Dear Fellow Redhawk:

It is my pleasure to welcome you to Seattle University and to your new academic year. Please take the opportunity to review this handbook as it contains important information highlighting campus resources devoted to your success.

As you plan your goals for this year, make sure you are taking full advantage of Seattle U’s rigorous academics, vibrant campus life, and opportunities to reflect and develop your spirit. Whether you are in the classroom or in the community, in student clubs or at athletic events, live up to SU’s Jesuit Catholic call to be more.

Connect with peers and mentors. Challenge yourself to move beyond your comfort zone. Create new experiences and integrate them into who you are becoming. Make meaningful commitments. Above all, allow your SU experience to transform you.

Best wishes for an extraordinary year,

Alvin Sturdivant, Ed.D.
Vice President, Student Development

Seattle University does not discriminate on the basis on race, color, religion, sex, national origin, age, disability, marital status, sexual or political orientation, or status as a Vietnam-era or special disabled veteran in the administration of any of its education or admission policies, scholarship and loan programs, athletics, and other school-administered policies and programs, or in its employment policies and practices. All University practices and procedures are administered in a manner consistent with Seattle University’s Catholic and Jesuit identity and character. Inquiries about the non-discrimination policy may be directed to the University’s EEO officer and Title IX coordinator, Loyola Hall 300, (206) 296-8515, or oie@seattleu.edu
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INTRODUCTION
This handbook references campus resources. For campus policies and the Code of Student Conduct please see https://www.seattleu.edu/deanofstudents/policies/. You are responsible for being informed about university policies, regulations and standards contained in the Handbook or referred to in these publications. The Handbook is prepared for publication by the Office of the Dean of Students.

EQUAL OPPORTUNITY, NON-DISCRIMINATION, AND HARRASMENT POLICY
Seattle University does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, marital status, sexual orientation, gender identity, political ideology or status as a Vietnam-era or special disabled veteran in the administration of any of its education policies, admission policies, scholarship and loan programs, athletics, and other school-administered policies and programs, or in its employment related policies and practices. For a complete list visit https://www.seattleu.edu/policies/nondiscrimination-policy/

All University policies, practices and procedures are administered in a manner consistent with Seattle University's Catholic and Jesuit identity and character. Inquiries relating to these policies may be referred to the University's Vice President for Human Resources and University Services. Consistent with the requirements of Title IX of the Education Amendments of 1972 and its implementing regulations, Seattle University has designated three individuals responsible for coordinating the University's Title IX compliance. Students or employees with concerns or complaints about discrimination or harassment in employment or an education program or activity may contact the following Title IX Coordinator:

Andrea Katahira
Assistant Vice President for Institutional Equity,
Chief EEO Officer, Title IX Coordinator, and ADA/504 Coordinator
Loyola 300
(206) 220-8515

Seattle University seeks to promote and maintain an environment free from harassment of any type. Sexual harassment can interfere with a student’s academic performance and emotional and physical wellbeing. Preventing and remedying sexual harassment at Seattle University is essential to ensuring a nondiscriminatory environment in which students can learn. A complete copy of the Policy and Complaint Procedure Relating to Sexual Harassment of Students by Students is available in the Office of the Vice President for Student Development.

If a student has a concern about harassment by another student or group of students, this should be reported to the Department of Public Safety, the Division of Student Development, or any of the Contact Persons listed below. If a student has a concern about harassment by a member of the faculty, staff or administration, or by anyone in an employment or teaching situation, this should be reported to Human Resources and is governed by the Seattle University Policy on Sexual Harassment.

Seattle University is committed to the individual rights of all members of its community of diverse students, faculty, and staff. We are called by our institution's Catholic heritage and Jesuit mission to engage in a fundamental dialogue of cultures and perspectives in the service of faith and the promotion of justice for all members of our community. We value and celebrate
a diverse educational community, united in the common goals of teaching and learning, educating for values, preparing for service, and fostering the holistic development of persons. By encouraging, nurturing, and protecting equal opportunity, we create an environment that sustains freedom of thought and academic excellence.

As a community, we are committed to respect persons and their differences, to foster the values of personal dignity, civility, and mutual respect, and to model and defend these values. As a campus, we support the individual’s right to be free of any threatening or demeaning situation or circumstance. We will not tolerate any form of bigotry, harassment, intimidation, threat or abuse, whether verbal or written, physical or psychological, direct or implied.

Policies are in place to ensure that students and employees can raise concerns with the confidence that the matter will be handled professionally and without fear of retaliation.

Andrea Herrera Katahira  
Assistant Vice President for Institutional Equity  
Chief EEO Officer, Title IX Coordinator, and ADA/504 Coordinator  
Loyola Hall 300  
(206) 220-8515  
katahira@seattleu.edu

Michelle Clements  
Vice President for Human Resources  
Rianna Building 200 (206) 296-5869  
clementsm@seattleu.edu

Dr. Alvin Sturdivant  
Vice President for Student Development  
Student Center 140 (206) 296-6066  
sturdial@seattleu.edu

Dr. James Willette  
Dean of Students  
Student Center 140 (206) 296-6060  
willettj@seattleu.edu

Individuals may also contact the Office for Civil Rights of the U.S. Department of Education.

ACADEMIC CALENDAR

To see the complete academic calendar please visit the Office of the Registrars website at http://www.seattleu.edu/registrar/Calendar.aspx
ABOUT SEATTLE UNIVERSITY

BACKGROUND
To learn about the history of Seattle University, please visit our website at https://www.seattleu.edu/about/

OVERVIEW
Founded in 1891, Seattle University is the Northwest’s largest and most diverse independent university, with a student population of 7,000. The 48 acre campus houses eight schools: Arts and Sciences, Science and Engineering, Nursing, Education, Theology and Ministry, Law, Business and Economics, and the Matteo Ricci College.

One of 28 Jesuit Catholic universities in the United States, Seattle University draws upon the Jesuit educational philosophy to develop critical thinkers and compassionate leaders. Seattle University focuses on students’ intellectual and spiritual development through a high-caliber faculty, small class sizes, challenging curriculum, and emphasis on education for justice. Accordingly, Seattle University alumni are high-achieving, highly-engaged leaders in their communities and their professions.

Located within steps of Seattle’s downtown core, Seattle University provides distinctive learning, service, and career opportunities for students. To balance the rigorous demands of the curriculum, students take advantage of the abundant cultural and recreational opportunities afforded by our location within a dynamic, global city and the natural wonders of the Pacific Northwest.

Seattle University is consistently listed among the top 10 best master’s-granting universities in the West by *U.S. News and World Report*.

MISSION
Seattle University is dedicated to educating the whole person, to professional formation, and to empowering leaders for a just and humane world.

VISION
We will be the premier independent university of the Northwest in academic quality, Jesuit Catholic inspiration, and service to society.

VALUES
Care - We put the good of students first.
Academic Excellence - We value excellence in learning with great teachers who are active scholars.
Diversity - We celebrate educational excellence achieved through diversity.
Faith - We treasure our Jesuit Catholic ethos and the enrichment from many faiths of our university community.
Justice - We foster a concern for justice and the competence to promote it.
Leadership - We seek to develop responsible leaders committed to the common good.
HOW WE EDUCATE

Excellent teaching, supported by high quality scholarship and personalized attention to student learning, ensures that intellectually challenging education is at the heart of our mission in undergraduate, graduate, and professional programs.

As a community of faculty and colleagues, in partnership with students, we seek a total educational experience encompassing the classroom, campus and community that develops competence, character, and leadership.

The Jesuit educational tradition promotes independent critical thinkers informed by the humanities, open to finding and serving God in all things, and challenged by the Jesuit priority of "the service of faith and the promotion of justice" to address issues of poverty, injustice, discrimination, violence, and the environment in knowledgeable, committed, and effective ways.

Inspired by the Catholic intellectual tradition, we encourage and assist all students to explore their relationship with humanity, nature, and God; we provide all members of the university community the means to deepen the understanding of their faith; and we identify ourselves as a university that welcomes and promotes free dialogue among persons of diverse religious and intellectual traditions.

The mission of Seattle University will thrive to the extent that all persons within the university engage one another as collaborative colleagues, that our boards guide us in informed and committed ways, that our friends and the wider public take pride in, support, and call upon the services of Seattle University, and that our alumni manifest the fulfillment of our mission in their lives and professions.

Seattle University is the most racially and culturally diverse, the most genuinely urban, and the largest multidisciplinary independent university of the Northwest. Utilizing these three assets for the education of our students and the service of society presents opportunities unique to Seattle University.

Seattle University -- Connecting the mind to what matters.

SEATTLE UNIVERSITY FIGHT SONG

Let's give a cheer for Seattle
Ol' Seattle U
Show them the fight of the Red & White
They will win for you
Fight, Fight, Fight
Over the foes we're victorious
And victory is our cheer
So let's give a cheer
For the whole gang is here
To cheer you Seattle U!
ACADEMIC RESOURCES AND INFORMATION

ACADEMIC ADVISEMENT

During their time at Seattle University, students have many forms of mentoring and guidance available to them. One service common to each student is advising support in his or her academic program. Through professional, faculty or peer academic advisors, each college, school, program, and department of the university offers help to individual students in the areas of educational planning, academic progression and course scheduling. Although methods and procedures concerning student advising vary somewhat by academic discipline, all academic departments provide academic advising as an essential student service.

The role of academic advisor is multifaceted, going beyond help with scheduling. New students are usually concerned most with questions about planning their schedules and registering for classes. Among the questions students frequently ask their advisors are:

- What is the purpose of gaining a broad exposure to liberal arts in addition to a specific major?
- How will academic decisions made in college affect my life and career goals?
- What requirements must I meet to graduate?
- How should I plan my course schedule to graduate on time?
- How do I change my major or class schedule?
- What prerequisites must I complete before taking certain classes?
- Which classes are only offered certain quarters of the year?
- Do I have to finish my Core requirements before I go on to my major classes?

The standard procedures for advising relevant to a particular discipline will be communicated to students at the time of their entry into Seattle University and their acceptance into a specified department or program.

BELLARMINE ADVISING CENTER

The Bellarmine Advising Center offers specialized and supplemental advising services to students. The Center is home to the Premajor Studies Program and the Fostering Scholars Program. Our advisors can help you:

- Explore all your academic options when you are undecided about a major.
- Find your best resources for assistance when you are struggling academically.
- Assess your personal strengths, interests and values as they relate to your choice of major, your overall education and your vocational path.

Please don’t hesitate to come by at any time for assistance. Our website is located at www.seattleu.edu/sas

Hours:
Monday to Friday 8:30 a.m. to 5:00 p.m.
OFFICE OF FELLOWSHIPS

The Office of Fellowships offers practical advice to Seattle University students and alumni as they apply for nationally-competitive, merit-based scholarships, such as the Fulbright and Truman programs. We offer the following services:

- Information on national scholarship and fellowships, including deadlines and program requirements
- Logistical guidance and support throughout the application process
- Faculty mentoring and consultation on application essays
- Assistance with writing project proposals and personal statements
- Practice interviews
- General academic and career planning

The Office of Fellowships is located in Loyola Hall 100. For more information, please visit our website at: www.seattleu.edu/fellowships

Hours (for appointments):
Monday to Friday 10:00am to 4:00pm

ENGLISH LANGUAGE AND CULTURE BRIDGE PROGRAM

The English Language and Culture Bridge Program (ELCB) provides a required set of courses in advanced academic reading, writing, speaking and grammar to non-native speakers of English whose entering English proficiency scores fall below Seattle University’s entrance requirements (IBTOEFL 92>, PBTOEFL 580>, or IELTS 7.0>). Newly admitted international Freshmen (track one) and Transfers and Graduate Students (track 2) are required to take the courses in their first quarter on campus if their English proficiency scores fall into the following ranges:

IBTOEFL 68 - 91
PBTOEFL 520 577
IELTS 6.0 – 6.5

More information is available on the ELCB website at: https://www.seattleu.edu/ellc/bridge/
Office Hours:
Monday to Friday 8:30 a.m. to 4:30 p.m.

Location/Contact:
LYNN 101
Lynn Building
206-296-6064
ELLC@seattleu.edu

DISABILITIES SERVICES

- Disabilities Services is committed to creating a community in which students with disabilities are able to participate fully in all aspects of university life. This is accomplished by providing accommodations, academic counseling, adaptive equipment, advocacy, and referrals for students with physical or mental health, learning, or other disabilities. Commonly provided services include:
  - extended time for exams
  - e-texts or books in alternative format
  - note takers
  - reduced course loads
  - adaptive/auxiliary aids
  - interpreters for deaf or hard of hearing students

Students need to participate in an intake interview and provide appropriate documentation of their disability to start services. Disabilities Services is located in Loyola Hall 100. More information about Disabilities Services can be viewed on our website at: Disabilities Services

Seattle University’s 504/ADA Policy can be found at SU’s section 504/ADA Policy

Hours:
Monday to Thursday 8:00 a.m. to 6:00
Friday 8:00 a.m. to 4:30 p.m.

LEMIEUX LIBRARY AND MCGOLDRICK LEARNING COMMONS

The staff of Lemieux Library and McGoldrick Learning Commons, opening fall 2010, welcomes students to an exciting new building with innovative technology and a range of academic services to support research, writing, and learning, all made available under the auspices of the innovative Learning Commons Partnership. An experienced and friendly information and research staff helps students locate and use information resources to support their academic work. Assistance is provided through a variety of convenient methods -- on-site, telephone, email, 24x7 chat services, and one-on-one assistance from librarians through the popular Research Consultation service. Students can strengthen study skills and receive subject-specific tutoring through the Learning Assistance Programs, develop critical thinking and writing strengths by working with consultants in The Writing Center, and receive problem-solving assistance from The Math Lab. These collateral academic support services are conveniently located on the second floor of the building. Please consult this Handbook for individual entries for each of these academic services.
The new six-floor facility houses a media production center, The Byte café, five distinctive reading rooms, numerous bookable group study rooms, and two computer labs. It provides seating for 975 in a variety of settings – private and collaborative group study rooms, open carrels, study tables, lounge seating, and collaborative computer workstations -- and offers 4,000 sq-ft of 24-hour study areas on two floors. Desktop computers provide access to the library catalog, a wealth of online digital information, and the Microsoft Office Suite. A secure wireless network is accessible from all public areas and a laptop and digital camera check-out service is provided.

The library houses a growing collection of materials in multiple formats including more than 300,000 printed book and periodical volumes, 1,800 current print periodical subscriptions, and access to over 50,000 electronic journals, 130 online databases, and 6,600 electronic books. Modest collections of rare books and university archival materials, multi-media, and microforms round out the on-site collections, which are accessible through the library’s online catalog. The University’s membership in the Orbis Cascade Alliance provides students with online borrowing privileges and on-site access to more than 28-million items in the collections of the other 35 Alliance libraries in Oregon and Washington. Membership in the Northwest Association of Private Colleges & Universities also extends onsite access to the collections of 30 private academic institutions in the region.

From the novice to the experienced library user, from first-year to graduate students, from the humanities to the sciences to the professional schools, every student can benefit from Lemieux Library & McGoldrick Learning Commons’ helpful staff, supportive services, varied facilities, rich technology, and growing collections.

