ACADEMIC AFFAIRS OPERATIONS REVIEW
Analysis and Recommendations Committee (ARC)

Membership
The committee will have ten members. The nine voting members of the committee will be constituted as follows. Appointments will be made consistent with the sequence outlined below, such that later appointments can be made with an awareness of appointees at earlier stages, helping to better effect reasonable representation across the schools and colleges.

- Academic Assembly will select four tenured faculty members.
- The Provost, in consultation with the appropriate Deans, will select three tenured faculty members.
- The deans will select one dean.
- The members selected through the process above will select one non-administrative staff person from the division of academic affairs.

The committee will be co-chaired by an administrator or senior staff person appointed by the Provost. This person will serve in an ex officio non-voting capacity and, working with the other co-chair, will be responsible for managing logistics and process, including scheduling, agenda setting, outreach and follow up to schools/colleges as needed, and leading the development of the report from the committee. The members of the committee will select the co-chair to work with the ex officio position appointed by the Provost.

Charge
The Analysis and Recommendations Committee will be charged with the following.

1. Review and understand the data and reports produced this this process.
2. Work with schools and colleges to ensure such materials are complete and sufficiently consistent that comparisons are possible.
3. Offer recommendations to the Provost through a report that will be made available to the campus.

Staff assistance will be available to assist with data analysis and summarization. When the university is ready to proceed with the comprehensive portfolio review, it is likely that members of this committee will be asked how their work can inform such a process.

Committee Schedule/Time Estimate
The committee’s work will take place in a time frame such that the Provost will be able to report to the Board of Trustees in February 2017. The committee will need to meet at least once every two weeks for an hour, and more frequently/for longer periods during critical periods. Given the wealth of data and reports to be reviewed, committee members should expect to spend a significant amount of time outside of meetings reviewing materials. Depending on the committee’s progress, they may want to extend their work beyond February.
Membership
Faustino Cruz  Associate Dean and Associate Professor, School of Theology and Ministry
Heather Geiger  Special Assistant to the Interim Provost and Director of IT Finance
  Administrative Co-Chair; non-voting member
*Michael Huggins  Associate Professor, College of Nursing
  Faculty Co-Chair
John B. Kirkwood  Professor, School of Law
Gina Lopardo  Director, Education Abroad
*David Madsen  Associate Professor, College of Arts and Sciences
Deanna Sands  Dean and Professor, College of Education
*Frank Shih  Associate Professor, College of Science and Engineering
Laurie Stevahn  Professor, College of Education
*Susan Weihrich  Associate Professor, Albers School of Business and Economics

*Academic Assembly appointees