Cisco Jabber Setup for Android
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Jabber is a soft phone application that extends Seattle U phone service to your Android mobile device. The application provides the services below based on the user’s office phone number:
• receive calls made to your Seattle U phone number, including putting a call on hold
• make calls from your Seattle U phone number and display your number in Caller ID
• access your voicemail to listen to messages, delete messages, or change your voicemail greeting

While other functions may appear in Jabber menus, the Seattle U deployment is licensed and configured for the functions above for a single phone line only.

Installation Requirements
1. An Android Mobile device
2. An active account at the Google Play Store

I. Installation of Software

**Step 1**: On your Android device go to the Play Store, Search for Cisco Jabber and install it.

**Step 2**: During the installation you will be prompted to by Jabber to allow it to Access your Contacts. Allowing this will integrate the local contact list of your phone to Jabber. This is optional and not required for use with the Seattle U phone system.

**Step 3**: During the installation you may be prompted to allow Jabber to send you Notifications. ITS recommends you allow this setting. You can allow or deny access for individual notifications at any time in Settings.

**Step 4**: After the installation has completed, tap Open.

**Step 5**: Read and Accept the notices and license terms.

**Step 6**: If presented with screens explaining specific features swipe left to the final screen then tap Get Started Now.

**Step 7**: Tap Allow to provide Jabber access to each feature needed to operate (such as microphone).
II. Configuring & Signing-In to Jabber

Step 1: At the Cisco Jabber sign in prompt, enter your Seattle U email address as xxxxx@seattleu.edu and tap Continue.

Step 2: When prompted, enter your SU password and click Sign In.

Note: On subsequent logins, the Cisco Jabber sign in screen will be populated with your Seattle U username. Simply enter your password and tap Sign In.

Step 3: Jabber may prompt you to update your Voicemail service credentials. To do so, click Settings on the prompt and enter your Seattle U username and password on the following screen and tap Apply.

Step 4: Lastly, Jabber may ask you if you want to sign in using biometric authentication via a fingerprint sensor. If so, tap Ok and place your fingerprint on your phones fingerprint sensor (often the home button on most phones). If not, click Cancel and this authentication step will not be required at subsequent logins.
III. Using Jabber

Please review the Jabber User Guide for Android at the ITS softphones website.

IV. Signing Out

**Step 1:** Tap the circle icon with your initials in the top left-hand corner of the screen.

**Step 2:** Tap Sign out, located below Settings and Accounts.

**Note:** Signing out is required to turn off Jabber completely and no longer accept or make calls.