For more information, consult the Library website at http://www.seattleu.edu/library/

**LEARNING ASSISTANCE PROGRAMS**

Learning Assistance Programs provide peer tutoring, facilitated study group learning opportunities in selected courses, and learning strategy development through scheduled workshops and individual consultations with a learning specialist for topics including:

- Time management and organizational coaching
- Effective learning and study strategies for a variety of courses
- Reading strategies development
- Review and exam-taking approaches
- Additional topics related to academic achievement

Learning Assistance Programs staff members also work to develop transferrable skills with all student employees, including tutors, study group facilitators and office assistants through ongoing training, regular professional development opportunities, self-reflection activities, and constructive feedback.

Visit our website at www.seattleu.edu/learning-assistance for listings of current learning strategy workshops and other information.

**Location:** Lemieux Library & McGoldrick Learning Commons – 2nd floor  
**Hours:** Monday through Friday - 9:00 a.m. to 5:00 p.m.
MATH LAB

The Math Lab is a service provided by the Mathematics Department to students in all first-year mathematics courses. A comfortable atmosphere is provided on the second floor of Lemieux Library for students to work on their mathematics problems and receive assistance from upper-division mathematics, science, and engineering majors who serve as Math Lab assistants.

Please visit our website: https://www.seattleu.edu/scieng/math/student-resources/math-lab/

**Hours:**
Mondays and Wednesdays, 9:15 a.m. to 5:00 p.m.
Tuesdays and Thursdays, 9:00 a.m. to 5:00 p.m.
Fridays 9:15 a.m. to 12:30 p.m.

Please visit the website https://www.seattleu.edu/scieng/math/student-resources/math-lab/for more precise quarterly schedules.

**Location/Contact:**
Second Floor, Lemieux Library
206-296-5930 (Mathematics Department)
206-296-2248 (Math Lab Director, Dr. Mark MacLean)
math@seattleu.edu
macleanm@seattleu.edu

WRITING CENTER

Staffed by carefully trained undergraduate writing consultants, the Seattle University Writing Center assists students at any stage of the writing process. Acting as friendly conversation partners, Writing Center consultants help students effectively engage assignments, develop thesis statements, organize and develop first drafts, and revise and edit later drafts.

Available free of charge to the campus community, writing consultants work diligently to help students realize their writing potential. By making good use of the Writing Center, students who struggle with writing can learn to write more easily and effectively, while students who already write well can learn to make their work more vital and graceful. Let us be your first readers. Drop by or call 296-6239 to schedule an appointment.

**Hours:**
Monday to Thursday 9:00 a.m. to 8:30 p.m.
Friday - 9:00 a.m. to 3:30 p.m.

**Location/Contact:**
Find us on the 2nd Floor of the Lemieux Library and McGoldrick Learning Commons
Find more about academic writing, our services, and our staff at www.seattleu.edu/writingcenter
ACADEMIC POLICIES

OFFICE OF THE REGISTRAR AND OPERATIONS

Location/Contact:
USVC 103
First Floor, University Services Building
Phone: 206-220-8030
Fax: 206-296-2443
Email: registrar@seattleu.edu
Web site: http://www.seattleu.edu/redhawk-axis/
Hours: Listed on our website

The Office of the Registrar and Operations serves you from matriculation through degree completion and beyond. Services provided to you, and on your behalf, include transcript order fulfillment, transfer credit evaluation and guidance, academic grade recording, academic policy maintenance and advising, degree and certificate program evaluation maintenance, registration appointment generation, enrollment verification request fulfillment and academic record protection. Below is additional information to assist you:

SUOnline: https://suonline.seattleu.edu You can access SUOnline to view most up-to-date information concerning registration, enrollment verification, course offerings, grades, student employment, class schedules, advisors, program evaluation, financial aid details, tuition statements and information changes.

Transcripts: You can obtain a copy of your unofficial transcript or request an official transcript on SUOnline. You can find these services under your Academic Interactions. Processing takes three business days and you can receive a maximum of 10 copies of your official transcript per quarter at no cost.

Academic Forms and Policies: http://www.seattleu.edu/redhawk-axis/ See the links in the middle of the page. The academic forms and policies represent official rules and regulations and processes pertaining to many aspects of academic life at Seattle University, including but not limited to admissions, enrollment, grades, conduct, and graduation. The policies on this site do not apply to the School of Law, nor do they represent all official Seattle University Policies.

CAMPUS RESOURCES AND INFORMATION

It is important that the Office of the Registrar has your current address. If your address changes you must update it on SUOnline (https://suonline.seattleu.edu/). All students will be required to verify their address prior to registration for each term.

BELLEVUE EASTSIDE EDUCATION CENTER (EEC)
The EEC open computer lab at Seattle University's Eastside Education Center in Bellevue is in the Conifer Building of the Bellefield Business Park. This facility is equipped with PC-compatible
computers and laser printers. This facility has access to the main campus central academic computer systems. Call 425-451-0200 for more information.

Monday - Thursday  3:00 p.m. to 10:00 p.m.
Friday - Sunday Closed

CAMPUS CARD
Your campus photo ID card is your library card, electronic door key, dining card, vending machine card, Connolly Center card, and campus debit account card. All Campus Card account options offer you cashless convenience as well as added security for your money. Your card is automatically validated as long as you are enrolled or employed at Seattle University and it can be immediately deactivated if it is lost or stolen. Students, faculty, and staff are photographed and issued Campus Cards in the office which is shared with the Help Desk (Engineering 302). Each summer a large-scale card-issuing event for new students attending in the Fall is conducted. Bring a photo ID, such as a driver's license or passport, and your seven-digit University Identification number when you come to have your picture taken. Visit the web site at https://www.seattleu.edu/its/campus-card/

How to obtain a Campus Card
• Visit the SUper Copy during business hours Monday-Friday, 8:00am-5:00pm.
• You will need valid photo ID (a current passport, state issued ID, unexpired drivers' license, or military ID). Other forms of ID may be accepted, call ahead to find out.
• Come prepared to take a photo. It only takes 15 seconds to print out your ID card, so you'll leave with your card that day!

Location/Contact:
Basement, Pavilion
206-296-CARD (2273)
campuscard@seattleu.edu

Hours:
Monday to Friday 8:00 a.m. to 5:00 p.m.

CAMPUS STORE
Products & Services
• Textbooks: new, used, rent, digital. Save up to 65% off of retail when renting
• SU Redhawks Shop – the best selection of Redhawks gifts and apparel anywhere
• SeattleU Tech Shop – academically priced hardware and software
• Office & School Supplies
• Candy, Snacks & Coke Products
• Cards, Gifts & Balloons
• AT&T Wireless Phones

Online Catalog
Shop our extensive on-line catalog of books, apparel, gifts, supplies, and electronics or for Campus Store information see our web page at www.seattleu.edu/campus-store

Book Buyback
Students can save up to 62% on the cost of textbooks by purchasing used books and selling those books back at the end of the term, contingent on the bookstore receiving faculty book orders for the next term. We buy back used textbooks at ½ the purchase price if we have received faculty orders.

**Return Policy**
Textbooks can be returned for a full refund 3 days from the date purchase. Cash register receipt required and books must be in new condition (shrink-wrap intact).

Merchandise and General Books may be returned for a full refund up to 30 calendar days from the date of purchase with cash register receipt. Software, study guides, and calculators are non-returnable.

**Payment**
We accept Visa, MasterCard, American Express, Discover, campus card, check, cash.

**Regular Hours:**
Monday to Thursday  8:30 a.m. to 6:00 p.m.
Friday            8:30 a.m. to 5:00 p.m.
Saturday          10:00 a.m. to 2:00 p.m.

**Location/Contact:**
First Floor, University Services Building  
206-296-5820 (main office)  
206-296-5821 (textbooks)  
206-296-2828 (fax)

**CASH MACHINES**
US Bank and BECU cash machines are located in the University Services Building and a US Bank cash machine is located in the Student Center. These machines will accept ATM cards from any financial institution on the Exchange Network or PLUS System.

**COMPUTERS AND COMPUTER LABS**
Students are encouraged to bring their own computers for use in their residence hall rooms. All student rooms are wired for computers and have wired and wireless Internet access. There are a number of computer labs on campus (see below). Also, there are numerous plug-ins for laptop use in the Student Center and wireless access is supported in most major building around campus.

Up-to-date lab hours and lab information is available on the web at https://www.seattleu.edu/its/computer-labs/ or by calling the Office of Information Technology Help Desk at 206-296-5571.

**Student Labs**
All locations include printing services
- Pigott 206
- Bellarmine and Campion Residence Halls
• Lemieux Library 2nd floor
• Computer kiosks on each Pigott floor (printing services are available in the 1st, 2nd and 3rd floor. Click here for open access printer locations)

PIGOTT COMPUTER LAB
The Pigott computer lab is in Pigott 206. The facility is equipped with PC computers, a scanner, and a laser printer.

Monday - Thursday 7:30 a.m. to 10:00 p.m.
Friday 7:30 a.m. to 5:00 p.m.
Saturday 10:00 a.m. to 5:00 p.m.
Sunday CLOSED

Virtual desktop connection instructions
A Virtual Desktop is exactly what it sounds like - a Seattle University computer workstation that can be accessed from anywhere with an internet connection and web browser. When you log into a computer lab workstation on campus, you're using the Virtual Desktop. Students, faculty, and staff can download a program called VMWare Horizon that lets them use their computer as though they were in a computer lab.

The link below will take you to the virtual desktop Image of the lab. Please use either Internet Explorer (for Windows) or Safari (for Macintosh) and use your regular Seattle University logon and password to access the system at the following URL.  https://desktop.seattleu.edu

Also, please make sure you have the latest Remote Desktop Client installed on your computer and that you are running the latest Java version. The links to installation software is: https://www.seattleu.edu/its/computer-labs/virtual-desktop/

CATHOLIC MASS IN CAMPUS CHAPELS
Sundays: 11:00am and 8:00pm in the Chapel of St. Ignatius, (no 8:00pm Mass during summer and breaks).

Monday – Friday: 12:30pm in the Chapel of St. Ignatius during the academic year.

The Mass schedule changes when classes are not in session. Worship times and locations for other faith traditions are available at Campus Ministry, 206-296-6075 and the Campus Ministry website at https://www.seattleu.edu/campus-ministry/. For more information on the Chapel, call the Chapel Information Line, 206-296-5587.

EMAIL
Network/Email accounts are available once you have accepted attendance to the University. Your SU account and password provides access to all services, including SU Online, Email, and Canvas. To activate your account, visit http://pwreset.seattleu.edu and click on ‘Forgot Password’ link to set your email password. Provide the requested information to create the password for your account. Email, SU Online, Canvas and other services can be accessed at the MySU portal, https://www.seattleu.edu/mysu/
Should you need assistance with your account, please contact the Help Desk at 206-296-5571 or email helpdesk@seattleu.edu

**Help Desk Hours**

Monday-Friday: 7AM to 5:30PM

**PIGOTT COMPUTER LAB**

The Pigott computer lab is in Pigott 206. The facility is equipped with PC computers, a scanner, and a laser printer.

Monday - Thursday 7:30 a.m. to 10:00 p.m.
Friday 7:30 a.m. to 5:00 p.m.
Saturday 10:00 a.m. to 5:00 p.m.
Sunday CLOSED

**Virtual desktop connection instructions**

A Virtual Desktop is exactly what it sounds like - a Seattle University computer workstation that can be accessed from anywhere with an internet connection and web browser. When you log into a computer lab workstation on campus, you’re using the Virtual Desktop. Students, faculty, and staff can download a program called VMWare Horizon that lets them use their computer as though they were in a computer lab.

The link below will take you to the virtual desktop Image of the lab. Please use either Internet Explorer (for Windows) or Safari (for Macintosh) and use your regular Seattle University logon and password to access the system at the following URL. https://desktop.seattleu.edu

Also, please make sure you have the latest Remote Desktop Client installed on your computer and that you are running the latest Java version. The links to installation software is: https://www.seattleu.edu/its/computer-labs/virtual-desktop/

**FOOD SERVICE—BON APPETIT**

Bon Appétit is widely regarded as the nation’s premier contract foodservice provider and is famous for serving locally sourced, fresh, healthy, and delicious food. Dishes are prepared from scratch, using the finest ingredients available. Organic and locally grown produce is used whenever possible. Special emphasis is placed on quality, variety, and value. Seattle University’s foodservice has received multiple awards and was recognized as best on the west coast by Princeton Review. All locations accept meal plan cards, cash, and credit. Bon Appétit’s Seattle University locations are as follows:

**Cherry Street Market**

Located on the second floor of the Student Center, the Cherry Street Market is the largest dining facility on campus. Choices include a made-to-order pasta station, an Asian wok and noodle bowl station, sushi station, street food, global comfort foods, delicatessen, grill, made-from-scratch soups, house-baked pastries, desserts, smoothies, Starbucks espresso, and an award-
winning salad bar.

**Monday - Friday**
Breakfast 7:00 a.m. to 10:30 a.m.
Continental breakfast 10:30 a.m. to 11:00 a.m.
Lunch 11:00 a.m. to 2:00 p.m. (full lunch service opens at 11:30 a.m.)
Dinner (Monday – Thursday) 4:30 p.m. to 7:30 p.m.
Dinner (Friday) 5:00 – 7:00 p.m.

**Saturday and Sunday**
Continental breakfast 8:00 a.m. to 10:30 a.m.
Brunch 10:30 a.m. to 2:00 p.m.
Dinner 5:00 p.m. to 7:00 p.m.

**Hawk’s Nest Bistro**
Located on the top floor of the Student Center, the Bistro is known for its comfortable atmosphere and magnificent view. Offerings include made to order personal pizzas, taqueria, pizza by the slice, salads, house-made desserts, made-from-scratch soups, espresso, smoothies, beverages, and house-made grab and go items.

**Monday -Thursday**
11:30 a.m. to 11:00 p.m.
**Friday**
11:30 a.m. to Midnight
**Saturday**
2:00 p.m. to Midnight
**Sunday**
2:00 p.m. to 11:00 p.m.

**The Sidebar**
Located in the Sullivan Law Center, the Sidebar offers hot entrees at lunch, hot sandwiches, made-from-scratch soups, grab-and-go sandwiches, salads, Stumptown espresso, pastries, desserts, and beverages.

**Monday - Thursday**
7:30 a.m. to 7:30 p.m.
**Friday**
7:30 a.m. to 2:00 p.m.
**Saturday and Sunday**
Closed

**The Bottom Line**
Located in the Pigott Atrium, the Bottom Line offers hot sandwiches, made-from-scratch soups, grab-and-go sandwiches, salads, Caffé Vita espresso, cold beverages, breakfast pastries and desserts.

Monday - Thursday 7:30 a.m. to 8:00 p.m.
Friday 7:30 a.m. to 2:00 p.m.
Saturday and Sunday Closed

**The Byte**
Located in the McGoldrick Learning Commons, the Byte features Stumptown espresso, teas hot soups, grab-and-go salads and sandwiches, cold beverages, and a focus on vegetarian and
vegan options.

Monday - Thursday 8:00 a.m. to 8:00 p.m.
Friday 8:00 a.m. to 2:00 p.m.
Saturday Closed
Sunday 3:00 pm to 8:00 pm

The Cave
Located in the basement of Campion Tower, the Cave is a convenience store offering hot entrees, made from scratch soups, snacks, groceries, beverages and sundry items.
Monday - Thursday 10:45 a.m. to 11:00 p.m.
Friday 10:45 a.m. to 11:00 p.m.
Saturday 2:00 p.m. to 11:00 p.m.
Sunday 2:00 p.m. to 11:00 p.m.

