Congratulations on your acceptance to Seattle University for graduate study! At this time, most of our Spring 2022 graduate classes will be in-person or hybrid following the state and local protocols. Decisions around instruction in individual courses beyond Spring will be determined in May before Summer and Fall registration but most instruction is expected to return to campus. Follow the campus COVID-19 response which is currently updated as needed.

Following the detailed steps below will help you complete the enrollment process:

**Step 1**

Taking these initial actions below is important to establish your Seattle University student status and privileges.

- **Respond** to the offer of admission on your application status page.
  - Log in with the same credentials you used to apply.

- **Activate** your Seattle University accounts and receive important information from the University.
  - The new password you created to access mySeattleU will be the same password used to access your Seattle U email. For a password re-set or assistance with your account, contact Seattle University’s Help Desk at (206) 296-5571 or helpdesk@seattleu.edu.
  - Your Seattle U email is the primary tool used by the University to officially communicate important information such as registration, deadlines, financial aid, new polices, and general announcements. Check your email frequently as you will receive important information and updates.

- **Familiarize** yourself with your mySeattleU account and Quicklinks.
  - Log in using your Seattle University ID and password created when setting up your credentials.
  - Update your address and phone number.
  - Search for classes…and much more.
Explore Redhawk Service Center for information about financial aid, student employment and student billing accounts.

- All eligible admitted students are encouraged to complete the FAFSA online application and search for external funding.

Submit confirmation deposit to secure your place in your academic program, if required. The deposit will be applied toward your first quarter tuition costs.

- Check to see if your program requires a deposit. Please check with your department regarding the due date and proper procedure. Campus directory

Step 2

The advising, orientation and registration processes will vary based on your academic program. New students should complete the following actions prior to registering:

- Contact your department and/or advisor for advising and orientation details. Some programs have a required orientation and/or an initial advising appointment before you register. Campus directory

- Register for courses through mySeattleU Student Planning any time after your assigned registration time.

  - After you confirm your acceptance, look for your registration appointment time in Student Planning. If registration for your first quarter has begun, up to two business days may be required for you to receive your registration time.

  - Some circumstances warrant a registration hold that is also accessible through Student Planning so you may act accordingly.

- View your bill and any financial aid on mySeattleU.

  - Invoices become available for view approximately one week after registration.

Step 3

Whether starting remotely or in-person, you are encouraged to learn more about Seattle University and the services available to you.

- Access the online new student orientation, once the invitation has been sent, from our online learning management system, Canvas.

  For International Students:

  a. Provide a copy of your admission letter for your visa interview if seeking a student visa. You can print a pdf copy from your admission status page under ‘Status Update’.

  b. Contact the English Language Learning Center (ELLC) if you have been admitted through
the English Language Cultural Bridge program or if you need support on specific English skill development.

c. Explore on-campus and off-campus housing options and tools.
d. Determine whether you need to purchase student health insurance.
e. Check-in with the International Student Center.
  ▪ Students attending on an F-1 visa must check-in with the International Student Center (ISC) staff. The staff are currently working remotely but, when we re-open, find the ISC located in the James C. Pigott Pavilion for Leadership, PAVL P160.
  ▪ All new international students are required to attend the ISC Welcome Workshop which is a virtual event currently.
  ▪ Contact the ISC for any immigration-related questions.

☐ Attend the New Graduate Student Welcome and program orientations. Additional information about these events will be sent directly to you.
  ○ Our Welcome event for new Spring students will be virtual but we anticipate a campus-based event for new students starting in Summer when you can tour our beautiful campus, meet other incoming students, and address last-minute logistical issues. Fall students may have the option of a virtual or campus-based Welcome event.

☐ Submit a digital photo for your Seattle University student I.D. or campus card. Pick up your card from Reprographic Services during operating hours if you are on campus. Watch for an email with photo guidelines and instructions to upload your I.D. photo.

☐ Sign up for Timely Warning Notification, a notification system that allows for mass dissemination of critical information via text and e-mail to all Seattle University students, faculty and staff.

☐ Learn about academic, student services and technology resources that support your success:
  • Student Support Center
  • Lemieux Library
  • Writing Center
  • Disability Services
  • Career Engagement
  • Counseling & Psychological Services
  • Graduate Student Council
  • Commuter Student Life
  • Off-Campus Housing Resources
  • Vi Hilbert Hall and The Douglas Apartments
  • University Recreation
  • Student Health Center
  • Redhawk Service Center
  • Seattle U Student Email
  • Campus Card
  • Information Technology Services
  • Technology Help Desk
  • Transportation & Parking Services
  • Public Safety
  • Veteran Resources
  • McGoldrick Collegium

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**Step 4**

You are almost done! These final actions will prepare you to successfully begin your first quarter of graduate study at Seattle University:

☐ Finalize tuition payment arrangements.
Purchase or rent course materials at Seattle U’s Campus Store online or at the University Services Building (first floor).

Reference your admission letter for any provisional documents and arrange to have them sent to Seattle University Graduate Admissions at the address below within your first term of enrollment.

- Registration for future quarters is contingent upon meeting the conditions of your admission.
- Current Seattle University students should contact Graduate Admissions when final degree posted transcripts are ready.

Congratulations and welcome to Seattle University!