

CATHOLIC THOUGHT AND CULTURE FACULTY DEVELOPMENT PROGRAM

2024-2025 Summer Faculty Research Fellowship Application Guidelines

Purpose: To support scholarly research by faculty in all disciplines on topics concerned with, or connected to, Catholic thought and culture.

Funding: Individual research projects are expected to culminate in the publication of a journal article or book; however, alternative project results will also be considered. The maximum amount of funding for individual faculty research projects is \$7,100. Collaborative projects with one other scholar are encouraged.

Eligibility: Full-time tenured, tenure-track, and continuing non-tenure-track faculty members with the following stipulations:

- Faculty members who hold endowed chairs are **ineligible** to apply for this award if they receive research funding as part of their chair.
- Faculty members who receive another Seattle University Faculty Fellowship in 2023 are **ineligible**, unless the fellowship is for an unfunded portion of a collaborative project.
- Faculty are not eligible to receive the same fellowship award two years in a row (ex. you cannot receive a Course Development fellowship in two consecutive years); and faculty cannot receive more than two ICTC fellowships (Course Development and Research combined) in a three-year period. Please contact the ICTC office for clarification if needed.

Specific Guidelines: Applications for research funding must include the following items:

1. Application Cover Sheet:

Available at: <https://www.seattleu.edu/ictc/faculty/fellowship-application-forms/>

2. Project Description: The description should be in at least 12-point font size with 1-inch margins and no more than 5 pages in length and should include the following information:

- a. The principal research question you will address.
- b. How the work contributes to the corpus of the Catholic Intellectual Tradition.
- c. The intended objectives of the project and significance to the applicant's discipline.
- d. The project's research methodology.
- e. Plan for the presentation of the project's results.
- f. A project timeline.
- g. Budget proposal and justification: Will you be requesting a summer salary or expense reimbursement? If you choose expense reimbursement, please provide an estimated list of expenses. Funding is permitted for items such as travel, supplies, books, other research materials, equipment other than a computer, and remuneration for administrative support, independent contractors, and summer salary for applicant.

3. Current Short Curriculum Vitae: Limit to three (3) pages.

4. Compliance Documentation: All projects involving human subjects, bio-hazardous materials, radiation, or the use of live vertebrate animals require approval by the appropriate compliance committee(s) before funds will be awarded. These documents must be submitted before July 1 of funding year. For information, go to the Institutional Review Board website at <http://www.seattleu.edu/irb/>.

Selection Criteria: Applications will be reviewed by a committee of peers from different schools in the university and judged on the following criteria:

- Applicant must describe how their proposal lifts up one or more aspects of the Catholic intellectual tradition. Applications that focus on recent areas of exploration by the ICTC are especially encouraged, such as immigration, migration and displacement; integral ecology and environmental justice; imagination and the arts; racial justice and inclusion; hope for the youth; and interreligious & interspiritual dialogue.
- Significance of the intended research objectives to the applicant's discipline(s), and that your research will contribute to discussion or advancement of Catholic thought and culture.
- Citations (2-3) of what you are reading about in regards to Catholic thought and culture.
- Likelihood that your research will have some impact on your teaching or service within Seattle University and deepen your own and others' understanding of the Catholic intellectual and cultural tradition. Acknowledgment of funding provided by ICTC is expected.
- Likelihood that the project will result in publication or other discipline-appropriate public presentation. List two publishers that you may consider contacting.
- Realistic project completion timeline.
- Clarity of the proposal for readers not in the applicant's discipline.
- **Please note:** Collaborative projects with one other scholar are encouraged and the assessment rubric is available upon request.

Fellowship Requirements: Successful applicants are expected to submit a mid-year research progress report prior to January 31, 2025, to share their research results in an ICTC public forum, and to turn in a 1-page final report prior to July 30, 2025, that outlines the status of the research project. Send reports to ICTC at ictc@seattleu.edu.

Application Submission and Evaluation Process: These application guidelines and associated materials are available at: <https://www.seattleu.edu/ictc/faculty/fellowship-application-forms/>. Please submit applications electronically to ictc@seattleu.edu. Due date for submission is **November 15, 2023**. Applications will be reviewed and evaluated by the members of the Catholic Thought and Culture Fellowship Review Committee. The announcement of awards will be made by February 15, 2024, for grants to be funded for the next fiscal year.

Funding Process: Once awarded, the faculty member will receive the research funding either by submitting receipts to the Office of the ICTC, LEML 659 or, in cases where all or part of the research grant is for salary remuneration, in payments as **supplemental summer salary** on the faculty member's July-August paycheck.

Funding Period: July 1, 2024 to August 31, 2025.

Questions? For support with developing a project proposal and budget, contact the Office of Research Services and Sponsored Projects at orssp@seattleu.edu or 296-2597. For other questions, contact Jeanette Rodriguez, PhD, ICTC Director, at 206-220-8271 or JRODRIGU@seattleu.edu.