KINSEY GALLERY
The Kinsey Gallery offers a variety of art shows, including faculty, and student work. There is no admission charge to the gallery. For further information on current and up-coming exhibitions please contact the gallery director in the Fine Arts department.

Hours:
Monday to Friday 10:00 a.m. to 12:00 p.m., 1:00 p.m. to 4:00 p.m.

Location/Contact:
Admission and Alumni Building
206-296-5360 (Gallery Director)

PRINTING AND MAILING - SUPERCOPY
We’re here to help!

Print | Copy. We offer full-service printing and copying to help you succeed in your many school projects or extracurricular activities. Here are some of our popular products:

- **Research Papers/Reports**: Present your hard work and earn the attention it deserves with our high quality color printing and professional binding.
- **Business Cards**: Make a good first impression with professionally printed business cards.
- **Resumes**: Stand out from the crowd when you print your resumes on our assortment of quality paper.
- **Posters**: Whether presenting your research project or wanting a life-sized poster of your friend, we can do that for you!
- **Flyers, Invitations & Programs**: Organizing an event? Get the word out and make it memorable with our wide selection of specialty paper and quality printing.
✦ **Design:** Speak with our in-house digital design artist to help you achieve that professional look.

Go online for details on how to submit a job request. You can also email your files, supercopy@seattleu.edu, or come by with a flash (USB) drive.

✦ **Mailing | Shipping.** Visit us for your mailing needs. Return textbooks and online orders and drop off packages with pre-paid label from UPS, FedEx, and USPS.

✦ **Stamps:** YES! We sell stamps.

✦ **Packages:** Need to send a birthday gift? Sold your book online? We have boxes, padded envelopes, and stuffers to help you send those packages safely and on time. You can use our packaging tape, too.

✦ **UPS:** Moving out? Let us help you transport those big boxes to your new adventure.

A processing fee is applied to these services.

**Course Packs.** Get ready for school and get your course packs here! Please be sure to check with your instructor as these treasures can be found in other locations. Go online for current available packs.

**Scan | Fax | More.** Turn your important documents or photos into digital files with our scanning services. Incoming and outgoing faxing is also available. Print stickers, make custom stationary and notepads, and more.

We accept cash, check, Visa/MasterCard, and SU Campus Card. For more information go to www.seattleu.edu/supercopy.

**Regular Hours**:
Monday to Friday 8 a.m. to 5 p.m.
Closed Weekends
*Extended hours at the start of each quarter. Holiday closures occur throughout the year.*

**Location + Contact:**
PAVL 010
Courtyard Level, Student Center Pavilion
206-296-6117
supercopy@seattleu.edu
www.seattleu.edu/supercopy

SU MANAGED PRINT SERVICES – STUDENT PRINTING

Seattle University has a campus-wide printing system. When you click “print” on your document and sent it to the SU print queue, you may go to any public machine on campus, swipe your card and your document will be printed there.

OVERVIEW
Seattle University students have access to printing, scanning and copying via SU managed printers. You will need to log into the machine that you want to use with your Campus Card or SU username and password. Managed Print Services devices have a Help feature which allows users to see step-by-step instructions. You can also access the Seattle University Printing Guide for additional instructions.

COSTS
It costs 5.5 cents to print one black and white page, and 11.25 cents to print a page in color. Document scanning is free and does not require print credit.

PRINT BALANCE
Students are automatically granted a print balance of $6.88 (125 pages) at the beginning of each quarter. If you have leftover prints at the end of a quarter, the balance rolls over quarter to quarter. Your balance will be reset every summer.

E-ACCOUNTS
Once the print balance has been used, students can deposit money onto their Campus Card eAccount. This can be done online. For instructions, please visit: http://www.seattleu.edu/its/campuscard/

Detailed information, printer locations and more can be found at: http://www.seattleu.edu/support/guides/print/

RECYCLING (CAMPUS SUSTAINABILITY)
For more information on SU’s sustainable practices or how to reduce your own environmental footprint, visit www.seattleu.edu/sustainability. Contact the Campus Sustainability Manager at 296-6999.

Recycle
Students can easily recycle these materials on campus: paper, cardboard, plastic, glass, aluminum and tin food containers, printer cartridges, batteries, cell phones, electronics, and packing material. To learn what to recycle and how, go to www.seattleu.edu/sustainability.

Compost Your Food Waste
Compost your food and food soiled paper in one of the many clearly labeled compost containers located in your residence hall recycle room, in the Student Center, in the Pigott building atrium, and outside many buildings on campus. Your post-consumer food waste is turned into compost by Cedar Grove, a local company. To learn what, where and how to compost, go to: www.seattleu.edu/sustainability.

On Campus Compost Facility
The pre-consumer food waste (fruit and vegetable trimmings, old bread, expired grains, and coffee grounds) generated by on-campus restaurant kitchens is composted on campus. The campus compost facility annually turns 25 tons of organic waste into compost which is applied on our landscape. Learn more about the facility at www.seattleu.edu/sustainability.
20 Cent Beverage Discount
Bring your own reusable mug and get a 20 cent discount on all hot drinks and fountain soda at the campus restaurants.

Water Fountains
Fill your reusable water bottle with FREE WATER at one of the numerous water fountains around campus. Many of these water fountains are filtered and equipped with a convenient candy cane-shaped bottle filler.

Move Out: Give it up for Good
At the end of Spring Quarter, students moving out of the residence halls and Murphy Apartments have a lot of stuff they don’t want to bring home. Facilities Services sets up a collection station outside each building for students to donate clothing, food, furniture, electronics, school supplies and household items. Students annually donate more than 8,000 pounds of clothes, 900 pounds of food and 30 cubic yards of usable items.

Association for the Advancement of Sustainability in Higher Education
AASHE is a membership-based organization of colleges and universities working to advance sustainability in higher education. The university’s membership in AASHE extends to students who can take advantage of their free weekly e-newsletter on the latest news, opportunities, and events related to campus sustainability. Students can also download the publications, presentations, policy databank, reports, and other resources in their Resource Center. Use your campus email address as your username to create a new account to give you access to all of the locked resources. Visit www.aashe.org.

Awards
Facilities Service’s innovative sustainable operations practices serve as models for other institutions around the country. The university has received 15 awards for its pesticide-free and water efficient landscape practices, pre-consumer food waste compost facility, recycling program, energy efficient building operations, and the faculty and staff commute trip reduction program.

Climate Change
President Sundborg has signed two commitments pledging that the university will take action to reduce its greenhouse gas emissions by doing an annual emissions inventory and implementing an action plan. The Seattle Climate Partnership, a voluntary pact among Seattle-area employers, was signed in 2006 and the American College and University Presidents Climate Commitment was signed in 2007.

Solar Power
The solar panels on the Student Center’s roof, south wall and the tracking pole-mounted array produce enough electricity to power one energy-conserving home for a year. This solar power demonstration project was installed in 2005 as a joint effort between Mechanical Engineering seniors, Facilities Services and Seattle City Light.
The solar panels were funded by customer contributions to Seattle City Light’s Green Power Program.
Renewable Energy Credits
Seattle University purchases Renewable Energy Credits (RECs) equal to 15% of its annual electricity usage (2,541,600 kWh/yr). By purchasing RECs, the university is helping generate a market for clean, renewable technologies in the Pacific Northwest.

Energy Conservation
An energy conservation program began in 1986 that continues today for electricity, natural gas and steam. Inefficient equipment is replaced annually with new energy saving technology. Students can conserve energy by turning off electronics when not in use, taking shorter showers and taking the stairs not the elevator.

Water Conservation
Dual-flush toilets have been installed in the Cherry, Chardin and Kolvenbach buildings. The toilet conserves water by allowing the user to flush liquids with .9 gallons of water. A regular 1.6 gallon flush is still used for solids. The low flow urinals use two cups of water instead of one gallon per flush. The urinals use only a pint of water. Aerators attached to sink faucets add air, reducing water flow to one gallon per minute. Showerheads use two gallons of water per minute. Students can conserve water by taking shorter showers, turning off the water when brushing teeth and washing full loads of laundry.

LEED Building Certification
The University is a member of the U.S. Green Building Council which manages the LEED green building rating system. The Student Center achieved a LEED Certified rating. The new Alumni & Admissions building and Library addition are striving to achieve a LEED Gold rating.

Sustainable Landscape
The gardeners have successfully and beautifully maintained the 48 acres since 1986 without the use of pesticides. The campus landscape has been designated a Backyard Wildlife Sanctuary since 1989.

CODE OF STUDENT CONDUCT

As a Catholic and Jesuit University, Seattle University is a learning community that values the dignity and worth of all persons. Consistent with its values, the University fosters the respect needed for students to live, work, study, and socialize together as a community. All members of the University community are expected to observe standards that reflect personal accountability and responsibility for the common good; demonstrate regard for the safety, security and health of others; maintain the atmosphere needed for study and reflection; show respect for individuals; and value truthfulness and personal integrity. This policy is referred to as the “Code of Student Conduct” or “Redhawk Commitment.”

The Redhawk Commitment is intended to be developmental, educational, and restorative in nature. Standards of conduct assist each student in the formation of their own integrity. Conduct that evidences good intentions, mature consideration of the foreseeable consequences, and
respect for the rights and property of others, generally will not conflict with University and Community Standards.

INTERGRITY FORMATION
The office of Integrity Formation promotes and creates opportunities for awareness, dialogue, and critical engagement for students with integrity, justice, and ethical decision-making. The office also stewards our Redhawk Commitment and enforces the university conduct system, assists students with access to their student conduct record, and provides a resource for students of concern in our campus community. Additional information regarding services we provide, including forms and policies, can be found by visiting https://www.seattleu.edu/deanofstudents/

Hours:
Monday through Friday - 8:00 a.m. to 4:30 p.m.

Location/Contact:
STCN 140
Phone: 206-296-6060
Fax: 206-296-6054
Email: deanofstudents@seattleu.edu
Web site: https://www.seattleu.edu/deanofstudents/

DEPARTMENT OF PUBLIC SAFETY (DPS)
The Department of Public Safety department provides 24-hour security for the university campus and its facilities. Department of Public Safety (DPS) personnel are uniformed and easy to recognize and are available to assist the university community in a variety of ways, regarding safety and security issues. DPS are first responders to campus fire, police, and medical emergencies and coordinate emergency service response onto the University property. DPS officers provide first aid, safety escort services, and crime prevention information. DPS officers investigate criminal incidents and file incident reports, assist in personal property identification, and provide the lost and found service for the campus. Department of Public Safety provides 24-hour safety escort service upon request by members of the university community to locations on- or off-campus. The Night-Hawk safety shuttle service is available for limited evening hours Sunday-Thursday 6:00 p.m. to midnight and Friday and Saturday 6:00 p.m. to 2:00 a.m. by calling 296-4295 (296-HAWK).

EMERGENCY NUMBERS
On-campus incidents call:
Campus Public Safety x5911 or (206) 296-5911

Off-campus incidents call:
Seattle Police/Fire department 911

Other emergency resources on-campus:
- Counseling Center (206) 296-6090
• Health Center  (206) 296-6300
• Your Resident Assistant

University Transportation Programs:
Please log onto the Transportation and Parking Services web page at: www.seattleu.edu/transportation to access all campus parking, transit, and carpooling information. If you have further questions please call the Campus Transportation office at 296-5992, or e-mail parkingservices@seattleu.edu.

The Night-Hawk safety shuttle service is available for limited evening hours Sunday-Thursday 6:00 p.m. to midnight and Friday and Saturday 6:00 p.m. to 2:00 a.m. by calling 398-4295 (398-HAWK).

DPS Business Hours:
Monday and Tuesday 8:30 a.m. to 6:00 p.m.
Wednesday to Friday 8:30 a.m. to 4:30 p.m.

Location:
USVC 102
First Floor, University Services Building
206-296-5990

Department of Public Safety - campus crime prevention and response information is covered in the Department of Public Safety - "What to Do - Emergency Guidelines". Please log on to the DPS webpage to download our campus emergency guidelines, or pick up your copy of the university safety booklet from the DPS office, located in the USB building, room 102.

EMERGENCY PREPAREDNESS
The Emergency Operations Plan is designed to consider all hazards to which the campus and its community members may be vulnerable. These include, but are not limited to: Earthquake, armed intruders, snowstorms, hazardous materials, bomb threats, public health and medical emergencies. This plan expresses the guidelines the university will follow to institute and carry out comprehensive emergency management. Specifically, in the event of an earthquake, all students, faculty, and staff are to proceed to the closest evacuation area, where further information will be available. A copy of the plan is available at the Department of Public Safety Home Page. Emergency procedures and evacuation assembly areas are posted in each building near entrance/exits.

COMMUNITY DIRECTORY

Crisis Lines
Alcohol and Drug (24 hours)  
(206) 722-3700

Crisis Line (24 hours)  
(206) 461-3222

King County Sexual Assault Resource Center
24 hour crisis line
1-888-99V-OICE (8-6423)
Sexual Assault Center, Harborview
(after business hours this is a recording with instructions)
(206) 744-1600

Hospitals

University of Washington Hospital
1959 NE Pacific Ave
(206) 598-3300

Group Health Urgent Care
201 16th Avenue
(206) 326-3000

Harborview Hospital
325 9th Ave
(206) 744-3000

Virginia Mason Hospital
925 Seneca
(206) 624-1144

Swedish Medical Center
747 Broadway
(206) 386-6000

Poison Information Center
1-800-222-1222

Services and Miscellaneous

Bus Schedules
(206) 553-3000

Citizens Service Bureau
(206) 684-CITY (2489)

Ferries
(206) 464-6400

Recycling Hotline
1-800-732-9253

Seattle Tenants Union
(206) 723-0500

Voters Registration
(206) 296-VOTE (8683)

TRANSPORTATION AND PARKING SERVICES

AIRPORT

Seattle University Department of Public Safety and Transportation offers a FREE shuttle service to SeaTac Airport during various times throughout the academic year. Hours of operation are generally between the hours of 5am to 8pm, and run during the last few days of finals week each quarter, in addition to Thanksgiving Break. Students can expect to receive email correspondence regarding specific service and sign-up times two to three weeks before finals. For more information, visit https://www.seattleu.edu/transportation/campus-services/airport-shuttle-service/

Alternative methods of traveling to the Airport from campus are as follows: Sound Transit's Link Light Rail goes from downtown Seattle to Tacoma, WA with many stops along the way including SeaTac Airport. The closes Light Rail station is located about a half mile away from the Seattle University campus on 3rd Ave & James St. Trips from Seattle to the Airport generally take under an hour.
Shuttle Express provides 24-hour *door-to-door chauffeured van service to and from Sea-Tac Airport for $36 for one person and $38 for two people one-way from Seattle University. (Fares may change without notice from this site.) Call 1-800-487-7433 or check the web site at https://shuttleexpress.com/ *(Note: Also drops other riders on-board, at their stops).

**BICYCLES**

Bicycle racks are conveniently located throughout the campus grounds. Campus maps showing bicycle rack locations are available at the Campus Public Safety Office. Covered bike racks are available at: 11th and E. Cherry Garage, Broadway Garage, Campion Tower, and the Connolly Center. Uncovered bike racks are available at: Campion Tower, Engineering Building, Bannan Building, Student Center Building, Union Green, Pigott Building, Pavilion, 1313 E. Columbia, and Lemieux Library west side. Secure your bicycle with a professionally recommended high security U-Bolt or case hardened chain locking device. Bicycle registration and engraving are offered at Campus Public Safety, in the University Services Building 102.

