

AUDITING COURSES

The Audit Option

Audit is a grading option chosen by a student wishing to enroll in a course for the content only, not for the credit. Auditors must choose this grading option by the last day to add/drop of the term. A grade of Y, which will not affect credits completed or the grade point average, will appear on the student's transcript for the audited course. Students who have registered to audit a course can not change their enrollment status to receive credit in that course during that quarter. Students who have audited a course can, however, register to take that course for credit in a later quarter.

The Auditor

The student who audits a course may participate in class discussion or activities at the discretion of the instructor. The taking of examinations is not required but may be permitted at the discretion of the instructor. It is the responsibility of the auditor to meet with the instructor at the beginning of the course to determine the level of participation permitted.

Courses Open to Auditors

Graduate courses are seldom open to the audit option, and this option is determined by the program director or dean of the school/college. Ordinarily, only undergraduate lecture courses may be audited. Permission to audit a specific section of a course must be given by the instructor and dean or dean's designee.

Undergraduate Registration and Tuition

In all cases, students who register for credit and who pay regular tuition will have priority in a course over those who wish to register on the audit basis. Registration must take place within the regularly scheduled registration time periods.

During the fall, winter and spring terms when flat rate tuition applies, an undergraduate student registered for at least twelve (12) graded credits may audit a course at no additional cost up to twenty (20) total credit hours. Those enrolled for fewer than twelve (12) graded credits (i.e. 1 –11) and more than twenty (20) (i.e. 21-plus) will be charged the regular audit fee per credit hour as published in the listing of tuition and fees for the given quarter of study.

Special Audit Programs

Alumni Audit

Alumni of Seattle University may audit most undergraduate lecture courses. A separate application form is necessary for the alumni audit and can be requested from the Alumni Office. Registrations are collected through the Alumni Office and associated fees contribute toward a scholarship fund. Courses taken through the Alumni Audit Program will be reflected on a Seattle University transcript.

Elderaudit

Persons age 60 and over may attend classes by paying a small fee and completing the Elderaudit application form in the Office of the Registrar. Graduate, laboratory, and specially arranged courses are not open for Elderaudit. There will be no record kept, no grade issued or credit awarded, and no transcript will be produced for students in this program.

School of Theology and Ministry Audit

Select graduate-level courses in the School of Theology and Ministry are available for audit by career ministers, retired community members, and other related professionals. Permission to audit is granted by the dean or dean's designee.

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