

Job Type: Ministry

Job Title: Associate Minister of Outreach

Job Location: The Wesley Club

Number of Positions Open: 1

Salary Range: \$15/hour; 20 hrs/week

Job Description: Reports to: Executive Director/Campus Minister Hours: 20 hrs./week during school while school is in session (Late Sept – mid June) Compensation: \$15/hour

About the Wesley Club Wesley Club is a progressive, LGBTQ friendly campus ministry. We are devoted to creating an open and inclusive atmosphere where college-aged people can explore spirituality, engage justice, and journey together. Wesley's mission is partner with students as they develop a deeper sense of self in community, a closer relationship with God, and a more activated life of justice. As such, this campus ministry fosters critical thinking and spiritual exploration, in an open, accepting community. Wesley Foundation is an equal opportunity employer.

Duties and Responsibilities

- Outreach (6-8 hours per week)
 - o Coordinate formal and informal outreach events on UW's campus—to include (but not limited to) tabling events, rootbeer keggers, Activities Fair table, student-run fun events.
 - o Coordinator formal and informal outreach events on SPU's campus whenever possible—to include (but not limited to) tabling events, rootbeer keggers, ministries fair table, student-run fun events.
- Weekly Programming Leadership (4 hours per week)
 - o Set up, facilitate, and clean-up weekly Supper Churches—including (but not limited to) menu selection, cooking, room set-up, discussion group leadership, washing dishes.
 - o Most weeks this will be 4:30 to 8:30 pm on Tuesdays. Twice a quarter (for our more formal Vespers services) we start set up at 3:30.
- Staff Meeting (2 hours per week)
 - o Thursdays from 4 to 6 pm.
- Taking Leadership over Winter Quarter Talks (4-6 hours per week)
 - o Preparing and giving talks of your own
 - o Coordinating guest speakers of your choice
- General Support (2.5 hours per week)
 - o Assisting in tasks shared by all staff members—including (but not limited to) cookie baking, grocery shopping, cleaning of space, general admin.
 - o Meet once a month for check-in with Executive Director/Campus Minister
- Attend Special Events
- o Participate in Staff Retreat (September 16-18)
- o Participate in Fall Retreat (Oct. 19-21)
- o Participate in MLK Young Adult Justice Retreat (Jan. 18 - 21)
- o Participate in TEEN FEED service projects (held the 2nd Saturday of every even-numbered month.

Qualifications

- Applicants must hold a Bachelors degree or higher—some seminary education preferred.
- Experience in ministry and outreach a must.
- Ability to create and stay organized as they balance life, and a multifaceted time-demanding position.
- Ability to be give and receive caring and critical feedback as part of a team.
- Ability to create and maintain healthy boundaries
- An active faith life
- A commitment to full inclusion of all people
- A willingness to take risks
- Intellectual capacity and curiosity
- A willingness to collaborate with others
- A commitment to the intersection of faith and social justice

Language from Performance Review Process Wesley Club Staff are expected to be servant-leaders—people who lead through service, and serve through leadership. Staff should embody this servant-leadership in its five characteristics of Creativity, Collaboration, Nourishment, Flexibility, and Insistency. Creativity: Finding unique or previously unseen solutions to problems, working well with limited resources, and having an imagination for community, programs, and systems Collaboration: Working across differences, seeking to hear and be heard, delegating, equipping others, and relying on and showcasing the team’s constitutive excellence Nourishment: Embodying nonanxiety, compassion and empathy, balancing self-care and community-care, feeding and being fed Flexibility: Embodying patience, grace, and adaptability, responding to the unexpected, filling in for others, asking to be filled in for Insistency: Embodying diligence and confidence, persisting in thorough work, standing up for self and others, having a work ethic and voice that are both dependable and healthy.

How to Apply: How to Apply Send cover letter and resume to martin@wesleyuw.org Posted July 20, 2018. Open till filled.

Application Deadline: Open till filled

Contact Information: martin@wesleyuw.org wesleyuw.org