



## Honored Retiree Policy

### Introduction:

Seattle University may award selected campus privileges to staff retirees who meet the specific requirements of this policy. The status of “honored” retiree recognizes staff employees who have retired or are retiring and who, in the sole judgment of the university;

- Performed their duties in an exemplary or outstanding manner;
- Exemplified the University’s mission, vision and values during their service.

In addition to recognizing outstanding service this policy is intended to encourage an on-going connection to the university.

### Definitions:

**1. Retiree:** Employee with 15 or more years of full-time service at age 55 or older who, in the sole judgment of the University, performed his/her duties in an exemplary or outstanding manner and who exemplified the University’s mission, vision and values during his or her service.

**2. Voluntary Separation:** Staff member voluntarily resigned for the purpose of retirement.

### 3. Privileges:

- Library access and borrowing privileges
- Eisiminger Fitness Center and Redhawk Center access:
  - No charge for retiree
- Staff bookstore discount
- Faculty / Staff rates for athletic events and fine arts performances
- University email account
- Standing invitation to participate in university events such as:
  - Fall Convocation
  - Mission Day
  - Faculty / Staff Christmas Reception
  - Faculty / Staff Appreciation Event
- Standing invitation to attend university educational events such as speakers, forums and workshops
- Campus card to facilitate these privileges



**Policy Statement:**

Retirees who voluntarily separate employment at Seattle University for the purpose of retirement will be considered for Honored Retiree privileges if they meet the criteria stipulated above. Consideration for Honored Retiree status will be based on nomination of the retiree's supervisor, concurrence of the Dean or Department Head, and then approval of the Provost or Executive Vice President. Nominations will also be submitted to the President for his consideration.

Campus privileges described in this policy are subject to periodic review and revision at the sole discretion of the University, including discontinuation of some or all of the privileges. The University may invoke, revoke, or modify an individual's honored retiree status or privileges at any time and for any reason.

Attachment: Honored Retiree Nomination Form