**BUSES**

The Seattle University ORCA Transit Pass for Students is an Annual Regional pass that allows the pass holder the freedom to travel via Community Transit, Sound Transit, Kitsap & Pierce Transit, in addition to Metro Busses and light rail. Students that use the Washington State Ferry system are eligible for a 30% transit reimbursement each month.

ORCA Transit passes may be purchased at the Department of Public Safety and Transportation Office. We encourage all potential bus riders to stop by the Office located in the University Services Building, room 102, or call us at (206) 296-5992 or check the Campus Public Safety and Transportation website www.seattleu.edu/transportation to obtain the latest information on bus schedules, fees, and routes, as transit agencies make periodic adjustments.

**Some useful numbers for inquiries about Metro:**

- New rider information (24-hours) 206-553-3000
- Commendations/complaints 206-553-3060
- Lost and found 206-553-3090

**DISABLED PARKING**

Disabled parking is available in most parking areas on campus. Vehicles must display a current Washington State issued disabled parking permit and purchase a Seattle University parking permit to park in areas designated “disabled”. Vehicles may be registered for both temporary (doctor’s written order) and permanent designators (WA. State Issued), to utilize a designated University disabled parking permit. University passes are issued at the Campus Public Safety Office. For additional information, call the Parking Division, Public Safety, (206) 296-5995.

**FERRIES**

A variety of commuter and tourist ferry routes are in daily operation throughout the state. Destinations from Pier 52 in Seattle include Bremerton and Bainbridge Island. Ferries also serve Port Townsend, Hood Canal, Whidbey Island and the San Juan Islands. For prices and
schedules, call 206-464-6400, 24 hours a day or visit their website at www.wsdot.wa.gov/ferries/

IMPOUNDED CAR OR BICYCLE

If your vehicle has been impounded, contact:
Campus Public Safety (On campus impounds) (206) 296-5990
Seattle Police Department Auto Impound (Off campus) (206) 684-5444

MOTORCYCLES

Uncovered motorcycle parking spaces are located in the 11th and E. Marion parking area. Covered motorcycle parking is available in the Broadway Garage and the 11th and E. Cherry Garage. You must register your motorcycle with Parking Services, located in the University Services Building, and pay an annual registration fee.

GENERAL PARKING INFORMATION

All cars parked on the Seattle University campus must display a valid Seattle University parking permit, all days and all hours. The Public Safety and Transportation Office issues parking permits, and facilitates and enforces parking control. You may pick up a map that shows student parking areas at the Public Safety Office. Public safety officers can provide emergency assistance with battery jump-starts. Flat tires and/or other vehicle emergencies, please contact the Public Safety Office in the University Services Building room 102, or call (206) 296-5990.

The Parking Division is located within the Public Safety Office in the University Services Building Room 102 (206) 296-5995.

Monday and Tuesday 8:30 a.m. to 6 p.m.
Wednesday - Friday 8:30 a.m. to 4:30 p.m.

RIDE SHARING

Carpool participants enjoy convenient parking in the Broadway Garage and 11th on E. Cherry St. as well as lower parking rates.

Maxi-Pool (4 or more riders) park free at Seattle University. If you have 4 or more riders in your car, simply stop at one of our staff information kiosks, be prepared to show the attendant all four university ID cards, for your free maxi-pool day pass.

Other benefits include:

- reduced stress—let someone else drive part time
- save time with diamond lanes and metered on-ramps
- save money on fuel, car maintenance and parking
- reduce vehicle wear and tear

TAXIS

Fares vary between taxi companies.

Major taxicab companies:
FINANCIAL INFORMATION

CHECK CASHING
The Campus Store will cash a check for up to $5 over the amount of purchase.

PAYING TUITION AND FEES
Your tuition payment covers library and health service fees, the student newspaper, allotments to student organizations, building funds, and admission to athletic events. Tuition and Fees are due by September 20 for fall quarter, December 20 for winter quarter and March 20 for spring quarter, or within 14 calendar days of your registration for each quarter, whichever is later. The date your tuition is due will be reflected on the Registration Invoice that will be mailed to you and will be available on SU Online in August for Fall Quarter as a new student. In subsequent quarters and years, as a continuing student, your Registration Invoice will be available at SU Online beginning July 1 for each fall quarter and a week after the start of pre-registration for other quarters. Payments made after your tuition due date may be subject to account holds and late registration/late payment fees.

Refunds and adjustments are based on the official withdrawal/drop date. See the undergraduate Catalog for details.

The Student Financial Services Office answers questions regarding Student Accounts, Financial Aid, and Student Employment. The office also collects student tuition payments, set up SU payment plans, disburses loans, grants and scholarships, administers the student employment programs, and monitors the repayment process of Perkins and Nursing Loans.

Several payment options are available. You can pay in person with check, money order, or debit card. You can also submit a payment online via credit card with a 2.5% fee or via e-check. Payments can also be sent by mail and bank wire transfer. A drop-box is located across the atrium from the Student Financial Services Windows on the first floor of the University Services Building for payments made after business hours. Ask at the Student Financial Services Office for details on any of these payment options or payment plans.

Visit our website at: www.seattleu.edu/sfs

Hours:
Monday and Tuesday 9:00 a.m. to 6:00 p.m.
Wednesday to Friday 9:00 a.m. to 4:30 p.m.

Location/Contact:
USVC 105
FINANCIAL AID & STUDENT EMPLOYMENT

The financial aid program at Seattle University can assist students and their parents with financing a college education through need-based and merit-based assistance. Financial assistance offered to students may be used for direct educational expenses, as well as living expenses. The Student Financial Services website provides detailed information about grants, loans, student employment and scholarships.

To apply for financial aid, students must submit a Free Application for Federal Student Aid (FAFSA) each academic year by going to www.fafsa.ed.gov. To maximize funding, the FAFSA should be completed and submitted to the federal processor by February 1st each academic year. The student should list Seattle University to receive the FAFSA information. Seattle University’s Federal School Code is 003790.

Federal and state financial aid is awarded without regard to race, religion, or gender.

Hours:
Monday and Tuesday 9:00 a.m. to 6:00 p.m.
Wednesday to Friday 9:00 a.m. to 4:30 p.m.

Location/Contact:
USVC 105
First Floor, University Services Building
206-220-8020
financialservices@seattleu.edu

WORK STUDY AND PART-TIME JOBS

Students who accept the work study included in their financial aid award can print a Work Study Authorization Form from SUOnline once their file is complete. Once this document is available, students may begin looking for positions and may start work when classes begin (students enrolled for fall quarter may begin work on September 24th). Advertisements for job openings are posted on the Redhawk Network that you can access at www.seattleu.edu/RedhawkNetwork/. Additional student employment information may be found online at www.seattleu.edu/sfs where pertinent student employment forms can also be found online by selecting the “Printable Forms” Quick Link on the left side of any page. On-Campus Work Study is a federally funded program that is awarded to incoming freshmen and sophomores. Students have the opportunity to develop work skills in the convenience of the college setting and may work up to 20 hours per week in positions on campus. Students receive a monthly paycheck for the hours they work. The approved 2017-18 hourly pay rates for undergraduates working in on-campus student jobs range from $15.00-$16.00, depending on the responsibilities of and experience required for the position. Graduate students working in graduate positions are paid $15.00 to $21.67 per hour, again depending on the responsibilities of and experience required for the position.

Off-Campus Work Study is a state-funded program that is typically awarded to juniors and seniors who are residents of Washington State. Participants in this program may work up to 19 hours per week in eligible positions off campus. Positions are available in approved private
businesses or in city and county government. In general, the positions pay higher wages and offer more direct relevance to a student's chosen profession than on-campus positions. Students are paid directly by their employer who submit State Work Study time sheets to the Office of Student Financial Services to request partial reimbursement of the wages from the State of Washington.

Community Service Work Study is funded through the Federal Work Study program for work study eligible students. Participants may work up to 20 hours per week during the academic year and up to 40 hours per week during periods of non-enrollment. Positions for this program are coordinated through the Center for Service and Community Engagement and Seattle University’s Youth Initiative. The Youth Initiative is a long term campus-wide commitment by faculty, staff and students to join parents, the Seattle Public School District, the City of Seattle, faith communities and more than 30 community organizations to help children in the Bailey Gatzert neighborhood thrive in school, attend college and succeed in life. These student employment positions are an effort to focus resources on the local Bailey Gatzert neighborhood. The program supports both the Family Literacy Project and tutoring programs in Seattle Public Schools, childcare centers, after-school programs and community centers. Work Study students interested in Community Service Work Study may contact the Center for Service and Community Engagement for available opportunities. Students in Community Service positions are employees of the University and follow the on-campus pay rates and policies.

Work study is a need-based award as determined by a student completing a FAFSA (Free Application for Federal Student Aid) by the February 1st Seattle University priority funding deadline. Students who are not eligible to participate in the work study program may seek non-work study employment on or off campus. Non-work study positions are also posted on the Redhawk Network. Students apply directly with the advertising employer and are also paid directly by their employer. Hourly wages are competitive with local private and public interests. For additional information, please contact the Office of Student Financial Services, or visit our website at www.seattleu.edu/sfs.

Location/Contact:
USVC 105
First Floor, University Services Building
206-220-8020
financialservices@seattleu.edu

OFF CAMPUS WORK STUDY AND COMMUNITY SERVICE

Off-Campus Work Study is a state-funded program that is typically awarded to juniors and seniors who are residents of Washington State. Participants in this program may work up to 19 hours per week in eligible positions off campus. Positions are available in approved private businesses or in city and county government. In general, the positions pay higher wages and offer more direct relevance to a student's chosen profession than on-campus positions. Students are paid directly by their employer who submit State Work Study time sheets to the Office of Student Financial Services to request partial reimbursement of the wages from the State of Washington. Positions are available in approved private businesses, non-profit organizations and in city and county government. Generally these positions pay higher wages
and offer more direct relevance to a student's chosen major and/or anticipated profession than positions on-campus pay for students working in positions authorized through this program cannot be less than Washington's minimum wage and it is not unusual for positions to pay $10 to $20 per hour.

Community Service Work Study is funded through the Federal Work Study program for work study eligible students. Participants may work up to 20 hours per week during the academic year and up to 40 hours per week during periods of non-enrollment. Positions for this program are coordinated through the Center for Service and Community Engagement and Seattle University’s Youth Initiative. The Youth Initiative is a long term campus-wide commitment by faculty, staff and students to join parents, the Seattle Public School District, the City of Seattle, faith communities and more than 30 community organizations to help children in the Bailey Gatzert neighborhood thrive in school, attend college and succeed in life. These student employment positions are an effort to focus resources on the local Bailey Gatzert neighborhood. The program supports both the Family Literacy Project and tutoring programs in Seattle Public Schools, childcare centers, after-school programs and community centers. Work Study students interested in Community Service Work Study may contact the Center for Service and Community Engagement for available opportunities. Students in Community Service positions are employees of the University and follow the on-campus pay rates and policies.

Work study is a need-based award as determined by a student completing a FAFSA (Free Application for Federal Student Aid) by the February 1st Seattle University priority funding deadline. Students who are not eligible to participate in the work study program may seek non-work study employment on or off campus. Non-work study positions are also posted on the Redhawk Network. Students apply directly with the advertising employer and are also paid directly by their employer. Hourly wages are competitive with local private and public interests. For additional information, please contact the Office of Student Financial Services, or visit our website at www.seattleu.edu/sfs.

Location/Contact:
USVC 105
First Floor, University Services Building
206-220-8020
financialservices@seattleu.edu

HOUSING & RESIDENCE LIFE

Welcome to the Seattle University residence halls! This section of the Student Handbook has been designed to answer many of your questions about living on campus, so it is very important that you read it thoroughly. Please note that students living in the residence halls will be held responsible for understanding the contents of this section. Be sure to keep information in a handy place in your room, or bookmark it on your web server so that you can refer to it when questions arise in the coming months. Of course, you should also feel free to contact your Resident Assistant, Area Coordinator, or Housing and Residence Life Central Office at x6305 whenever you have questions about living in the residence halls. The website is: www.seattleu.edu/housing
We hope that your life in the residence halls will be an exciting campus experience. You will meet and make friends with many people from different backgrounds and have many opportunities to get involved in programs and activities that will round out your academic pursuits, challenge you to think and contribute to your learning and development. We strongly encourage you to be involved in floor and hall activities, the residence hall councils, and to take advantage of the many programs and services available to you as a residence hall student at Seattle University.

The Department of Housing and Residence Life’s Central Office is located on the 1st floor of Campion Hall and is responsible for the overall coordination of the housing selection and assignment processes, providing a safe and clean living environment, developing the residence hall co-curricular experience, selecting and training the professional and paraprofessional residence hall staff, advising the Residence Hall Association, as well as many administrative functions. The staff members in Housing and Residence Life intend to create a dynamic and healthy residential community that celebrates diversity and engages students in active learning by providing opportunities for student involvement that include social, athletic, intellectual, spiritual, and cultural activities. These activities are provided to support the University’s Jesuit and academic mission and values. The residence hall staff members provide encouragement and support to all students as they are exposed to new experiences that foster their individual development. In order to facilitate this development, the residence hall staff is committed to the following long-range goals:

1. To provide facilities that are safe, clean, economical, and financially sound.
2. To develop an environment that supports the experiences of community living by advocating quality interactions with the residence halls through informal and structured communication networks.
3. To provide an atmosphere that contributes to a student’s intellectual, social, emotional, physical, interpersonal and ethical growth by:

   - Facilitating an awareness and acceptance of individual, cultural and lifestyle differences that allow for one’s increased acceptance of diversity.
   - Encouraging an increased understanding of the impact that one’s actions have on others and the community and the acceptance of responsibility for the consequences of one’s actions.
   - Providing residents with professional and paraprofessional staff who offer opportunities for an individual to maximize his or her personal growth.
   - Providing the opportunity for residents to become involved in a variety of activities and be exposed to a diverse assortment of interests and programs.
   - To provide a quality living experience at Seattle University, Housing and Residence Life has provided staff, facilities, policies and procedures; all of which are designed to help you make the most of your residence hall experience.

RESIDENCY REQUIREMENT

As a residential campus, committed to the education of the whole person, the residential experience is considered an integral part of a student's education. Research over the past 50 years shows that students who belong to a campus residential community have a more productive and more satisfying college experience than those who live off campus. Students who live on-campus are more likely to:
• Take full advantage of campus resources
• Be more involved in campus activities and educational programs
• Take more credits per quarter
• Achieve greater academic success
• Persist to graduate at a higher rate
• Be more satisfied with their overall university experience

Students are required to live on campus and purchase the Meal Plan 4 if they fall into any of the following categories:

• Freshmen or sophomore and under the age of 21.
• First or second year SU student and under the age of 21.
• Within two years of high school graduation date as of first day of fall quarter classes, and under the age of 21.

If students fall into any of the above categories (as of the first day of class for the academic year), they are required to live on campus for the full academic year. If student status (class year, age etc.) changes during the academic year, they will not be released from this housing requirement until the following academic year. The summer quarter is not included in the residential requirement.

By signing the Student Housing Agreement, students will be subject to financial penalties for failing to honor the commitment for the entire academic year. While an exemption from the On-Campus Residency Requirement may be awarded in a given case, a student may still be subject to financial penalties under the Student Housing Agreement “Room Rates for Academic Year” clause for up to the full remaining rates due.

