**SU flag**

**Transcriptionist Confidentiality Agreement**

**[Prior to submitting this form for review, complete all highlighted information below, remove this statement, and remove highlighting from the document. *This is a sample template only and may be modified by the researcher as applicable for the specific study.*]**

I have been contracted to transcribe collected data as part of a research study conducted by **Name of Investigator(s)**, **Investigator’s affiliation (Dept., etc.) with Seattle University** in Seattle, Washington.

**Confidentiality**

I agree to respect the confidentiality of all data, which I will not communicate, publish, or share in any form with any individual or organization other than the researcher named above.

**Accuracy and Completeness**

To the best of my ability, I will execute a complete and accurate transcription, not omitting or changing anything.

**Impartiality**

At no time will my personal opinions interfere with my task in transcribing the data.

Transcriptionist’s Printed Name Date

Transcriptionist’s Signature