



## CONDITIONS OF AWARD and STUDENT RESPONSIBILITIES for FINANCIAL AID

**-- FOR INFORMATIONAL PURPOSES ONLY --  
STUDENTS MUST ACCEPT THESE CONDITIONS BY LOGGING ON TO MYSEATTLEU**

I understand, acknowledge, and agree that:

- Financial aid funds may be used only to pay educational expenses I incur as a student at Seattle University (SU).
- I am not eligible to receive federal financial aid if I owe a repayment on a federal grant or am in default on a federal loan. In addition, I may not receive state funding if I owe a repayment on a state or federal grant, or I am in default on a state or federal loan. My acceptance indicates that these conditions do not apply.
- To receive financial aid, I must make satisfactory progress toward my degree as explained in the University's Satisfactory Academic Progress (SAP) policy which is available on the Student Financial Services (SFS) website.
- I am responsible for repayment of all, or part of the financial aid disbursed to my student account or to me should I fail to begin attendance, cancel all or part of my enrollment or cease to be eligible for the aid I was awarded. The amount I will be required to repay will be calculated in accordance with applicable federal, state and/or institutional regulations and policies.
- If I am awarded aid, I must advise SFS of any change in my financial status and of any resources that become available to me during the period of my award. Changes in my financial status or additional resources may result in a revision of my financial aid award.
- If I am awarded institutional scholarships and grants, I am required to be enrolled full-time during the academic year, not including summer. I can receive institutional aid in equal amounts during the quarters in which I am enrolled. If I were to graduate early, I would only be eligible to receive the quarterly disbursement, which means that I cannot receive more than 1/3 of the total award in any given quarter.
- My financial aid will not be available to pay any required advance deposits such as my enrollment and housing deposits. I will pay for these personally.

- The types and amounts of financial aid that I receive may be adjusted based on my enrollment level, changes in the level of available funds and/or if there is a break in my enrollment other than summer quarter. I must notify SFS about any quarter in which I enroll for fewer credits than indicated on the Enrollment Status line of my award letter. I am responsible for unpaid charges that result when my aid is reduced based on my reduced enrollment, as well as for any late fees incurred.
- If my financial aid award includes a Sullivan Leadership Award, Fostering Scholar Award, SU ROTC funding, SU Bound/Costco Scholarship (beginning Fall 2024) or any other type of SU housing allowance, I am required to live on campus.
- If I am awarded any form of athletic aid, the award is contingent upon my full participation as a member of an intercollegiate athletic team at SU and meeting all eligibility requirements for receiving these funds.
- If I decline any of the financial aid offered it may not be possible to reinstate this aid at a future date.
- If funds are insufficient to meet the needs of all students who apply, SU and the State of Washington reserve the right, in accordance with applicable state and federal funding guidelines, to reduce, cancel or modify my awards.
- I will keep the University informed of my permanent and local mailing address through MySeattleU
- I am responsible for checking my SU e-mail account on a regular basis. I am responsible for prompt replies to requests for information or documents and my failure to meet this responsibility may result in a delay or cancellation of my financial aid.
- Before funds sent to SU in the form of a check that includes my name can be disbursed to me or my student account, I must sign the check at the SFS Office. I will be notified at my SU e-mail address if I need to come to the SFS office to endorse a check.
- My SU aid may be canceled by SFS if I am separated from the University (e.g. Disciplinary Suspension or Dismissal) through the integrity formation process, as detailed in the [Code of Student Conduct](#).
- WA College Grant/College Bound students eligible for SU Bound must maintain state eligibility to continue receiving SU Bound.
- If I am an undergraduate student, SU considers me to be enrolled:
  - full-time at 12 credits per quarter,
  - three-quarter time at 9 to 11 credits per quarter, and

- half-time at 6 to 8 credits per quarter.
- If I am a graduate student, SU considers me to be enrolled:
  - full-time at 6 credits per quarter, and
  - half-time at 3 credits per quarter.
  - Full-time for Doctoral Program in Education Leadership is defined in FT-PT

Student Status Policy 77-5.

Enrollment Status	Undergraduate Students	Graduate Students
Full-time	12 credits minimum 15 credits recommended	6 credits per quarter
Three-quarter-time	9 credits per quarter	4 or 5 credits per quarter
Half-time	6 credits per quarter	3 credits per quarter
Less Than Half-time	# of credits in which you enroll	# of credits for which you enroll

- If I am an incoming freshman, institutional gift aid is available to me for a maximum of four years (12 quarters, is not available during summer) and covers one degree with one major.
- If I am an undergraduate transfer student, institutional gift aid is available as follows:
  - admitted with more than 45 credits institutional gift aid guaranteed for up to three years (9 quarters)
  - admitted with fewer than 45 credits institutional gift aid guaranteed for up to 4 years (12 quarters)
- I must be enrolled full-time to receive institutional funds and other full-time aid. I acknowledge that "regular" full-time enrollment for undergraduate students is 15 credits per quarter that enables freshmen to graduate in four years (12 quarters), transfer sophomores to graduate in three years (nine quarters), transfer juniors to graduate in two years (six quarters) and transfer seniors to graduate in one year (three quarters).
- I acknowledge that "regular" full-time enrollment for graduate students varies by program.
- Generally, the level of your institutional gift aid at SU is guaranteed during this period of institutional gift aid eligibility as long as you maintain continuous enrollment and SAP.

- Seattle University gift aid (grants and scholarships) is funded in part by donor endowment or gifts therefore my Seattle University grants and/or scholarships may be replaced with named scholarships to reflect the funding source.

#### ADDITIONAL CONDITIONS FOR RECIPIENTS OF WASHINGTON STATE FUNDS

The State of Washington is offering you financial assistance to help support your educational expenses. Please visit <https://wsac.wa.gov/> to receive more information about financial aid, scholarships, work study, and student loans.

##### Washington State Aid – Conditions of Award

By accepting state financial aid, you agree to the conditions listed below. If you have questions or find that you cannot comply with these conditions, please contact your institution's financial aid office.

1. You must meet the requirements for Washington State residency.
2. You do not owe a repayment to any state grant or scholarship nor are you in default on a state student loan.
3. You must be enrolled in an eligible program and not be pursuing a degree in theology.
4. If you hold a bachelor's degree or the foreign equivalent, you are not eligible to receive state grant funds.
5. If you do not attend or if you withdraw from your classes, you may owe a repayment of all or part of any state funds you have received.
6. You must maintain the academic progress standards established by your institution to receive additional state aid.
7. There could be other circumstances that would require repayment or a reduction in your current award amounts.
8. You must meet all eligibility requirements for the state aid program(s) awarded.
9. The offer of this financial assistance is subject to, and conditioned upon, the availability of funds. Washington Student Achievement Council (WSAC) and the institution through which the grant, scholarship, or work study is awarded, reserve the right to withdraw, reduce, or modify the awards due to funding limitations or due to changes in circumstances which affect your eligibility for the program(s).

10. If I fail to cash my check containing state funds or pick up any remaining funds by the close of the academic year, the funds shall be returned to the program at WSAC and treated as funds declined by me.

You may choose to voluntarily make financial contributions to WSAC in recognition of the assistance that you received. All voluntary contributions will be used to provide financial assistance to other students. Please contact [finaid@wsac.wa.gov](mailto:finaid@wsac.wa.gov) for more information.

#### AUTHORIZATION

I authorize SU to apply institutional, private, federal and/or state financial aid to charges at SU including but not limited to tuition, matriculation fees, lab fees, parking permit, parking tickets, library fines, residence hall damages, room and board, including minor unpaid prior year charges unless I revoke this authority in writing as explained in the following paragraph.

I understand that I have the right to revoke the authorization above and have federal aid pay only tuition, fees, and on-campus room and board with the balance disbursed to me. Also, I may revoke authorization for Washington College Grant or other state funds to be applied to my student account. If I choose to limit the use of my student financial aid in this way, I am responsible for any resulting unpaid balance due to SU. I will notify SFS in writing at the beginning of each quarter I wish to limit application of aid to my student account.

If I am selected to receive an SU scholarship, I authorize SU to share information about me with the donors or their representatives. I will advise SFS if I choose not to be considered for a scholarship for which information is shared.

I understand that my financial aid awards are subject to these conditions and instructions, as well as those outlined on the SFS web pages and in the SU [Undergraduate or Graduate Catalog](#).