The Student Housing Agreement is a binding, legal document. Therefore, we will not approve mid-year move-outs after the move-in date without a financial penalty for cancellation.

Exemptions to the residential requirement are limited to the following categories:

1. Living with family within a commutable distance and falls within the residential requirement. The student must live with the family member in their primary place of residence (approx 20 miles or less from campus, please see our map with approved commutable areas).
   1. “Family” is defined as a parent, aunt, uncle, grandparent, spouse, or children.
   2. “Primary place of residence” is defined as a person’s true, fixed, and permanent home and place of habitation, to the exclusion of all others. It is the place where the person intends to remain permanently.

Students applying to live with family must submit the following documents (by May 1st for returning students, or August 1st for new students):
• Fill out the Release from Housing Request form.
• A photocopy of a valid form of ID from the family member you will be living with.
• A photocopy of a utility bill from the address that you will be commuting from.

2. Commuting from another location. If you are a third or fourth year student or over 21 years of age by the first date of your start term. After moving in, because of the binding
Student Housing Agreement, we will not approve mid-year move outs without a cancellation penalty.

3. **Marriage.** Occurring after the start date of the contract. A marriage certificate to prove legal marriage is required.

4. **Medical conditions for which the University is unable to accommodate on campus.** A letter of support from the Office of Disability Services is required. Contact Disability Services at (206) 296-5744.

5. **Transfer to another Institution, Withdrawal, or Hardship Withdrawal. Documentation is required.** Students who are suspended or expelled for disciplinary reasons will not be released from the financial obligations of their contract. For mid-quarter withdrawals, students may have their housing charges prorated based off of the date of check-out.

6. **Graduation occurring during the academic year.**

7. **Academic Internship/Exchange/Study Abroad.** Documentation is required if this is a non-Seattle University sponsored program.

8. **Pregnancy.** Pregnancy or the birth of a child by the student. Students may have their housing charges prorated based off the date of check-out.

9. **Military Relocation.** Documentation is required. Students may have their housing charges prorated based off the date of check-out.

In order to be approved for release from the residential requirement, the student must complete a Housing Release Request (available online through the myHousing Portal) and submit any additional required documents. Fulfilling the requirements for exemption will not constitute an automatic release from the residency requirement. Failure to obtain an approved exemption from Housing and Residence Life will result in the posting of the quarter housing charges to the student’s SU account.

Any student who falls within the residential requirement and fails to sign up for housing, or be approved for an exemption by May 1st (returning students) or August 1st (new students), will automatically be assigned a room and meal plan.

Any student found to be providing false information on the Housing Policy Exemption Request Form or during a personal interview will be subject to University disciplinary action and will be responsible for University housing and meal plan charges. Fulfilling the requirements for exemption will not constitute an automatic release from the residence requirement.

**HOUSING AND RESIDENCE LIFE BUILDING STAFF**

**Area Coordinators (ACs)**
The ACs are responsible for the coordination and supervision of the six on-campus living options at Seattle University as well as the partnership building, The Douglas. Their major duties include supervising the Resident Assistants and Desk Assistants, assisting residents with personal or academic concerns, advising the hall council, serving as a resource for programmatic information, coordinating hall desk functions, dealing with the many and varied administrative functions of the halls, and meeting with students whose behavior has violated policies and guidelines. The ACs live in an apartment in or near their respective halls. They look forward to meeting each resident and welcoming you to Seattle University.
Assistant Area Coordinator (AACs)
The AAC is a graduate assistant in the Student Development Administration program in the School of Education. Their main role is to assist an AC in the functions of the building such as desk operations, hall council, and supervision of the RA staff. There is an AAC in Bellarmine, Chardin, Xavier Halls, Murphy Apartments, and two in Campion Hall.

Resident Assistants (RA)
Each RA is a peer advisor, role model, community builder, informal listener, facilitator, program planner, and friend to the students living in the residence halls. RAs fit into the total educational picture of the university and residence hall living as they are the day-to-day contact persons with residents and are key in the overall success of the program.

Residence Assistants must meet the minimum qualifications:
- Good academic standing with their department, a minimum of a 2.5 grade point average.
- The ability to foster and develop an inclusive community on their floors and in their building.
- Demonstrate Leadership characteristics.
- Genuine concern for people and a desire to work with them.

Resident Ministers
The Resident Minister lives as a member of a residence hall community, builds relationships with residents, fosters pastoral care, and serves as a member of the residence hall staff. The Resident Minister is responsible for supporting the vocational, spiritual, intellectual, personal, and social development of the students and staff in the residence halls in collaboration with Jesuits in Residence, Resident Directors, Resident Assistants, and Campus Ministry staff.

Jesuits in Residence
Most floors have a Jesuit in Residence who is a member of the Jesuit community at Seattle University. They are available for advising, counseling, resolving conflicts, or simply as someone to talk to.

Desk Assistants (DAs)
As members of the hall staff, the DAs are responsible for disseminating information, checking out equipment, communicating university and Residence Life policy, answering questions from students and the general public, monitoring the security of the hall from the reception desk, and sorting and distributing the mail. Desk Assistants are student workers that may be either on-campus work study or non-work study eligible. If you are interested in pursuing a job as a Desk Assistant, please contact your Area Coordinator or Assistant Area Coordinator.

Residence Hall Governing Groups
Housing and Residence Life values a residential environment where students may experience self-direction and personal growth. Since the academic, cultural, social, and recreational needs of students are constantly changing, the Residence Hall Association (RHA) of Seattle University, the RHA Executive Council (RHA EC), and the individual hall councils serve as representative bodies within the residence hall system that identifies and makes known the needs of residents. RHA seeks improvements in the living environment, provides services for residents,
and presents programs and activities that meet resident needs and interests. Membership in RHA is comprised of all students living in any of the Seattle University residence halls.

The RHA EC is concerned with programs, issues and activities that involve the entire residence hall system. Each hall council is responsible for the governance and activities at the hall level. All halls have floor representatives at their weekly hall council meetings, and all resident students are welcome to attend. Students are also welcome to be present and participate in the monthly RHA Assembly meeting. Times and days for the Assembly meetings are determined at the beginning of Fall quarter and will be posted outside the RHA office, located in Campion 100.

RESIDENCE HALL HOUSING OPTIONS
Seattle University currently has several residence halls. Each hall has its own atmosphere and traditions. Common features in each hall include study rooms, lounges, recreational facilities, and computer labs. Coin operated washers and dryers and vending machines are provided in each hall.

Bellarmin, Campion, and Xavier Halls
Students enrolled at Seattle University that are either freshmen or sophomore status, will generally live in one of the three above halls. All student rooms in each hall are carpeted and furnished with the following for each student occupying the room except where noted:

- Twin XL beds (except in Xavier)
- Modular closets with drawers
- Modular desks with chairs
- Bookshelf space
- One sink and one mirror
- One combination microwave and refrigerator
- Wireless and data lines for computer access to the university network

Peter Teilhard de Chardin Hall
Students enrolled at Seattle University with sophomore class standing or higher are eligible to live in Chardin Hall. Each student room in Chardin is carpeted and furnished with the following for each student occupying the room except where noted:

- Twin XL beds
- Built in closets
- Modular 3 drawer chest
- Modular desks with chairs
- Bookshelf space
- One sink and one mirror
- One combination microwave and refrigerator
- Bathroom (toilet, sink, shower)
- Wireless and data lines for computer access to the university network

Archbishop Murphy Apartments
Students enrolled at Seattle University with at least sophomore class standing or higher are eligible to live in the Murphy apartments. Each apartment in Murphy is a little different. However, each resident in Murphy receives (all modular furniture except closets):

- A twin bed
- Built in closet
- Night stand
- Desk and chair

Apartments are also equipped with:

- Dining table and chairs
- Some living room furniture (loveseat, single chair, etc.)
- Kitchen (sink, stove/oven, refrigerator, dishwasher - only in four bedroom)
- Bathroom (toilet, sink, shower)
- Microwave

The following amenities are included with your license agreement:

- Electricity
- Heat
- Local Phone Service (resident provides long distance)
- Water
- Garbage and recycling
- Seattle University internet access

**Peter-Hans Kolvenbach Community**

Students enrolled at Seattle University with sophomore, junior, or senior class status are eligible to live in the Kolvenbach Community. The two houses in Kolvenbach are a little different from each other. However, each resident in Kolvenbach receives (all modular furniture except closets):

- A twin bed
- Closet
- Desk and chair

Each house is also equipped with:

- Dining table and chairs
- Some living room furniture (loveseat, single chair, etc.)
- Kitchen (sink, stove/oven, refrigerator, dishwasher – only in four bedroom)
- Bathrooms (toilet, sink, shower)
- Washer and dryer

The following amenities are included with your license agreement:

- Electricity
- Heat
• Local Phone Service (resident provides long distance)
• Water
• Garbage and recycling
• Internet access

Logan Court Townhomes
Students enrolled at Seattle University with at least junior class standing or that are above the age of twenty-one (21) are eligible to live in the Logan Court Townhomes. Each Townhome in Logan Court is a little different. However, each resident in Logan Court receives (all modular furniture except closets):

• A twin bed
• Closet
• Desk and chair

Each townhouse is also equipped with:

• Dining table and chairs
• Some living room furniture (loveseat, single chair, etc.)
• Kitchen (sink, stove/oven, refrigerator)
• Bathroom (toilet, sink, shower)
• Washer and dryer

The following amenities are included with your license agreement:

• Electricity
• Heat
• Local Phone Service (resident provides long distance)
• Water
• Garbage and recycling
• Internet access

RESIDENCE HALL HOUSING SERVICES

Campus Card
Your campus ID, or Campus Card, serves as your student ID, meal plan card, and can be used to purchase items in campus vending machines, laundry machines, and at the Campus Store (money must be put on the card separately from the meal plan). All Campus Card business can be done in the Campus Card Office located in the Engineering building. If your card starts peeling or is otherwise unreadable, you can get a free replacement card from the Campus Card office. If your Campus Card is otherwise lost or missing, a replacement fee will be charged.

Food Service
Seattle University’s meal plans provide quality, variety, flexibility and value for the student and compliment the residential experience. Items are a la carte and priced individually so students
can choose exactly what they want. Residents use their campus card to purchase items and are not required to pay Seattle's sales tax, which applies to all cash purchases.

**Front Desk**
The front desk in each hall serves as a central location for disseminating information, performing various services for residents, and maintaining safety and security. Desk Assistants are a great resource to students and guests. Services include:

- Temporarily obtain a 24 hour loaner key to your room when you have locked yourself out, or have lost your room key.
- Check out recreation equipment, games, kitchen equipment and other items.
- Check for lost and found articles.
- Seek help in an emergency situation.
- Pick up packages

**Housekeeping**
Housekeeping service is provided in common areas such as lobbies, lounges, bathrooms, and hallways. Kitchen areas are the responsibility of the residents. Primary attention is given to bathrooms and hallways. Consideration should be given to the housekeepers; they should not be expected to clean all messes left by residents. Lounges will be closed, and uses of other areas limited if students leave unreasonable messes in these areas. Students are responsible for cleaning their individual rooms. Vacuums are available at the front desk.

**Laundry**
A laundry room is located in each hall. The cost is $1.25 to wash, and $1.00 to dry. If you experience a problem or need to report a maintenance issue, go to the front desk.

**Lost and Found**
If you have lost something, check for it at the main desk. Also check at the Public Safety Office (206-296-5990).

**Mail**
Each student has an assigned mailbox, and mail is distributed at least once a day (Monday-Saturday), usually by 5 p.m. Mail is not distributed on Sundays and during holiday break periods. Items too large to fit into the mailbox can be claimed at the front desk. **Upon checking out of the hall, you will need to update your address on SU Online so you will get your mail at your new address.** Mail will be forwarded until the end of the following quarter.

**Maintenance**
The prompt reporting of maintenance issues can often prevent more extensive problems. For issues related to basic maintenance, bed bunking or lofting, pest control, and cleaning services, complete a Work Order Request online: https://webapp.seattleu.edu/Axxess/Axxess.login?ReturnUrl=/axxess/megamation.aspx. By submitting the online request, you are giving permission for a maintenance staff member to enter your room and complete the work.
Network Connection
The campus Network supports both Macintosh and PCs. Consult the Information Technology Services (ITS) site for recommendations on specific system requirements. Residence Hall network users are required to install the Cisco Clean Access software provided free of charge. If you have questions, please contact our Information Technology helpdesk at (206) 296-5571.

Network Login & Email
Your network login serves as your entrance into the Local Area Network giving you access to the Internet and email. It is important that you check your email regularly as you may receive messages from professors, staff members, and/or university announcements. Your email address can be acquired by calling the Helpdesk at (206)-296-5571. SU Students can also gain personal website space on the server through the Helpdesk.

Recycling
Recycling stations for aluminum cans, newspaper and glass can be found on every floor. Please help SU’s commitment to the environment by separating your recyclable materials and putting them in the proper container on your floor.

Safety and Security
The Department of Public Safety assists with making the residence halls a more secure place to live. Public Safety personnel wear uniforms and carry identification as they patrol the hallways, parking lots and areas around the halls and apartments, assisting the hall staff with control of disorderly people, and assisting with removal of uninvited or otherwise unwanted guests. These staff members are here to serve you and to increase an environment of safety and security in the halls.

Off-Campus Storage Options
Storage lockers are not available in any of our residence halls. It is recommended that students only bring essential items to campus. Students in need of off-campus storage locations are encouraged to use the University-owned storage facility at 12th and Madison conveniently located minutes from Xavier Hall. The phone number for this storage facility is (206) 322-8408.

Another option is to use Livible, a company that offers personal storage. Go to livible.com to find out more about their service and to sign up.

Telephone Service
Telephone and voicemail service can be arranged in resident rooms through ITS. Contact Help Desk at x5571 for more information.

Vending Machines
Each hall is furnished with a variety of food and soda vending machines. At times, these machines will not return the proper amount of change or will give improper service. Malfunctions or losses should be reported to the proper office designated on the machines.

COMMUNITY LIVING
Your residence hall community consists of you and the residents on your floor and building. Your community will begin to develop from the day the halls open. You will have the opportunity to meet people who have a variety of backgrounds and lifestyles. Your interaction with them may be one
of the most interesting aspects of your college experience. Each person you meet will have unique experiences to share. You are encouraged to become well acquainted with the people in your community and use these experiences to increase your knowledge of others and to make new and lasting friendships. You must also be willing to share yourself and your experiences with the members of your community.

The direction your community takes depends largely upon your involvement in it. Your interaction with others and their interaction with you is the largest factor in the evolution of your community. Your active involvement in the community and your participation in its activities are essential for the community’s growth and the formation of positive relationships. With the proper emphasis and effort, your community environment has the potential to offer you support in the areas of academic excellence, social maturity, a sense of belonging, self-reliance, and self-understanding.

One of the best recommendations that can be offered to any resident to help insure the successful growth of the community is to have the mutual respect and consideration for others. Before you act, consider the impact your behavior may have upon the lives of your fellow community members. As a part of the Seattle University residential community, each Seattle University resident has the following rights and responsibilities that are intended to help students develop healthy community living arrangements.

