March 23, 2020

Dear Douglas Resident,

There have been a lot of unanticipated changes to our daily lives and routines that we are all having to adjust to very quickly. We know this is hard to manage and can be very stressful due to all the uncertainty. We appreciate your patience as the Douglas navigated through Seattle University’s recent decision to close its dormitories for the spring quarter. Upon learning about SU’s new plan, we needed to take a moment to understand the specifics of the university’s plan since SU operates on a different housing agreement term than the Douglas (academic year vs 12-month) so we could work to offer parity to the residents at the Douglas and to serve the needs of those looking to move home during the spring 2020 quarter.

After discussions with SU there is a bit of clarity around what you can expect at the Douglas as the year continues to unfold. We are happy to offer the following two options for spring quarter as the Douglas remains open to serve any student wishing or needing to remain with us on campus for the remainder of the lease term:

Option 1: Continue to live at the Douglas for the remainder of your lease term. Your monthly rent and any other applicable monthly fees will be charged as normal. The Douglas will continue to operate the building consistent with the guidelines provided by the CDC, the King County Public Health Department and the governor of the State of Washington to reduce the transmission of the virus.

Option 2: Move out for spring quarter while retaining your lease through August 31, 2020. We will waive your rent from April 1st through June 15th with normal rent charges resuming on June 16th through August 31st. To take advantage of this option, you will need to be out of your apartment by April 4th and return your keys to the Leasing Office to hold onto until you return in the summer. You will not need to remove your belongings from your apartment since you will still have a lease with the Douglas. If you have already left for spring break and do not plan on returning for the spring quarter, please notify the Leasing Office and mail your keys back to the office no later than April 15th.

For more information on this process, please visit www.thedouglasatseattleu.com/covid19.

We understand some of your initial inquiries about how the Douglas would respond to Seattle University’s actions may not have provided you with a satisfactory response and for that we apologize. This is an unprecedented time for all of us and, like you, we are operating with circumstances that continue to change from day to day.

Please let us know which option you prefer no later than Tuesday, March 31st.

If you have any questions, please do not hesitate to contact us by emailing info@thedouglasatseattleu.com.

The Douglas