on this powerful moment for our country and community as we countdown to an election like no other. He encouraged the council to be aware of how this range of issues affects our lives and how to support students, faculty and staff who may be struggling. Provost Martin asked the group to consider ways to affirm strong feelings about the election cycle and to encourage grace and respect for the range of views encapsulated in our democratic process.

Provost's Council Relaunch

Provost Martin presented the charge of the reinstated Provost's Council as it relates to two other Provost's Office teams – Provost's Office Leadership Team (POLT) and Academic Operations Team (AOT). He welcomes suggestions or contributions for the agenda each week, though the final agenda will be at his discretion. He recognizes that this group will require fine-tuning and welcomes feedback on structure and charge. Provost Martin framed this group as a monthly gathering of leaders in Academic Affairs or leaders who work closely with Academic Affairs.



The council divided into break-out rooms to discuss the question, “what are key questions that this group needs to consider this year?” He encouraged the groups to contemplate how this council relates to other councils and groups.

A few themes emerged from the breakout rooms including better integration of Student Development and Academic Affairs; strengthening and advancing student retention; planning for post-COVID-19; supporting and growing through diversity, equity, and inclusion work; developing a divisional organizational chart; tracking actions, timelines and follow-up from these meetings.

ADVANCE Grant Update

Provost Martin framed the conversation about the ADVANCE Grant as a reimagining of the professoriate and culture of Seattle U and higher education in general. Principal Investigator, Dr. Jodi O’Brien provided background on the beginnings of the ADVANCE grant, and reviewed proposed revisions to the faculty promotion guidelines. The revisions include changes in the Holistic Faculty Development Plan, adding student engagement as eligibility criteria, expansion of faculty activities evaluated for promotion to Professor, and utilizing external evaluators that more closely reflect the faculty member’s area of work.

The floor opened for questions and discussion. Provost Martin thanked Dr. O’Brien and the Holistic Faculty Formation working group for this important work.

Open Education Update

Provost Martin framed the conversation by giving background about faculty librarians who are working to address the high cost of textbooks and course materials. Dean Watstein provided context for academic libraries, the open resource environment, and the natural affinity to provide access to affordable resources, materials, and space, to promote research and scholarship. Dean Watstein introduced research librarian, Lydia Bello and scholarly communication officer, Rochelle Lundy who presented information about Open Education Initiative, which is a sustainable way to acquire resources, materials and tools that are free to share. They propose closing the Textbook Access and Affordability Task Force (est. 2018) in favor of creating the Open Education Task Force. This pivot would allow for alignment with ongoing initiatives and Strategic Directions. CDLI and ICTC would collaborate with faculty to investigate and utilize open resources.

The floor opened for questions and suggestions. Provost Martin thanked Ms. Lundy, Ms. Bello and Dean Watstein for their excellent presentation. Dean Watstein requested this be presented to the Academic Assembly.

Announcements/Other Business

SEATTLEU

Provost's Council Meeting
October 28, 2020

Provost's Council

Purpose:

The Provost's Council integrates the Academic Affairs division with cross-campus leadership to share information, advise on decision-making, provide mutual support and foster collaboration.

Structure and Schedule:

Meets monthly for two hours; typically the 4th Wednesday of each month from 9-11 a.m. The agenda is set by the Provost ahead of time, with suggestions and contributions from the membership. Meeting notes are kept and published.

Provost's Council

Membership:

- Shane P. Martin, Chair
- Joyce Allen
- Sarah Bee
- Nancy Carroll
- Annette Clark
- Terri Clark
- Michelle Clements
- Bob Dullea
- Bob Duniway
- Michelle Etchart
- Rick Fehrenbacher
- ShaneyFink
- Di Di Galligar
- Trish Henley
- Obed Kabanda
- Paulette Kidder
- Laura Knotte
- Kathleen La Voy
- Dave Lance
- Mark Markuly
- Natasha Martin
- Rose Murphy
- Melore Nielsen
- Kerry Francesca Nisco
- Jodi O'Brien
- Joe Orlando
- Joseph Phillips
- Jeff Philpott
- David Powers
- Joelle Pretty
- Michael Quinn
- Frank Shih
- Alvin Sturdivant
- Kristen Swanson
- Kirsten Thompson
- Jennifer Tilghman-Havens
- Christopher Van Liew
- Sarah Watstein
- James Willette

Provost Office Leadership Team

Purpose:

The Provost's Office Leadership Team (POLT) brings together key Provost Office-related leadership to provide proactive, higher-level strategic direction to the work of the Provost Office and Academic Affairs.

Structure and Schedule:

POLT meets monthly for two hours. Agendas are generated by the Provost and membership via OneNote. Guests may be invited. Meeting notes are not kept, but action items are recorded in OneNote.

