## SEATTLE UNIVERSITY | INSTRUCTIONAL DESIGN STUDIO

Canvas Guide: Uploading AACU Value Rubrics into a Canvas Course

Overview

The AACU Value Rubrics are provided with permission to SU faculty for use in Canvas courses. After downloading the rubrics, follow the instructions below to upload these rubrics into your Canvas course.
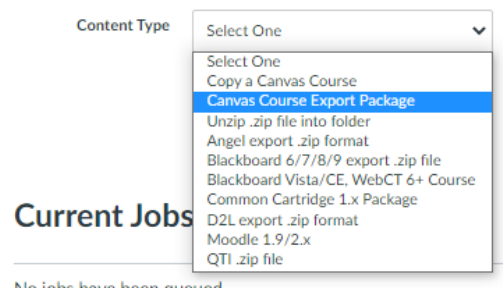
Upload Rubrics into Your Canvas Course

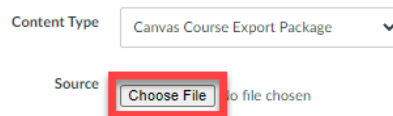From your Home page, click **Import Existing Content** from the right-hand side bar:
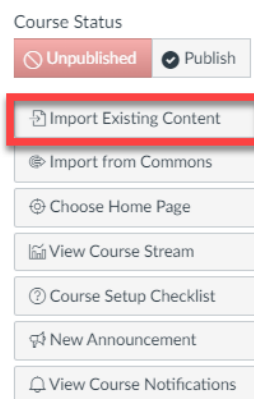
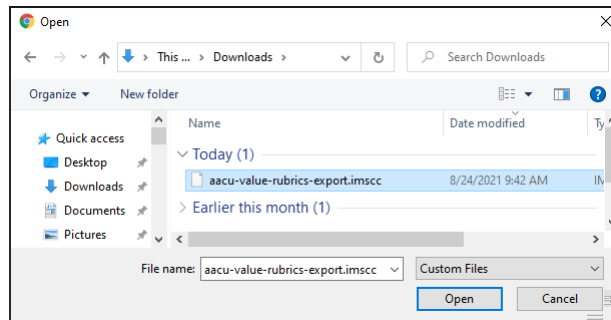Choose the **Canvas Course Export Package** option from the Content Type drop-down menu:

Locate the **Choose File** button to browse for your Canvas Course Export Package. A popup window will appear in your browser.

...continued on next page

Choose the **aacu-value-rubrics-export.imscc** file and click the **Open** button:

Click the box for **Select specific content** [1] and then click the **Import** button [2]:

After the file has uploaded, click the **Select Content** button:

Click the arrow next to Rubrics to expand the list. Then use the check boxes to select the rubrics you'd like to import [1], and then click the **Select Content** button [2]. The rubrics will be uploaded to your Canvas course.
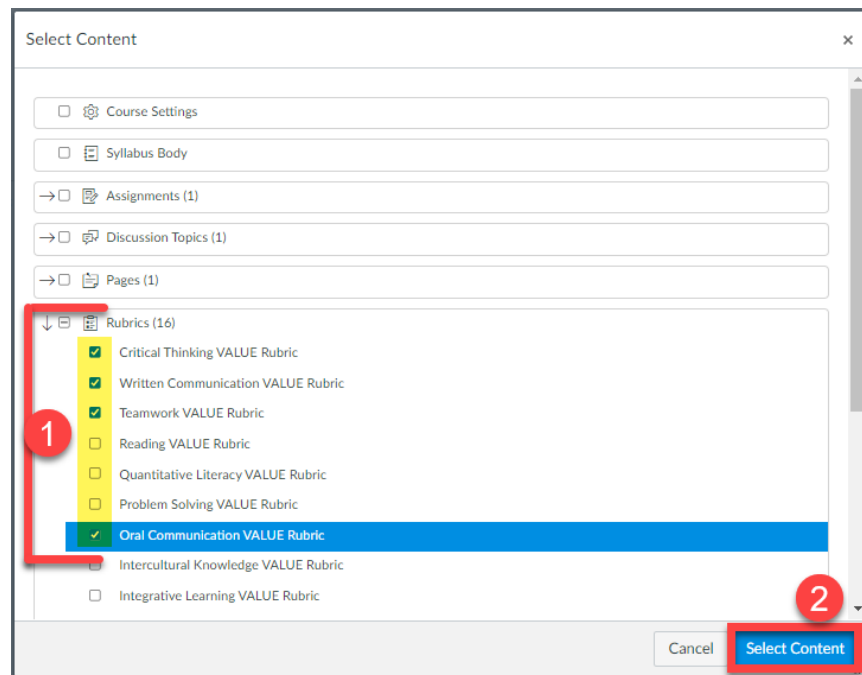
Use Rubrics in Your Canvas Course

Please see the **Grading with Rubrics** section in the Faculty Canvas Tutorials page in the Canvas Help Center website for information about using these rubrics in your Canvas course.