

Student Financial Services Information

2019 Summer in Seattle Program

Data Privacy

There are two types of required access that students may give to parents and/or other third parties. Proxy access never expires, and Authorized User access needs a password reset every 90 days.

Family Educational Rights and Privacy Act (FERPA) rule applies on the first day of the term when the student begins classes. For Fall 2019, that's Wednesday, **September 25th, 2019**.

Third Party Proxy Access

- ◆ Student sets up Proxy via SU Online from Students Menu
- ◆ Allows parent(s) to speak to SFS department about account status/balance, award letter, and required documentation
- ◆ Parent must provide student's SU ID number to confirm authorization for us to communicate
- ◆ Proxy authorization does not expire
- ◆ Parent Login: seattleu.edu/mysu/ —>
Third Party Proxy Access– Self Service Login

Authorized User Access

- ◆ Student sets up Authorized User via Student Account Center (TouchNet system)
- ◆ Allows parent(s) login access to view billing and payment information, setup payment plans, see tax documents, and get email notifications about billing invoicing
- ◆ Authorized user login name is their email address and the password must be reset every 90 days
- ◆ Parent Login: seattleu.edu —> Tuition & Aid
—> Authorized User Login (under quick links)

Bills & Payment

Billing invoices are generated on a monthly basis and students and authorized third parties will get email notifications when the invoice is available to view online. If there are changes to the account balance, students will also be emailed to review their account activity online.

Tuition Due Dates (same each year)

Summer Quarter— June 20th

Fall Quarter—September 20th

Winter Quarter—December 20th

Spring Quarter— March 20th

Pay Online

Student Account Center Payments can be made using an Electronic Check (ACH) with no fee or a Credit Card (2.85% processing fee applies).

Pay In-Person

Payments accepted at the Redhawk Service Center desk in the form of Personal Check, Money Order, Cashier's Check, Traveler's Check, and Debit Card only. No cash or credit card payments accepted.

Payment Plans

There are 3 types of interest-free payment plans that students and/or authorized users can enroll in via the Student Account Center online. Each plan has its own setup fee and allows for convenient automatic payment deductions on corresponding due dates.

Plan A (annual plan): Multiple Quarters With 3 Payments

- ⇒ \$50 non-refundable enrollment fee, per year (enroll once per year; applies to fall/winter/spring)
- ⇒ Balance (after financial aid) is split into 3 equal installment payments
- ⇒ Due dates on the 20th of the month

Plan B: 1 Quarter With 3 Payments

- ⇒ \$30 non-refundable enrollment fee, per quarter (enroll each quarter)
- ⇒ Balance (after financial aid) is split into 3 equal installment payments
- ⇒ Due dates on the 20th of the month

Plan C: 1 Quarter With Deferred Payment

- ⇒ \$30 non-refundable enrollment fee, per quarter (enroll each quarter)
- ⇒ Balance (after financial aid) is due in full on an extended due date later than standard due date
- ⇒ Due dates: Fall is October 20th, Winter is January 20th, & Spring is April 20th

Financial Aid

Students must ensure that they have completed all necessary checklist items in order for their financial aid to disburse the first week of each quarter. The checklist is located on SU Online —> Students Menu —> Financial Aid Self Service Portal.

Student Health Insurance

Students can complete the online Student Health Insurance Waiver by **October 2nd, 2019** via the SU Online link or directly at <https://jcbins.com/>. The health insurance fee is billed quarterly and each quarter has its own waiver period. Waivers completed for fall quarter remain active for the entire academic year.

Important Next Steps

- ◇ Student: Set up Proxy and Authorized User access for parents/third parties

<https://www.seattleu.edu/student-payment/third-party-access-to-information-in-your-educational-record/>

- ◇ Apply for additional funding if needed—Private Education Loans or Parent PLUS Loan

<https://www.seattleu.edu/financial-aid/loans/private-educational-loans/>

<https://www.seattleu.edu/financial-aid/loans/federal-parent-plus-loans/>

- ◇ Enroll in a payment plan in August once the first billing invoice has been generated
- ◇ Contact 529 plan provider to request payment (at least 2 weeks before fall due date 9/20/19)
- ◇ Student: Save your Refund account on Student Account Center for future refunds/credit balances
- ◇ **September 20th, 2019:** Fall balance due or payment plan is in place
- ◇ **September 25th, 2019:** Fall classes begin and FERPA is in effect

Questions? Email financialservices@seattleu.edu or call us at (206) 220-8020