

## DFWI Report Infographic Document

### DFWI Report Overview

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This is meant to provide a simple overview of each page of this report. Each section offers:

- *A simple overview of the goals of each page*
- *A list of interactable slicers, filters, and interactable points*
- *A reference to the manual for more information (if applicable)*

For more information and questions, please reach out to the InformSU team at [informsu@seattleu.edu](mailto:informsu@seattleu.edu).

### Power BI General Tools and Tips Key

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- **Reset:** Clear all the selections you have made in the report and go back to a clean slate
- **Bookmark:** Create a version of a page you can go back to anytime (Use a descriptive name!)
- **Full Screen:** Expand the view of the report to full screen for better visibility (found in the menu)
- **Eraser:** Clear your selections from a slicer (found in upper right-hand corner of slicer)
- **Pages:** The report page names displayed on the left of the report can be removed and accessed later

### Power BI Slicer Key

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- **Pull Down:** Brings down a list of options on click
- **Slider:** Adjust scanned values from both ends
- **Rollover:** Hover mouse over for more information
- **Button:** Click to activate / deactivate filter
- **Jump:** Click to follow to new page
- **Toggle:** Click to adjust filter
- **Interactable:** Click for action

### Page: Top Classes with High DFW

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This page allows users to apply slicers toward identifying classes and/or course sections with high proportions of D grades, F grades, Course Withdrawals (W), and/or Incomplete (I) grades. Information on classes (course academic level, course level, course section name, class size, faculty, instructional method) is displayed for each term as well as longitudinally. Class information is listed with an order from having the highest percentage of D, F, W, I grades to the lowest.

### Slicers

- Pulldown: Term Group | Academic Year | Course Academic Level | Offering School | Offering Department | UCOR Flag | Faculty Name | Class Size Group | Course Level | Course Name | Course Section Name | Instructional Method Group

### Data Visualizations

- Bar Graph - Vertical: % D, F, Withdrawn, Incomplete
  - % D | % F | % W | % I
- Spreadsheet: % D, F, Withdrawn, Incomplete Spreadsheet
  - Course Section ID | Course Section Name | Term | Faculty Name | Class Size | DFWI Count | % DFWI | % D | % F | % W | % I

### [Page: Glossary and Release Notes](#)

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This page displays report terms, definitions, and release version information. The Field pulldown allows users to search for specific terms.

### Slicers

- Pulldown: Field

### Data Visualizations

- Spreadsheet: Glossary
  - Field | Definition
- Spreadsheet: Release Notes
  - Date | Release Version | Upgrade Notes