Cisco Jabber Setup for iPhone  
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Jabber is a soft phone application that extends Seattle U phone service to your iPhone. The application provides the services below based on the user’s office phone number:

- receive calls made to your Seattle U phone number, including putting a call on hold
- make calls from your Seattle U phone number and display your number in Caller ID
- access your voicemail to listen to messages, delete messages, or change your voicemail greeting

While other functions may appear in Jabber menus, the Seattle U deployment is licensed and configured for the functions above for a single phone line only.

Installation Requirements

1. Apple iPhone model 5s, 6, 6 Plus, 6s, 6s Plus, 7, 7 Plus, 8, 8 Plus, X, Xs, Xs Max, XR and SE
2. An active account at the Apple App Store

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I. Installation of Software

   **Step 1:** On your iPhone go to the Apple App Store, Search for **Cisco Jabber App** and install it.

   **Step 2:** During the installation you may be prompted to allow Jabber to **Access your Contacts**. This is optional and not required for use with the Seattle U phone system. Access to Contacts integrates only the local contact list of your phone to Jabber and does not integrate the Seattle U directory into Jabber.

   **Step 3:** During the installation you may be prompted to allow Jabber to Send you **Notifications**. ITS recommends you Allow this setting. You can allow or deny access for individual notifications at any time in Settings.

   **Step 4:** After the installation has completed tap **Open**.

   **Step 5:** Read and **Accept** the notices and license terms.

   **Step 6:** If presented with screens explaining specific features swipe left to the final screen then tap **Get Started Now**.

   **Step 7:** When prompted to allow Jabber to Access the Microphone tap **OK**.

Proceed to the next section to configure Jabber with your login credentials.
II. Configuring & Signing-In to Jabber

**Step 1:** At the Cisco Jabber sign in screen, enter your Seattle U email address (xxxxx@seattleu.edu) and tap **Continue**.

**Step 2:** When prompted, enter your Seattle U password and click **Sign In** as shown below.

**Step 3:** If prompted to Update Credentials tap Update. The Voicemail setup screen appears as shown below.

**Step 4:** Enter your Seattle U *username* and *password* then tap **Apply**.

**Note:** On subsequent logins, the Cisco Jabber sign in screen will be populated with your Seattle U username. Simply enter your password and tap **Sign In**.
III. Using Jabber

Please review the Jabber User Guide for iPhone at the ITS softphones website.

IV. Signing Out

**Step 1:** Tap the **person/meeple icon** in the top-left corner of your screen then tap **Sign Out**.

![Image of a phone screen showing a contact list]

**Note:** Signing out is required to turn off Jabber completely and no longer accept or make calls.