**Rights of a Resident:**

- The right of access to one’s room and facilities at all times;
- The right to feel secure in one’s living space;
- The right to live free from physical, emotional, and mental abuse;
- The right to clean living space;
- The right to sleep during the night undisturbed;
- The right to privacy;
- The right to study in one’s room free of noise and distractions;
- The right to have one’s belongings respected by others;
- The right to be listened to and to be heard.

**Responsibilities of a Resident:**

- To respect oneself, others, staff, community, and property;
- To respect the rights listed above of every community member;
- To understand and abide by university and residence hall policies and procedures necessary for community living;
- To be open and responsive to reasonable requests of community members;
- To be open, responsive, and cooperative with residence hall staff members.

**Community Standards**

Resident students are entitled to an atmosphere that facilitates personal growth and encourages pursuit of academic endeavors. Each student shares in the effort to maintain a high quality of life in each living-learning community. In this spirit, each resident is expected to actively participate in the standards for living in community with their roommate and floor peers. Developing community standards is a process by which students begin creating community through dialogue, compromise, and commitment. Community standards include student participation and empower
them to assume responsibility for their community. Key attributes are students’ involvement in an open dialogue and holding each other accountable for agreed upon expectations. The agreements made by the residents concern how to relate to and treat each other. It is a continual discussion throughout the year that shapes and reshapes the community.

Community standards are not rules or policies, but rather they are agreements that are unique to roommates and each individual community. The community standards model is one in which, within the parameters of university policies and procedures and code of conduct, students will have the opportunity to determine, negotiate, and implement the norms for their life together. Residents commit to learning about and developing their own shared expectations for their community. Since community begins with the smallest living unit and moves outward, the Community Standards Model will involve multiple levels: 1) Roommate Agreement, 2) Floor Standards, and 3) Hall Standards.

**Living with a Roommate**

Living successfully with a roommate requires flexibility and the willingness to communicate in an honest, yet tactful manner. We encourage all students sit down with their roommate in the first few days to discuss the types of situations that can cause most roommate problems and come to an agreement that is mutually acceptable to each of you. To assist you with this conversation, each roommate pair is expected to complete a roommate agreement that addresses the rights and responsibilities previously mentioned. The RAs will discuss this process during the first floor meeting and help facilitate these discussions. The following questions can serve as a device to get you both talking about getting along effectively with a roommate:

- Do you like to go to bed early or late?
- Do you like to sleep in or get up with the sun?
- Do you require total darkness and quiet to go to sleep, or can the light be left on while your roommate studies?
- Do you study best with the radio or stereo on or off?
- Are you a neat and tidy person or do you tend to take a more “lived-in” approach to cleaning responsibilities?
- Do you like to have guests all the time, or do you prefer that your room be quiet for study more often than not?
- Do you like to loan your belongings? To your roommate only? Your car, clothes, money?
- What do you think is important in a roommate relationship?

Always strive to keep the lines of communication open between you and your roommate. Chances are that if something about the living situation is bothering you, it is also bothering your roommate, so talk about it. If a problem persists even after discussion about it has taken place, your RA may be helpful in assisting you and your roommate to work out an acceptable solution.

**Living on a floor**

Floor community includes approximately 60 residents and your participation plays a large role in the success and functioning of the floor community. In an effort to create a community built on integrity and respect, residents are expected to engage an interactive process where they share interests, concerns, and ideas with the people living in their community. Similar to the roommate agreement, the floor community must reach consensus to establish norms and expectations for
living on the floor together. They will be responsible for helping to ensure that individual rights are preserved within the community and that members are accountable to the floor standards.

- What the process will look like?
  All residents of a floor will spend time together at the beginning of the year discussing and agreeing on their expectations for living together; this is a fluid process. You will meet to discuss your standards on a regular basis. In other words, you will make decisions, live by those decisions, and then meet again to revisit how your decisions are working. Floor standards will evolve over time, so the process of defining standards is never entirely finished.

- Why is this so exciting?
  This process empowers you to find your own voice to add input and make change. A key difference in this process, compared to the more traditional residence hall experience, is that you are given greater responsibility for yourself and the other members of your community. The role of your Resident Assistant is more than just the stereotypical policy enforcer; they are also there to give you support and act as a facilitator on the floor. Deciding upon floor standards should not be thought of as a task to be completed, but as a means by which community interactions occur. It is also an opportunity for you to develop your skills in the areas of decision-making and conflict resolution.

- What can you do to prepare for the first floor meeting?
  Begin thinking now about the type of floor you would like to live on. What does respect and community mean to you? What do you have to offer to those around you? Think specifically of things or situations that you know need to be addressed when living in a community such as Bellarmine Hall. With a little forethought on these questions, you will be prepared for the discussion at your first floor meeting.

**SEXUAL MISCONDUCT INFORMATION & RESOURCES**

Seattle University affirms respect, responsibility, and care between all persons. Conduct constituting a sexual offense, such as non-consensual sexual intercourse, non-consensual sexual contact, sexual exploitation or sexual assault, will not be tolerated. Behavior of this nature is inconsistent with Seattle University values, and is a violation of the Code of Student conduct and University policy. Students committing a sexual misconduct in any form can be disciplined under the [Code of Student Conduct](#). If you are in need of emergency assistance please call (206) 296-5911 to reach our [Department of Public Safety](#) or call 911 to reach Seattle Police.

All Seattle University faculty and staff are required to report incidents of sexual misconduct to the Title IX Coordinator (see Guide for Faculty and Staff). A list of exceptions and off campus confidential resources is provided below.

We Are Here to Help

Seattle University provides many resources to assist and support students who experience sexual harassment, sexual assault, domestic violence, dating violence, stalking, or other sexual misconduct, regardless of where or when it occurs, or by whom. This downloadable [Resources](#)
for Survivors handout (PDF) provides information for both on-campus and local off-campus resources.

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<th>Primary Resources</th>
<th>Seeking Info and Support</th>
<th>Obtaining Counseling</th>
<th>*Interim Actions</th>
<th>*Bringing a Formal Complaint</th>
<th>Policies and Procedures</th>
<th>*Confidentiality Level</th>
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| **Andrea Katahira**  
Assistant Vice President for Institutional Equity  
Chief EEO Officer, Title IX Coordinator, and ADA/504 Coordinator | Loyola 300  
(206) 220-8515 | | |
| **Dr. James Willette**  
Dean of Students | STCN 140  
(206) 296-6066 | | |
| **Seattle Police**  
911 | | | |
| Harborview Center for Sexual Assault & Traumatic Stress  
401 Broadway #2027, Seattle, WA  
(206) 744-1600 | | | |

Confidential according to state law
Seattle University also provides many resources to assist and support students who have been accused of sexual misconduct. This downloadable Resources for Students Accused handout (PDF) provides information for on-campus resources.

SEEKING INTERIM ACTIONS

Examples of interim actions include: shielding a student from ongoing contact with an individual; taking that individual out of a class or issuing an administrative no-contact order; assigning an individual to a different lab or other clinical setting; asking an administrative authority to speak to the individual to express serious concern about a behavior; reminding the individual of policies and definitions relating to sexual misconduct; offering counseling targeted to addressing sexual aggression; and reorganizing housing assignments so that students can feel safer. Interim actions do not preclude formal discipline.

BRINGING A FORMAL COMPLAINT

Bringing a formal complaint will lead to an investigation and a hearing (in most cases), and can result in punitive outcomes. Filing a complaint is often the best way to seek protection from future harm. The student bringing the complaint retains considerable control, although not total, as the process unfolds.

Confidentiality

Privacy concerns are often at the forefront when someone has experienced sexual misconduct. It is useful to know the degree of confidentiality that individuals can expect from each of the University resources.

Resources identified as “confidential” will not share any information without your informed, written consent, unless there is an imminent risk of harm to self or others.

All other faculty and staff are expected to maintain information about sexual misconduct as extremely private, and to notify the University’s Title IX Coordinator who ensures that each individual is appropriately supported with resources and options that empower them to make informed decisions.

Students can always ask about an employee’s responsibilities before sharing information and have the right to speak with confidential resources.

Confidential according to state law:
Exploratory conversations are confidential. Police reports, with identifying information redacted, may be available to the public upon request.

WHERE TO FILE A REPORT

“The University’s top priority is the health, safety and well-being of our students, faculty, staff and visitors. The University encourages all members of the University community to report incidents of discrimination, harassment, sexual misconduct, or retaliation to a University official listed below.
Reports and complaints should be made as soon as possible after the incident occurs in order for the University to take immediate steps to respond to the incident, protect and support those directly affected, and ensure the safety of our University community.

**To make a report or file a complaint against a student, contact:**
Andrea Herrera Katahira  
Assistant Vice President for Institutional Equity  
Chief EEO Officer, Title IX Coordinator, and ADA/504 Coordinator  
(206) 220-8515 or katahira@seattleu.edu

Dr. James Willette  
Dean of Students  
Student Center 140  
(206) 296-6066  
willettj@seattleu.edu

Department of Public Safety: (206) 296-5990 (for non-emergency) or (206) 296-5911 (for emergency)

EthicsPoint – a secure reporting tool, with the option to file anonymously  
1-888-393-6824 or https://secure.ethicspoint.com/domain/media/en/gui/23241/index.html

**To make a report or file a complaint against a faculty member, staff member, or third party, contact:**
Andrea Herrera Katahira  
Assistant Vice President for Institutional Equity  
Chief EEO Officer, Title IX Coordinator, and ADA/504 Coordinator  
(206) 220-8515 or katahira@seattleu.edu

Michelle Clements  
Vice President for Human Resources and University Services  
(206) 296-5870 or clementsm@seattleu.edu  
Department of Public Safety  
(206) 296-5990 (for non-emergency) or (206) 296-5911 (for emergency)

EthicsPoint – a secure reporting tool, with the option to file anonymously  
1-888-393-6824 or https://secure.ethicspoint.com/domain/media/en/gui/23241/index.html"

**HOW TO HELP A SURVIVOR OF SEXUAL MISCONDUCT**
A survivor often confides in someone they know and trust before they contact a resource service. As a friend or family member you can provide valuable information about resources and offer emotional support.
1. Listen non-judgmentally

Listening sympathetically and without judgment establishes a feeling of trust and safety. Take the assault seriously and give the survivor every consideration you would for anyone facing a serious life trauma.

Each person will react to an assault, abuse or harassment in his or her own way. You can tell her or him that although the experience was traumatic, recovery and healing are possible; help is available and can make a difference.

LISTENING is NOT: Interrupting, yelling, injecting your feelings, changing the subject, making light of the situation, etc.

2. Give Emotional Support

- Believe the survivor.
- Affirm that the person did the right thing by coming to you with this information.
- Let the person know that they need to set the pace.
- Don’t press for more information than he or she is comfortable giving.
- Please do not assume that touch will be comforting to a survivors. Ask the survivor before you hug them, hold their hand, etc.
- Help them see that no one ever deserves to be assaulted, abused or harassed. Perpetrators, not victims, are responsible for assault, abuse and harassment.
- Express that you realize this is a difficult thing to share and you appreciate the courage it takes to make the first step toward recovery.

Things you can say:

- “It is not your fault”
- “I believe you”
- “No one deserves to be abused (or assaulted)”
- “Are you afraid?”
- “I am concerned for your safety”
- “I realize this is a difficult thing to share and appreciate the courage it takes to talk about it”
- “How can I help?”

Things not to say:

- “How did you get yourself into this?”
- “I would never let my partner treat me that way”
- “All you have to do is call the police”
- “Why were you there in the first place?”

Another Note: If you have personal issues that might interfere with your response to this person, it would be better if you expressed your thanks for their trust in you, but let them know that you need to get someone else to help them. Please honor your boundaries while making sure the survivor receives appropriate assistance.

3. Offer Information and Resources

A survivor of sexual violence, relationship violence and stalking is faced with many decisions to make in dealing with his or her experience such:
• Whether to seek medical attention
• Seek counseling or other emotional support
• Tell family and/or significant others
• Apply for a temporary order of protection
• Make a report to university officials or make a criminal report to law enforcement
• Seeking assistance from any resource must always be the survivors’ choice. There is no one “right” way for a person to respond after they have been assaulted.

Please visit for more detailed information

STUDENT LIFE

ATHLETICS

The Seattle University athletics department begins its third year as a full member of the Western Athletic Conference. During the 2014-15 academic year, Athletics will sponsor 20 Division I countable varsity sports: baseball, men's and women's basketball, men's and women's cross country, men's and women's golf, men's and women's indoor track and field, men's and women's outdoor track and field, women's rowing, men's and women's soccer, softball, men's and women's swimming, men's and women's tennis, and women's volleyball. In addition to intercollegiate athletic programs, there are also numerous club teams and intramural activities run by the Department of University Recreation for Seattle University students to become involved in.

In 2013-14, Seattle University won several Western Athletic Conference titles, starting when the women's soccer team completed an undefeated conference schedule by winning the WAC regular season and tournament titles. The women's soccer team became the first Seattle U female team to advance to an NCAA Division I postseason tournament. One week later, the men's soccer team followed suit, taking the WAC Tournament title to go along with its regular season championships. The Redhawks accomplished a feat that a Seattle U squad had not done in 50 years: win an NCAA Division I Tournament contest, as their 2-1 victory over fellow Jesuit school Creighton advanced Seattle U to a second round matchup against the University of Washington in front of a capacity crowd at Husky Soccer Stadium. Finally, Dylan Burnett won the WAC title in the javelin throw and qualified for the NCAA Division I West Preliminary Championships for the second consecutive year.

This continues a tradition of success in athletics, dating back to the 1950s and 1960s, when the men's basketball program reached the NCAA Tournament 11 times in 16 years and made one Final Four appearance led by College Basketball and NBA Hall of Fame player Elgin Baylor. More recently, the men's soccer team won the NAIA National Championship in 1997 and the NCAA Division II Championship in 2004, while the men's swim team earned the NAIA National Championship in 2002.

The University continues to view athletics as a major part of the future success of the institution, as the move to Division I has been a major priority set forth by the university administration. The Fitness Center, a new addition to the Connolly Center, opened in September 2011. Seattle University Park, featuring Logan Field for softball, was dedicated in September 2012, giving the entire University community a new place to congregate. Lights were added to Championship Field during the 2013 soccer season, enhancing a soccer facility that has been used by
professional squads such as Manchester United and DC United. Those lights in part will make it possible for Seattle U to host the WAC Women’s Soccer and Men’s Soccer Tournaments on back-to-back weekends in November. These investments will enable the Seattle University Redhawks to continue the tradition of success, both in the classroom and in athletic competition.

Location/Contact:
Connolly Center/O’Brien Center for Athletic Administration
www.goseattleu.com

MAGUIRE CENTER FOR CAMPUS MINISTRY
The Maguire Center for Campus Ministry – rooted in the Jesuit, Catholic tradition – is dedicated to building a community committed to deepening spirituality, enriching faith, and embodying justice in the world. Campus Ministry also seeks to help students integrate the academic, social and spiritual dimensions of their lives. We support the diversity and richness of faith traditions reflected in our university community. Students of all faith traditions – as well as students of no faith or who are searching for meaning in their lives – are welcome in Campus Ministry.

The Campus Ministry team provides a myriad of opportunities to build a vibrant faith community: celebrating God’s presence through worship and fellowship; reaching out to serve others; inviting students into a life of social justice; providing pastoral care. Campus Ministry also fosters opportunities for personal and spiritual growth through the Sunday, 8:00 PM Mass in the Chapel of Saint Ignatius, the Wednesday night Well Protestant service in the Ecumenical Chapel in Campion Hall, a variety of prayer opportunities, local and international service immersions, a variety of retreat programs, as well as opportunities to gather in small communities to share faith as well as finding meaning in one’s life.