Provost Office Leadership Team

Membership:

- Shane P. Martin, Chair
- Nancy Carroll
- Bob Dullea
- Bob Duniway
- Di Di Galligar
- Trish Henley
- Laura Knotte
- Kathleen La Voy
- Dave Lance
- Natasha Martin
- Melore Nielsen
- Joe Orlando
- Joelle Pretty

Academic Operations Team

Purpose:

The Academic Operations Team (AOT) provides day-to-day management of Academic Affairs and Provost Office operations.

Structure and Schedule:

AOT meets weekly for 90 minutes, except during weeks when there is a POLT meeting. There is no set time for the AOT meeting; it changes to accommodate the dynamic needs of the leadership. Agendas are generated by the membership via OneNote. Meeting notes are not kept, but action items are recorded in the OneNote.

Academic Operations Team

Membership:

- Bob Dullea, Chair
- Shane P. Martin, *ad hoc* member
- Joyce Allen
- Nancy Carroll
- Bob Duniway
- Di Di Galligar
- Trish Henley
- Laura Knotte
- Kathleen La Voy
- Dave Lance
- Joelle Pretty

Institutional Transformation through Participatory Action Research

- ***Technical Change*** – Revised Promotion Guidelines to Professor
 - Task Force and working group
 - Academic Assembly
 - Dean’s Council
 - Faculty Handbook Revision Committee
 - Board of Trustees
- ***Adaptive Change*** – Multi-level, multi-dimensional, collaborative
 - Faculty development and mentoring initiatives
 - Faculty administrators and evaluators workshops and training
 - University-wide participation
 - Synergistic collaboration with Office of Diversity and Inclusion and Center for Faculty Development

Proposed Revised Guidelines

- Significant changes in the revised guidelines
 - Addition of the Holistic Faculty Development Plan
 - Contributions to student engagement as eligibility criteria
 - Expansion of faculty activities evaluated for promotion to Professor
 - Change in external evaluators to reflect selected area of faculty work
- Ongoing collaboration with the Holistic Faculty Formation working group to create a Supplemental Information Document
 - Incorporates training and mentoring information

A system that enables multiple paths to promotion seems to allow for better mission alignment. Thus, the faculty member becomes a “decentered self”—pursuing their scholarship according to needs of the community and their passions as they are restored “to their inner domain of feeling, wanting and thinking” rather than simply centering their own “performance” judged by very narrow criteria (Lakomski & Evers, 2011).

Holistic Faculty Development Plan

On-going leadership development is needed, to equip Cabinet members, Deans and Chairs in their growth toward embodying a new way of leading and mentoring within a transformed vision of the university-- one that has the potency to influence the Jesuit network and the academy as a whole. A program for “**holistic formation**” can give leaders the opportunity to envision an ever-changeful university that is grounded in the Jesuit mission and values, yet flexible enough to meet the needs of a diverse faculty who can effectively meet the diverse needs of the university.

Next Steps

- Meeting with Dean's Council (November 2020)
- Open Forum with SU community (January 2021)
- Final revision submitted to Faculty Handbook Revision Committee no later than February 1, 2021
- Faculty handbook revisions considered by Board of Trustees at spring meeting for fall 2021 implementation

SEATTLEU

**Provost Council
Lemieux Library and
McGoldrick Learning Commons
Open Education Updates
October 28, 2020**

Presentation Outline

- Introductions
- Environmental Scan
- Current Proposal
- Conclusion and Over to You - Provost Council
Questions/Discussion

Environmental Scan

- General Landscape
 - Textbooks
 - Course Materials
 - Open Education
- Seattle University Landscape

Current Proposal → Open Education Task Force

- Pivot
- Purpose
- Composition
- Ongoing Initiatives Alignment
- Strategic Directions Alignment

Over to You - Provost Council

Questions/Discussion

- Do you have suggestions for encouraging a cultural shift toward open education at Seattle University?
- How might open education interact with and promote Seattle University's other priorities?
- What do you see as the most significant potential challenges to promoting open education at Seattle University?
- What role might faculty governance play in introducing and advancing open education to Seattle University?
- What role might student governance play in introducing and advancing open education to Seattle University?

For More Information

- Lydia Bello, Research Services Librarian
 - bellolydia@seattleu.edu
- Rochelle Lundy, Scholarly Communication Officer
 - lundyrochell@seattleu.edu

Additional Reading

- [Fixing the Broken Textbook Market](#), Cailyn Nagle and Kaitlyn Vitez, U.S. PIRG Education Fund
- [Open Education](#), Scholarly Publishing and Academic Resources Coalition (SPARC)