

AAPOR Phase I

Data Issues Addendum

College of Arts & Sciences

July 15, 2016

The following are data issues that were noted by particular departments within the College of Arts & Sciences, as well as some larger issues noted at the college level. All parties worked on their own components and with Institutional Research overall to arrive at solutions or understanding of the issues as much as possible. We attempted to be comprehensive in examining data issues, but this report likely does not represent all data discrepancies.

General Issues

- The “Contracted FTE” column *specifically for Part time instructors* in the “Faculty Profile” Tab of the “Faculty – Workload Profile” spreadsheet is highly inaccurate. This is because of the way it is calculated and may therefore be a problem across all schools and colleges. The denominator in that calculation is based on the standard reported workload on the “Faculty Categories” page. Thus, in the calculation, the denominator in our spreadsheet can range from 1 to 4. As a concrete example of the effect of this problem, a part time faculty who teaches one course could show up as a 1.0 FTE in that column. Use caution in interpreting this column.
- Any courses listed in “Dean – Arts & Sciences” were changed to reflect their department of origin.
- There are various data issues where programs were renamed. In some cases both the old and new names persisted and some data was associated with one name or the other (e.g. the staff data set for Liberal Studies and Interdisciplinary Studies). In other cases there are old names with no data (e.g. Center for Non-Profit & Social Enterprise). Fine Arts was split into two departments: a) Art and Art History and b) Performing Arts and Art Leadership. In the staff data set, some of their data is listed separately as separate departments, but the faculty FTE are aggregated into one grouping “Fine Arts AAH/PAAL”.
- In the staff data set, the “Part-Time Costumer” position does not have a person’s name associated with it because it is filled by rotating temporary staff hires.
- The student wage budgets in the staff data set require clarification. Student wage funding is high for English because they house the Writing Center, which makes extensive use of paid student writing tutors. The Dean’s office student wage funding is also high, because many of the student employees housed in departments across the college are funded directly through the Dean’s office rather than through the department in which they work.
- The Center for Non-Profit and Social Enterprise was a component of the Non-Profit Leadership Program, but has been inactive for several years.

Art & Art History

- Many of the Photography elective courses are offered at the Photographic Center Northwest, a partner organization. Since Photography majors sign up for these courses individually, under specific SU course numbers/names if they are required courses, or aggregated into ART or PHOT 291, 391 or 491 “Special Topics” courses, the numbers do not reflect standard classes taught by SU professors, so these courses should not be factored into the Course Section Size report.
- AAH department INTA.VART and INTA.PHTO majors are listed as part of PAAL, so these majors have not been counted in the AAH department
- Some tables have FINR, some AAH, some both (FacultyCourseSections lists faculty under AAH and FINR with different numbers of courses)
- Courses taught at our partner organization, the Photographic Center Northwest (PCNW) should not count towards faculty workload. These are all courses with faculty listed as Brendicke. Jennifer Brendicke is the Education Director at PCNW. She doesn’t work for SU. We have her name in there as a placeholder for all courses taught at PCNW.
- Course section Raw Data on Course Section Size Pivot Report converts course size “10-19” to “19-Oct.” When they split this category into 10-12, 13-19, could you alert them to the fact that they need to make sure this is a text cell so it doesn’t convert to “12-Oct”?

English

- In the CourseSectionSizeDept tab, row 78, ENGL 1000-level Class (NON-CORE) —with average class size of 13, 3 sections—**should not be counted in as part of English**. These are Basic English courses taught by the English Language Learning Center NOT by the English Department. It would be best if we could have those removed entirely from the ENGL department data as those courses have nothing to do with the department, its faculty OR its budget. NB: *please leave the “1000 Level Core” (63 sections)*—those *are* English Dept courses.
- The “**Average class size**” (column G of the CourseSectionSizeDept tab) for FILM STUDIES appears to have included 5 Internships/Independent Studies (FILM 4950 and 4960), which diminishes the average size by a lot. (These Internships/IS also should not appear in faculty workload—in the A&S Faculty Course Sections tab of the CAS Faculty Course Section excel file.)
- Thus, the “**Average class size**” for **ENGL 3000 Level Class** should be **16.4—not 15**. *If we break out Film courses from ENGL DEPT courses*, then the number of 3000 Level sections should be **25—not 44**. For **FILM 3000 Level**, the average class size should be **15.7**; # of sections should be **19**.
 - For the **4000 Level Class in ENGLISH**, the “Average class size” should be **16.7—not 11**. The number of sections should be **7—not 16**. For **FILM 4000 Level Class**, the “Average class size” should be **16**; the number of sections should be **12**.

Criminal Justice

- We have a number of courses that are internship, research assistantship, and thesis supervision courses that are not regularly enrolled courses. In undergrad program these are 400 level courses and in grad program they are 500 level courses--CRJS 4950, 5950, 4590, 4960, 4770, 4780, 4790, 4970, 4980, and 5990. I'm curious how these are factoring into our mean enrollment data and if there is a way (beyond me mentioning in narrative) to make sure the courses that are not regular courses are removed from the mean enrollment calculation on the Course Section Detail excel file. These courses would be best included in the "Other course section types".
- I want to make sure it is understood that we have courses which do not cost and are not associated with any work units facilitated by federal criminal justice agency partners from ATF (CRJS 4550-5550), FBI (CRJS 4580-5580), DEA (CRJS 4540-5540), US Marshals Service (CRJS 4530-5530) and through the SU School of Law (Forensics Practicum CRJS 4560-5560 and Trial Skills Practicum CRJS 4570-5570). These along with the CRJS 459, 499, and 599 are independent study/research/thesis courses and should not be calculated in means that reflect enrollment.