Campus Ministry invites students to engage in leadership and service informed by the Jesuit ideal of a faith that does justice. Significant service and social justice opportunities include but are not limited to Saint James Cathedral Kitchen exposing participants to the issues facing the homeless and working poor and the effects of poverty on families through preparing, serving and sharing a hot meal every Friday afternoon; Juvenile Detention Outreach providing a chance to visit incarcerated children and youth and explore with them the complex issues facing young people in the criminal justice system. The President’s Interfaith and Community Service Campus Challenge is a service program that President Obama has invited every college and university in the United States to display their commitment to interfaith cooperation through community service work. At Seattle University consider tutoring for just one hour per week with an elementary student at Bailey Gatzert School and join in with a free dinner and reflection each month.

Programs such as Soup With Substance engage the community in reflection upon current social and faith related issues. Service and international immersions in various locations engage students in direct action and reflection upon world citizenship, global economics and social justice. Faith and Justice Cohorts are opportunities for students to gather in small groups (6-8) to journey together over a quarter exploring the meaning and application of “a faith that does justice”.

The Archbishop Hunthausen Resource Center and its 800-volume library are located within the Campus Ministry office and is open to all students who seek resources about social justice issues and non-violent social change.
Retreat programs are designed to provide progressive opportunities for self-reflection and finding meaning in one’s life. The New Student Retreat is a weekend experience to assist first-year students in adjusting to college life as well as build an engaged community. The Search Retreat is a weekend retreat in the Christian tradition exploring relationships with self, God, and others. The Agape Retreat, a peer-led retreat in the Catholic tradition for juniors and seniors taking a deeper look at faith commitment.

Also Campus Ministry provides opportunities to engage in its Jesuit roots by providing opportunities to engage in the Spiritual Exercises of St. Ignatius. Each year the three- and five-day retreats provide opportunities for our students to get away from campus, spend time in silence to come to know the depth of God’s love and what God’s calls them too. These retreats also provide an opportunity to experience the practice of Ignatian spirituality. For juniors and seniors, there is also the opportunity to participate in SEEL (Spiritual Exercises in Everyday Life) retreat. This is a small group retreat that occurs over the course of the academic year that allows students to pray and experience the spiritual exercises of St. Ignatius in their daily life. In all of these Ignatian Retreat, students of all faith backgrounds are welcome.

We have a variety of sacred spaces on campus. The Chapel of St. Ignatius provides a spiritual home for the university’s Catholic faith community, including the daily 12:30 PM Mass and the 11:00 AM and 8:00 PM Sunday liturgies. The Ecumenical Chapel in Campion Hall provides worship space for the Wednesday night Well Protestant worship service, as well as other Christian denominational and ecumenical worship opportunities. The Multifaith Prayer Room in Campion is available for religious services, prayer, and contemplation for Muslim, Hindi, Jewish, and non-Christian members of the Seattle University Community. In addition, the Immaculate Conception Chapel, located on the second floor of the Administration Building, and the Chardin Chapel in Chardin Hall offer places of personal refuge and prayer.

Faith formation opportunities are available for those seeking community, fellowship, learning and growth in the Catholic Christian faith. For those seeking to explore a Catholic Christian faith commitment, the Rite of Christian Initiation of Adults (RCIA) provides a process of inquiry which culminates in Baptism, Confirmation, and Eucharist at the Easter Vigil liturgy. Baptized Catholics seeking to affirm their call to follow Jesus, may join Confirmation classes and celebrate the Sacrament of Confirmation in late spring. Assistance in preparation for the sacrament of marriage is also available. Contemporary Contemplative Catholics (CCC) is devoted to seeking what it means to live out the Catholic faith daily. Baggage Catholics is a group for current or former Catholics who are looking for healing around their Catholicism.

Ecumenical Bible studies are offered and based on different themes each quarter. Small faith communities and prayer groups offer opportunities to gather in prayer with fellow students. The Muslim Student Association gathers regularly for prayer in the Multifaith Prayer Room. The Jewish Student Union meets regularly to plan religious and cultural events and programs that build community among Jewish students and promote increased awareness of Jewish life and history on campus. Also regular Buddhist offerings are made available during the school year, including weekly Zen Meditation in the narthex of the Chapel of Saint Ignatius on Thursday evenings at 7:00 PM and the EcoSangha lectures. Information about local churches and houses of worship is readily available on Campus Ministry’s website at: https://www.seattleu.edu/campus-ministry/ecumenical-and-multifaith/
Campus Ministers welcome the opportunity to be available for pastoral guidance and supportive conversation. We encourage you to stop by our office in the Student Center to find out more about our specific programming opportunities and meet the Campus Ministry team.

All are welcome!

**Location/Contact:**
STCN 120
First Floor of the Student Center
campusministry@seattleu.edu
206-296-6075

**CAREER SERVICES**
Career exploration and solutions tailored to you! Career Services engages students and alumni in career planning and connects you to professional opportunities. We specialize in advising students on major and career exploration, major choice, self-assessment, and job and internship searches. Students can drop by during our daily Express Advising hours for an initial career appointment or fill out a career advising appointment request form online. We offer four self-assessment instruments: Myers Briggs Type Indicator® (MBTI), Strong Interest Inventory® (SII), MyPlan, and StrengthsQuest®. Additionally, we connect students to alumni mentors, employers and recruiters, and hold four annual career fairs.

September 25, 2014: Part Time Job and Post Graduate Service Fair
September 21, 2014: Business and Engineering Career Fair
February 5, 2015: Internship Fair
April 21, 2015: Spring Job and Internship Fair

- Log in to the Redhawk Network to find part-time and full-time jobs, and internships.
- Connect with employers at annual career fairs
- Find a mentor
- Drop by to connect with an advisor and start exploring career options early
- Visit us for all your career-related questions
- Together we work to help you discover meaningful professional opportunities through leveraging the power of our greater Seattle U community.

**Location/Contact:**
PAVL 110
Student Center Pavilion
206-296-6080
Careerservices@seattleu.edu
www.seattleu.edu/careerservices

**Hours:**
Monday – Thursday 8:30 a.m. to 6 p.m.
Friday 8:30 a.m. to 4 p.m.
Express Advising 1-3pm
CENTER FOR SERVICE AND COMMUNITY ENGAGEMENT

Whatever social justice issue moves you to action, the CSCE is here to connect you with great service and leadership opportunities in our community. We partner with a wide variety of organizations in the area that are always seeking volunteers. Our office also provides engagement opportunities through service-learning courses, research projects, leadership programs and other service opportunities. By serving, you will provide assistance and build relationships in the community, as well as gain valuable skills and hands-on experience with the systemic issues facing our neighborhoods. The CSCE challenges SU students to serve local and to get to know their community. Why not get out there and get involved? Visit the Center for Community Engagement in the Douglas or at www.seattleu.edu/cce, connect with us on Twitter to learn more about these and other opportunities.

Location/Contact:
1223 E Cherry St
Suite E
206-296-2569

Are you interested in meeting with someone in person to talk through some of these exciting opportunities? Contact AyeNay Abye, Student Engagement Coordinator, at abyea@seattleu.edu

CENTER FOR STUDENT INVOLVEMENT (CSI)

The Center for Student Involvement assists students in getting connected to numerous social, cultural and educational experiences both on and off campus. The mission of the Center for Student Involvement is to enrich the student experience by offering opportunities for engagement and involvement through varied programs, events, activities and leadership opportunities in line with the university’s mission and values.

The Center for Student Involvement offers the following services and programs:

- Club registration and resources
- Seattle University Dance Marathon (SUDM)
- REDZONE
- Student Events and Activities Council (SEAC)
- Student Government of Seattle University (SGSU)
- Campus marketing approval (e.g. fliers, table tents, roll downs)
- Involvement Fairs (fall and winter), campus traditions and other events

Location/Contact:
STCN 350 and 360
involvement@seattleu.edu
206-296-6465
https://www.seattleu.edu/involvement/
CLUB RECOGNITION, SUPPORT AND RESOURCES

Student clubs and organizations are an integral part of Seattle University's mission: they provide opportunities to develop leadership skills, broaden social and professional backgrounds and contribute to both the university and community. Student clubs provide our diverse student body a way to share ideas, values and experiences with other members of the campus community. All groups are student initiated, organized and led.

Seattle University promotes values consistent with its Catholic and Jesuit identity. Our tradition inspires and shapes the educational values articulated in our institutional mission statement. The university encourages the formation and development of a wide variety of student groups, but reserves the right to deny recognition to any group whose purpose is judged to be incompatible with the university mission and/or its Catholic, Jesuit identity.

All student-organized clubs must become recognized by Seattle University through ConnectSU. Club activities and access to club accounts may only be conducted after clubs have been recognized by the Center for Student Involvement. All officially recognized student clubs may use the common club workspace, located in the Student Center, STCN 350. Resources available to clubs in the club resource area are: a computer, printing and scanning, basic office supplies, and publicity supplies.

For a complete list of recognized student clubs or more information about recognized club policies, procedures and privileges find us on ConnectSU or visit our office.

Location/Contact:
STCN 350
involvement@seattleu.edu
206-296-6465
https://www.seattleu.edu/involvement/clubs/

DANCE MARATHON

Seattle University Dance Marathon is a student-lead philanthropy which culminates in an annual 16-hour fundraising celebration filled with music, dancing, food, fun, and kids. SUDM raises money to support Seattle Children's Hospital with half of the funds supporting the Uncompensated Care Fund, and half supporting Strong Against Cancer. SUDM is the oldest collegiate dance marathon in the west, and since 2008 has raised over $500K for the kids. To get involved, find us online at www.seattleudancemarathon.org and on ConnectSU.

Location/Contact:
STCN 350
206-296-6048
dancemarathon@seattleu.edu

GRADUATE STUDENT COUNCIL (GSC)

The mission of the Graduate Student Council (GSC) is to enhance the graduate student experience, foster development of community and support the Seattle University mission. The GSC acts as an information resource for graduate students and funds programs for graduate
students through a proposal process. For meeting dates and locations, or for more information find us on ConnectSU or visit http://www.seattleu.edu/gsc/

**Location/Contact:**
STCN 360  
gsc@seattleu.edu  
206-296-6379  
www.seattleu.edu/gsc

**REDZONE**
REDZONE aims to spread school spirit and pride and create a more cohesive Seattle U community through hosting school spirit events, participating in various campus activities and facilitating the game day experience at select Redhawk athletic events.

For more information or to become a REDZONE member, find us on ConnectSU and visit the REDZONE website at https://www.seattleu.edu/involvement/organizations/redzone/

**Location/Contact:**
STCN 360A  
redzone@seattleu.edu  
206-398-4377  
www.facebook.com/suredzone

**STUDENT EVENTS AND ACTIVITIES COUNCIL (SEAC)**
The Student Events and Activities Council (SEAC) is a student run organization and the main programming board on campus and is responsible for planning two kinds of events: Seattle and University. Seattle Programs are usually off-campus events designed to help SU students explore all our city has to offer. The events vary in size and are usually free. University Programs are the SU traditions that SEAC plans and include Fall Ball, Battle of the Bands and Quadstock, among others. If you enjoy planning fun activities, have creative ideas, would like to learn more about the entertainment industry, or would like to leave your mark on Seattle University campus-wide events, then SEAC is for you!

SEAC hires for two different volunteer internship tracks in the fall and winter quarters. For more information, please find us on ConnectSU, like us on social media, or come visit our office.

**Location/Contact:**
STCN 350  
206-296-6047  
SEAC@seattleu.edu  
www.seattleu.edu/seac  
www.facebook.com/suseac
STUDENT GOVERNMENT OF SEATTLE UNIVERSITY (SGSU)

As the elected representation of the Seattle University undergraduate student body, the Student Government of Seattle University (SGSU), formed in harmony with the University’s mission, is the official voice and advocate for students. SGSU communicates with students regarding their collective and constituent interests, promotes opportunities for student leadership and involvement, assists in the development of a cohesive undergraduate community and provides the undergraduate community with political and financial support.

The purpose of SGSU in living out our mission is fourfold: to represent and advocate for the needs and views of Seattle University’s undergraduate students, to engage students in university decisions, to support student involvement on campus and to promote university spirit.

You can get involved in SGSU by dropping by or calling the SGSU office. For more information find us on ConnectSU and visit the SGSU website at http://www.seattleu.edu/sgsu/

Location/Contact:
STCN 360
sgsu@seattleu.edu
206-296-6050
www.seattleu.edu/sgsu
www.facebook.com/studentgovernmentSU

COLLEGIUM PROGRAM

The Collegia Program provides three resource and community-building spaces for undergraduate and graduate commuter students. Each collegium is staffed by current Seattle U students and offers a kitchenette, comfortable study space, a snack bar, computers, and printers.

To learn more about each Collegia and to register for free, please visit us.
- The Commuter Link: first-year and sophomore commuter students
- Reidy Collegium: junior, seniors, and transfer commuter students
- McGoldrick Collegium: graduate students and adult learners over the age of 25

COMMUTER AND TRANSFER STUDENT LIFE

The Office of Student Success & Outreach provides services, programs and information for the off-campus student population fostering university involvement and connection. The office, located in Pigott Pavilion 150 serves the needs of students who live off-campus. For information, call 206-296-2525 or e-mail collegia@seattleu.edu. Here are a few highlights you may find helpful:

Home away from home for off-campus students.
Seattle University is proud of its three-time national awarding winning *Collegia Program* which provides living/learning environments for off-campus students to study, socialize, relax, snack and play while they are on campus. The five Collegia, serving undergraduate and graduate off-campus students, provide a homelike setting furnished with comfortable furniture, study tables, kitchen facilities, computers and printers, and access to a snack bar system, newspapers, books and office supplies.

Student staff in the Collegia provides a welcoming and resourceful presence to the members via a listening ear, a referral to a campus office, an introduction to other students, or an update on campus activities. One Collegium serves freshmen commuters from all programs enabling a focus on that important transition to college and building relationships with other students. Other Collegia serve particular academic populations.

**COUNSELING AND PSYCHOLOGICAL SERVICES (CAPS)**

Seattle University’s Counseling and Psychological Services (CAPS) promotes the psychological health of students and the campus community through affirmative therapy and other multiculturally informed services, in order to empower students to participate fully in campus life. Students seek services at CAPS for many reasons, including anxiety, depression, stress, life crises, identity issues, relationship concerns, difficulty with loss or other life transitions, concerns around sexuality, problems related to substance use, coping with sexual or other violent assaults, managing chronic illness, and many other life issues.

Our professional team of psychologists and psychiatrists provide brief psychotherapy at no-cost for currently enrolled students. We operate on a short-term model for individual therapy, up to a maximum of 10 sessions per academic year. We also offer group therapy on a variety of different topics. When appropriate, CAPS clients may also obtain on-site psychiatric and medication consultation. Students experiencing an acute emotional crisis can be seen without a scheduled appointment during Urgent Care hours from 10am to 11pm and 3pm to 4pm, Monday - Friday. Since our services are short-term, we provide consultation and community referrals for students seeking ongoing or specialized psychotherapy or psychiatric services. All clinical services are confidential and no information is released without the student’s consent, unless required by law.

