



# SEATTLE UNIVERSITY

OFFICE OF THE REGISTRAR  
901 12<sup>th</sup> Avenue, HILB 220  
P.O. Box 222000  
Seattle, WA 98122-1090  
(206) 220-8030; Fax: (206) 296-2443  
E-mail: registrar@seattleu.edu

## REQUEST TO ADD A MINOR

RMMN\_C

~ Print in Ink ~

### INSTRUCTIONS

- Obtain approvals in the sequence listed below and return completed form to the Office of the Registrar. Refer to *Policy 84-1*.
- The minor must be approved and on file in the Office of the Registrar no later than the following dates based on the quarter of your graduation: Fall: December 1; Winter: March 1; Spring: May 1; Summer: July 1.
- The Office of the Registrar will notify the student, the major and minor departments whether or not the request has been approved.

Seattle U ID: \_\_\_\_\_ Phone Number: ( \_\_\_\_\_ ) \_\_\_\_\_

Student Legal Name: \_\_\_\_\_ SU Email: \_\_\_\_\_@seattleu.edu  
Last First Middle Area Code

College or School of major: \_\_\_\_\_ Major or Program: \_\_\_\_\_

Class Level (check one):  FR  SO  JR  SR

Current Term/Year (Fill in year): Fall \_\_\_\_\_ Winter \_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_  
Year Year Year Year

► Student Signature \_\_\_\_\_ Date \_\_\_\_\_

TITLE OF MINOR as stated in the *Catalog* \_\_\_\_\_

### COURSES FOR THE MINOR

COURSE SUBJECT & NUMBER	COURSE TITLE	CREDITS	QUARTER TAKEN (IF CLASS IS NOT COMPLETED, INCLUDE QUARTER WHEN YOU PLAN TO TAKE IT)	GRADE
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**NOTE:** If any of the above courses do not fall within the specific Minor requirements listed in the *Catalog*, a completed *Petition for Exception to Policy* form must be attached in order for these courses to be considered for approval.

Date

Comments

► CHAIR OF MINOR DEPARTMENT \_\_\_\_\_

► STUDENT'S ADVISOR \_\_\_\_\_

REGISTRAR'S OFFICE USE ONLY
Processed by: _____
Date: _____