Environmental Studies

- Data looks incorrect here:

Environmental Studies	Undergraduate	FY11: 2010/2011	53 519	980	53%
		FY12: 2011/2012	70 783	1,110	71%
		FY13: 2012/2013	79 645	987	65%
		FY14: 2013/2014	79 989	1,630	61%
		FY15: 2014/2015	87 20	295	7%

International Studies/PLSC

- Data discrepancies: The first sheet is a roster for the 15Wq INST/PLSC 3650 course in Datatel. It shows 16 students in the cross-listed course. The second sheet is from SUDDs and it shows only 13 students in the course. (PDF Document: Course Discrepancy)
- CAS Summary Tables:

- AY14/15 INST Graduates: (34) seems high. I think it was closer to 25.
- Proportion of Departmental Credits Taken By Active Majors: INST Data for 2014-15 is missing.
- Course Section Size Department: Lists INST as running only 2 sections in AY1415. In fact, INST-housed faculty offered 11 sections in the major and 1 in UCOR. (Another 15 INST sections were offered by faculty not contracted in INST.)
- Faculty Course Sections:
 - I think some of the “scheduled capacities” are incorrect, but I can only be sure if I have the section designator and number. For example, Andolina line 479: Schedule capacity was 20 not 10. Zhang lines 2233 and 2234: Schedule capacity was 20 not 10. (I think.)
 - Blomquist: Of those sections that are for INST, I also don’t know if all of those sections are for INST 4950 internship. For those that are, schedule capacity is listed at 20, but he is paid for offering a *single* course divided over three quarters. The effective schedule capacity should be 6-7 per quarter.
- CAS Course Section Size Pivot Report
 - **AY1415: INST 4900** is listed as being offered once in AY1415 with an enrollment of 20. In fact it was offered twice. According to the data I have, one section enrolled 9 and the other 23, for a total of 32, or a per section average of 16.
 - **AY 2010-11 to AY 2013-14: INST 495 and 496.** In AY 2013-4, INST had a least a dozen student interns (INST 495) but only 5 are documented. Meanwhile 11 students are listed for INST 496; we did not have anywhere near 11 independent study courses in AY1515 or any recent year. My guess is that the missing INST 495 students are listed in 496 in AY 2013/4. **INST 388 and HIST 388.** INST 388 and HIST 388 are always cross-listed, and INST 388/HIST 388 is offered very year, but no sections of INST 388 appear for AY 1011 and 1213. For this reason, I’m not sure that the enrollment counts in these sections are accurate. **INST 320.** It is always cross-listed with PLSC 335, but PLSC 335 is not listed in this report. **INST 321.** It was offered in AY1011 and AY 1314 but is only listed in AY 1011. It is always cross listed with PLSC 364, but there is no listing of that course in this report. **INST 230 and INST 260.** These two courses are always cross-listed with PLSC 230 and PLSC 260, respectively. The number of INST 230 and INST 260 sections appear to be over-counted while their PLSC counterparts are undercounted. For AY1314, the number of *INST* 230 and 260 sections offered may be accurate, but *PLSC* 230 and 260 have no sections in AY1314, which is certainly an error.

Master of Sports Administration and Leadership

- Galen indicated that for 2014-15, he negotiated that FQ 5990/5890 (our colloquium options) would count towards 1 of his courses. However, 5990 did not run that quarter, so he only had 1 student present that fall. He was expecting more, but then a few students decided to wait until spring to present. I changed the name and SU ID from mine to his and highlighted that row just to point out where the change was made.

Philosophy

- By way of explanation, on the Workload Profile, I noted Ben Howe as .50 because in 14-15 he taught three MRC classes, three Philosophy classes, and one class cross-listed Philosophy and MRC. I had actually thought his contract was with MRC, but I'm not certain since I wasn't Chair last year. (We don't have APRs for him for 2014 or 2015.) In 2014-15 Nathan Colaner taught five courses for Albers and two for Philosophy, but it appears that Philosophy was still his home department since we have an APR for him for 2014. (His 2015 APR was filled out in Albers.) They are the only two about whom I was a bit uncertain, but that is in any case what I was thinking when I completed that portion of the document.

Political Science

- In terms of the CAS Summary Data: A) in the credits by major, I think our course sections are at least 60% majors, but perhaps this includes Core. However, before this year, our Core presence was slim. I would guess 60% to 70% majors. B) In terms of student registration, there were no courses in 2014-15 that were enrolled at 10. We may have had one at 14. Our honors seminar which was enrolled at 10 or so, was cancelled in 2014-15. C) And in terms of schedule capacity, we have no classes of under 14. D) Everything else looked like it was in the ballpark.
- PLSC 3901-03 taught by Dombrowski is missing from the Faculty Course Section Data.