CAPS also offers a variety of educational and skill-building workshops on topics such as stress management, communication and listening skills, assertiveness, time management, etc. Our professional staff provides quarterly mental health screenings for the campus community. Staff members are also available to meet with student groups, such as campus clubs, athletic teams, residence halls and other student organizations to discuss a range of topics related to emotional health and wellness. CAPS also maintains a Resource Library with self-help brochures and books available for check-out.

Consultation services are available for students, parents, faculty and staff regarding concern for the psychological well-being of a Seattle University student.

Visit the CAPS website for more information and resources: [www.seattleu.edu/caps](http://www.seattleu.edu/caps)

**Hours:** Monday to Friday 8:00 am to 4:30 pm
Urgent Care Hours:
For students who are experiencing an acute emotional crisis, Urgent Care is available from 10am to 11pm and 3pm to 4pm Monday – Friday.

Location/Contact:
Counseling and Psychological Services
901 12th Avenue
Pigott Pavilion for Leadership (PAVL 120)
P.O. Box 222000
Seattle, WA 98122-1090

Tel: 206-296-6090
Fax: 206-296-6096
www.seattleu.edu/caps

INTERNATIONAL STUDENT CENTER (ISC)

Overview
The International Student Center (ISC) serves as a “home away from home” for approximately 750 international students from 60 countries around the world and it also remains a home for many domestic students that are passionate about international issues and meeting students from all over the world. The ISC assists international students in achieving success in their educational endeavors, and through the contributions of their varied cultural and global perspectives, serves to broaden the University community’s cultural and global awareness. We provide a wide variety of services, including immigration and academic advising, social support, cultural events, and other special activities to support the international community at Seattle University.

The ISC provides a detailed and comprehensive orientation program each quarter called the New Beginning Program. The New Beginning Program includes: an introduction to campus and the various services available to students, strategies for managing stress and culture shock, immigration requirements and familiarization with Seattle University’s policies and procedures. In addition, this program provides opportunities for new students to create lasting friendships.

All questions concerning academic, cultural, or immigration issues should be brought to the attention of the international student advisors. All students are welcome to join ISC activities that occur throughout the year. The International Student Lounge, located in the Student Center Pavilion is open for students to use as a place for studying or relaxing, as well as the location for many ISC and other club events.

Domestic & International Student Involvement in the ISC
There are TONS of ways to be involved with ISC, no matter who you are!

· Be an Orientation Leader (Quarterly)
  Assist the ISC in helping new students transition into become a part of the SU Family at Orientation. Serve as a peer leader to new international students build community among the new international students. Assist new students with adjusting to SU Make lifelong friends & gain leadership experience. You participate in a 2-day training program in September to get ready for this experience as well as a larger 2-day training with student leaders from all over the campus in late April or early May.

· Participate in the i-Buddy Program (Quarterly)
The i-Buddy Program is designed to bring together domestic and international students for friendship and cross-cultural exchange. Participation entails being paired with an international student and partaking in program-sponsored social, community service, and educational events.

i-Buddy runs every quarter. Contact isc@seattleu.edu for more information.

- **Attend International Week Events (annually in January)**
  At the end of January, SU celebrates International Week. Each year, offices and organizations throughout the SU campus and local community put together over 20 internationally themed events for over 2,000 attendees. 2014 I-Week is February 2nd – February 6th although we are open to accepting events that take place a few days before the week begins and a few days after it ends.

- **Volunteer for International Dinner (Saturday of International Week)**
  To kick-off International Week (I-Week), ISC hosts a themed International Dinner. Roughly 60 students cook authentic food for over 450 guests and local artists perform throughout the night. 2014 I-Dinner is set for Saturday, January 31st. Contact isc@seattleu.edu for more information.

- **Volunteer for events and activities (throughout the quarter)**
  Stop in the Center at PAVL160 at any time to learn how to become an active volunteer at our programs! To learn more about our events visit our Facebook page.

- **Participate in the International Dinner Series**
  Each quarter, the ISC collaborates with cultural student groups to cook authentic food and teach the Seattle University community about world cultures. This Sunday event is always free, but RSVP is required!

Visit our Website at: https://www.seattleu.edu/isc/
Like us on Facebook: www.Facebook.com/suisc

**Hours:**
Monday to Friday: 8:30 am to 4:30 p.m.

**Location/Contact:**
PAVL 160
Student Center Pavilion
206-296-6260
isc@seattleu.edu

**OFF-CAMPUS HOUSING**

Apartments, houses, and rooms for rent are listed online at https://www.seattleu.edu/housing/off-campus-housing/. Students can post “housing and roommates wanted” on the website. The site includes links for community newspapers and other Seattle area housing lists, and helpful information about off-campus living. Housing flyers can be posted and viewed on off-campus housing boards on the 2nd floor of the Student Center. All postings must be approved by the Redhawk Resource Hub before being posted.

**OFFICE OF MULTICULTURAL AFFAIRS (OMA)**

The Office of Multicultural Affairs (OMA) is committed to supporting the holistic development, persistence, and achievement of students of color and lesbian, gay, bisexual, queer and trans*
students. We do this by advocating for students, creating spaces for cultural celebration, promoting leadership development, and providing opportunities for education and reflection. We are committed to the formation of a campus community that embraces diversity and inclusion while utilizing a social justice framework. OMA works in collaboration with others to encourage the development of cultural competencies among all members of the Seattle University community.

What do we do? OMA provides orientation programs for students of color and LGBTQ students; leadership development programs and opportunities; dialogue and retreat programs; student lounge spaces; student success resources and referrals; club support through the student-led OMA Alliance; cultural competency training for individuals, organizations, and offices; financial support for student programs; and community connections. Visit our website at: www.seattleu.edu/oma

Hours: Monday to Friday 9:00 a.m. to 5:00 p.m.

Location/Contact:
PAVL 170
206-296-6070

SEATTLE UNIVERSITY YOUTH INITIATIVE

What does it look like when Seattle University partners with the community to support 1,000 neighborhood youth and their families? That’s where the Seattle University Youth Initiative comes in as SU’s signature community engagement effort. SUYI mobilizes students, faculty, staff and alumni working with schools, community organizations, and families to provide a pipeline of educational and supportive services to youth—from birth to college. Each year, 1,300+ students serve in the SUYI neighborhood in different capacities. Whether through service-learning, work-study, research with a faculty member, long-term volunteering or service days, you’ll have plenty of opportunities to engage in our immediate neighborhood. Check out our website www.seattleu.edu/suyi or find us on Facebook or Twitter to learn more about these and other opportunities and come visit us at the Center for Service and Community Engagement in the Douglas.

Hours: Monday to Friday 8:30 a.m. to 5:00 p.m.

Location/Contact:
1223 E Cherry St
Suite E
206-296-2569
csce@seattleu.edu

STUDENT CENTER

The Student Center is home to the Student Government of Seattle University (SGSU), the Student Events and Activities Council (SEAC), recognized student clubs, the Redhawk Resource Hub (CAC), the Office of Multicultural Affairs, the McGuire Campus Ministry Center, Bon Appétit offices, Student Activities, Office of Wellness and Health Promotion, and the Office of Student Development.
Cherry Street Market, located on the second floor, is home to the main food service operation for the Seattle University campus. The Hawk's Nest Bistro, affectionately called "the Bistro", is a cozy eatery located on the third floor of the Student Center and has become the latest hang out for wood-fired pizzas, espresso, and SEAC's Coffeehouse series, and Student Activities' Bistro Saturday series.

The Student Center also offers several meeting rooms, the Father LeRoux Conference Center, two Collegia, and a game room complete with pool tables. A TV lounge, commuter showers, lockers, and a student art gallery, are also found in the Student Center. The heart of the building, the Student Center Hearth, serves as the building's living room and features a gas fireplace. The Student Center has also been designated as an environmentally friendly building and is LEED certified.

Hours of operation for the Student Center are 7 a.m. - 12 midnight Sunday-Thursday and 7 a.m. - 1 a.m. Friday-Saturday. For general information about the Student Center, contact the Center for Student Involvement on the third floor at 206-296-6465. For room reservation inquiries, contact Event Support Services at 206-296-5620.

**Student Center Lockers**
The Redhawk Resource Hub rents student lockers in the Student Center. The rental fee is $50 for the full academic term or $20 per quarter (rates are subject to change). To rent a locker, bring a student ID to the Redhawk Resource Hub in the Student Center and complete a locker rental form. Contact the Redhawk Resource Hub at 206-296-6464 for more information.

**THE OUTREACH CENTER**
The Outreach Center is a space for members of the Seattle University community who identify as first-generation college students and student veterans. We affirm and welcome our community’s multiple intersecting identities, including low-income, international, undocumented and DACA, and graduate students.

The Outreach Center offers many resources and facilitate initiatives including IMPRINT – Seattle U’s first-gen publication, “I’m First-Gen” Campaign, and the Text X: Textbook Exchange.

We are located in Student Center, Room 110. We are open Monday through Friday. For more information, please visit us or call us at 206-296-6333.

**REDHAWK RESOURCE HUB DESK**

The Redhawk Resource Hub Desk is Seattle University’s main information desk located on the 1st floor of the Student Center. The Hub Desk services and resources include daily bus passes, locker rentals, and a variety of ticket sales. Whether you have Seattle U-specific or general off-campus questions, we can answer it. Visit us or email us at hubdesk@seattleu.edu.

**Transportation and Parking**

The Transportation and Parking Services part of the department of Campus Public Safety sells parking permits and discounted bus, train, and ferry passes. A variety of parking passes are
available, including a carpooling option. The Seattle University ORCA Pass for Students is an Annual Regional Transit pass that allows the pass holder the freedom to travel via Community Transit, Sound Transit, Kitsap & Pierce Transit, in addition to Metro Busses. Students that use the Washington State Ferry system are eligible for a 30% transit reimbursement each month. Campus bike racks and registration and security options are also offered by the department. A commuter transportation center, with information on the Metro bus system and carpooling is located in the University Services Building foyer. To contact Transportation and Parking Services, call 206-296-5992, visit their office in the University Services Building, or go to their website at http://www.seattleu.edu/transportation/

STUDENT HEALTH CENTER

The Student Health Center provides primary care to all enrolled, currently registered students regardless of insurance type or lack of insurance. The Health Center is staffed by Board Certified Family Nurse Practitioners and Medical Assistants. Consultation and treatment for various health care needs are provided with a $5.00 administrative fee per visit. The Student Health Center also provides most immunizations to students at low cost. All services are confidential and no information is released without student permission, unless required by law.

The Student Health Center provides the following specific services: wellness physicals, women's annual exams, diagnosis and treatment of acute illness, management of chronic medical problems, treatment of injuries, treatment of skin problems, STD and pregnancy testing, medication management for many mental health disorders, immunizations, allergy shots, eating disorder management and laboratory services.

Same day or next day appointments are available for urgent health concerns. Please stop by or call for an appointment.

Visit our website at http://www.seattleu.edu/student-health/ for more detailed information on clinic services, hours, staff, and fees.

Hours:
During Academic Year (August 15th - June 15th)
Monday to Friday 7:00 a.m. to 5:00 p.m.
Saturday and Sunday Closed
Holidays Closed

During Summer (June 15th - August 15th)
Monday to Thursday 8:30 a.m. to 4:30 p.m.
Friday 8:30 a.m. to 3 p.m.
Closed each day for lunch from 12:30-1:15
Saturday and Sunday closed

Location/Contact:
BELL 108
First Floor, Bellarmine Hall
HEALTH INSURANCE

All full-time undergraduate students are required to have health insurance. To assist students in fulfilling this requirement, an affordable insurance plan has been made available. Students will automatically be enrolled and billed for this plan by financial services unless they provide proof that they have comparable coverage through another insurance plan that provides coverage in Washington State. To demonstrate that a student has existing coverage, they should complete the Health Insurance Waiver form found online at https://wfis.wellsfargo.com/SeattleUniversity.

Seattle University’s Student Health Center provides basic primary care to enrolled students; however, students needing a medical specialist or experiencing a catastrophic illness or injury must obtain and pay for these services outside the Student Health Center. The health center staff will assist you in obtaining appropriate referrals to specialists for services that cannot be provided in the clinic. Seattle University has a number of excellent hospitals and medical providers in the immediate vicinity.

The University provides a voluntary health insurance program for part-time, graduate, and law students who do not have health insurance through another source. Information on these insurance plans can be found in the Student Health Center through the office of the Vice President for Student Development and on the Student Health Center website: www.seattleu.edu/student-health. This insurance plan can be purchased on either an annual or quarterly basis with associated payments made directly to the insurance company.

**All students enrolled in the Student Health Insurance Plan that seek services elsewhere without coming to the Student Health Center first for a referral will be subject to a $100 deductible. The SHC will not write any post-dated referrals**

International students who are required to have health insurance will be billed for this coverage by the Student Financial Services Office. Contact Mike Hosterman at 206-269-5000 for more information.

ORIENTATION PROGRAMS

Orientation Programs coordinates a variety of activities designed to help new first year students and their families adjust to the University, learn about available resources, and meet students, faculty, and staff. Student Orientation Advisers, or OAs, are selected each spring to work with all aspects of the University’s orientation offerings. Major programs include:

- Summer in Seattle Orientations
- Family Orientation in the summer
- New Student Immersions in the fall
- Welcome Week
- Alumni and Family Weekend
- New Student events
- Parent Connections e-newsletter

Hours:
Monday to Friday 8:00 a.m. to 4:30 p.m.
Location/Contact:
STCN 320
206-296-2525
orientation@seattleu.edu

STUDENT NEWSPAPER (THE SPECTATOR)
The Spectator, the weekly newspaper of the university community, is written and edited by students in consultation with the faculty adviser. The Spectator reports campus news and student concerns, and provides a forum for the expression of opinions and the exchange of ideas. It is published every Wednesday evening in print and has daily online features during the academic year, except during finals weeks and breaks. The Spectator office is located in the basement of the Campion Residence Hall, 206-296-6470. Visit us online at: www.seattlespectator.com

Location: CAMPB24

STUDENT-RUN RADIO STATION (KSUB)
Seattle University's student-run radio station, 102.1 FM KXSU, is SU's source for music, campus & community news, entertainment, and information. KXSU is available online and around the world at www.kxsu.org and in Seattle at 102.1 FM. Not only does KXSU serve as an essential point of communication, providing updates on campus and local opportunities and events, KXSU also provides students interested in broadcasting – whether as a hobby or as a career – with the opportunity to host their own radio show. Any student interested in becoming involved with KXSU on the air, behind the scenes or as a writer for the KXSU website, should e-mail the Station Manager, Randy Scott, at ScottR@seattleu.edu or call 206.296.6987.

Location/Contact:
CAMP 005
Basement, Campion Residence Hall (Just down the hall from the Cave)

UNIVERSITY RECREATION—FACILITIES, ACTIVITIES, AND PROGRAMS (UREC)
Through sport, fitness, instructional, and outdoor programs, University Recreation inspires, educates, and empowers the Seattle University community to live happier, healthier, and more successful lives. Whether it is promoting wellness, providing worthwhile recreational activities or building community, University Recreation is an integral component of a Seattle University student’s holistic education.

The following are the core facilities and programs offered by University Recreation:

The Archbishop Connolly Complex featuring the William F. Eisiminger Fitness Center is an approximately 170,000 square-foot recreation and fitness facility located at the corner of 14th Street and East Cherry Street providing the Seattle University community with a space to recreate positively and safely. It has the following features:
• