

Conditions of Award & Student Responsibilities

This document is for informational purposes only. Students must accept these conditions by logging onto mySeattleU

Eligibility Requirements

1. I am not eligible to receive federal financial aid if I owe repayment on a federal grant or am in default on a federal loan. In addition, I may not receive state funding if I owe repayment on a state or federal grant, or I am in default on a state or federal loan. My acceptance indicates that these conditions do not apply.
2. To receive financial aid, I must make satisfactory progress toward my degree as explained in the University's Satisfactory Academic Progress (SAP) policy which is available on the Student Financial Services (SFS) website.
3. If I am awarded institutional scholarships and grants, I am required to be enrolled full-time each term during the academic year, not including summer.
 - a) If I am an undergraduate student, SU considers me to be enrolled:
 - i. Full-time: at least 12+ credits per term (15 credits recommended)
 - ii. Three-quarters time: 9 credits per term
 - iii. Half-time: 6 credits per term
 - iv. Less than half-time: between 1-5 credits
 - b) If I am a graduate student, SU considers me to be enrolled:
 - i. Full-time: 6+ credits per term
 - ii. Three-quarters time: 4-5 credits per term
 - iii. Half-time: 3 credits per term
 - iv. Less than half-time: 1-2 credits per term
 - c) For the Doctoral Program in Education Leadership, full-time status is defined in FT-PT Student Status Policy 77-5.
4. I can receive institutional aid in equal amounts during the terms in which I am enrolled. If I were to graduate early, I would only be eligible to receive the term disbursement, which means that I cannot receive more than the prorated amount of the annual award in any given term.

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5. WA College Grant/College Bound students eligible for SU Bound must maintain state eligibility to continue receiving SU Bound.
6. Institutional gift aid at SU is guaranteed during the period of eligibility if you maintain continuous enrollment and the terms of the SAP policy; the gift aid guarantee applies to one degree with one major.
 - a) If I am an incoming first time in college student (includes students with Running Start or students with accepted college-level credits taken before high school graduation), I am eligible for institutional gift aid for a maximum of four years (12 quarters/8 semesters, not available during summer).
 - b) If I am an undergraduate transfer student, institutional gift aid is available as follows:
 - i. admitted with more than 45 credits institutional gift aid guaranteed for up to three years (9 quarters/6 semesters)
 - ii. admitted with fewer than 45 credits institutional gift aid guaranteed for up to 4 years (12 quarters/8 semesters)

Student Responsibilities

1. I am responsible for checking my SU e-mail account on a regular basis. I am responsible for prompt replies to requests for information or documents and my failure to meet this responsibility may result in a delay or cancellation of my financial aid.
2. If I am awarded aid, I must advise SFS of any change in my financial status and of any resources that become available to me during the period of my award. Changes in my financial status or additional resources may result in a revision of my financial aid.
3. I am responsible for repayment of all, or part of the financial aid disbursed to my student account or to me should I fail to begin attendance, cancel all or part of my enrollment, or cease to be eligible for the aid I was awarded. The amount I will be required to repay will be calculated in accordance with applicable federal, state and/or institutional regulations and policies.
4. I will keep the University informed of my permanent and local mailing address via my student portal or through the Registrar's office.

STUDENT FINANCIAL SERVICES Division of Enrollment Services

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www.seattleu.edu/sfs | Phone: 206-220-8020 | Fax: 206-296-5755

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5. I must notify SFS about any term in which I enroll for fewer credits than indicated on the Enrollment Status line of my financial aid offer letter. I am responsible for unpaid charges that result when my aid is reduced based on my reduced enrollment, as well as for any late fees incurred.

Student Acknowledgements

1. Financial aid funds may be used only to pay educational expenses I incur as a student at Seattle University (SU).
2. My financial aid will not be available to pay any required advance deposits such as my enrollment and housing deposits. I will pay for these personally.
3. The types and amounts of financial aid that I receive may be adjusted based on my enrollment level, changes in the level of available funds, and/or if there is a break in my enrollment other than during summer.
4. If my financial aid award includes a Sullivan Leadership Award, Fostering Scholar Award, SU ROTC funding, SU Bound/Costco Scholarship (beginning Fall 2024) or any other type of SU housing allowance, I am required to live in SU housing.
5. If I decline any of the financial aid offered, it may not be possible to reinstate this aid at a future date.
6. If funds are insufficient to meet the needs of all students who apply, SU and the State of Washington reserve the right, in accordance with applicable institutional, state, and federal funding guidelines, to reduce, cancel or modify my awards.
7. If I am awarded any form of athletic aid, the award is contingent upon my full participation as a member of an intercollegiate athletic team at SU and meeting all eligibility requirements for receiving these funds.
8. Before funds sent to SU in the form of a check that is made payable in my name can be disbursed to me or my student account, I must sign the check at the SFS office. I will be notified at my SU e-mail address if I need to come to the SFS office to endorse a check.

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9. I must be enrolled full-time to receive the full amount of institutional, state, and federal aid as listed on my financial aid offer letter. If I am not enrolled full-time, my awards may be adjusted or withdrawn.
 - a. I acknowledge that "regular" full-time enrollment for undergraduate students is 15 credits per term that enables first year students to graduate in four years, transfer sophomores to graduate in three years, transfer juniors to graduate in two years and transfer seniors to graduate in one year.
 - b. I acknowledge that full-time graduate financial aid eligibility is at least 6 credits per term and that my program may require me to enroll in more or less than 6 credits per term.
10. Seattle University gift aid (grants and scholarships) is funded in part by donor endowment or gifts; therefore, my Seattle University grants and/or scholarships may be replaced with named scholarships to reflect the funding source.
11. My SU aid may be canceled by SFS if I am separated from the University (e.g. Disciplinary Suspension or Dismissal) through the integrity formation process, as detailed in the [Code of Student Conduct](#).

Additional Conditions for Recipients of Washington State Funds

By accepting state financial aid, you agree to the conditions listed below. If you have questions or find that you cannot comply with these conditions, please contact your institution's financial aid office.

1. You must meet the requirements for Washington State residency.
2. You do not owe a repayment to any state grant or scholarship, nor are you in default on a state student loan.
3. You must be enrolled in an eligible program and not be pursuing a degree in theology.
4. If you hold a bachelor's degree or a foreign equivalent, you are not eligible to receive state grant funds.
5. If you do not attend or withdraw from your classes, you may owe a repayment of all or part of any state funds you have received.
6. You must maintain the academic progress standards established by your institution to receive additional state aid.

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7. There could be other circumstances that would require repayment or a reduction in your current award amounts.
8. You must meet all eligibility requirements for the state aid program(s) awarded.
9. The offer of this financial assistance is subject to, and conditioned upon, the availability of funds. Washington Student Achievement Council (WSAC) and the institution through which the grant, scholarship, or work study is awarded, reserve the right to withdraw, reduce, or modify the awards due to funding limitations or due to changes in circumstances which affect your eligibility for the program(s).
10. If I fail to cash my check containing state funds or pick up my remaining funds by the close of the academic year, the funds shall be returned to the program at WSAC and treated as funds declined by me.

The State of Washington is offering financial assistance to help support your educational expenses. Please visit <https://wsac.wa.gov/> to receive more information about financial aid, scholarships, work study, and student loans.

You may choose to voluntarily make financial contributions to WSAC in recognition of the assistance that you received. All voluntary contributions will be used to provide financial assistance to other students. Please contact finaid@wsac.wa.gov for more information.

Student Authorization

1. I authorize SU to apply institutional, private, federal and/or state financial aid to charges at SU including but not limited to tuition, matriculation fees, lab fees, parking permit, parking tickets, library fines, residence hall damages, room and board, including minor unpaid prior year charges unless I revoke this authority in writing as explained in the following paragraph.
2. I understand that I have the right to revoke the authorization above and have federal aid pay only tuition, fees, and on-campus room and board with the balance disbursed to me. Also, I may revoke authorization for Washington College Grant or other state funds to be applied to my student account. If I choose to limit the use of my student financial aid in this way, I am responsible for any resulting unpaid balance due to SU. I will notify SFS in writing at the beginning of each term that I wish to limit application of aid to my student account.
3. If I am selected to receive an SU scholarship, I authorize SU to share information about me with the donors or their representatives. I will advise SFS if I choose not to be considered for a scholarship for which information is shared.

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4. I understand that my financial aid awards are subject to these conditions and instructions, as well as those outlined on the SFS web pages and in the SU Undergraduate or Graduate Catalog.

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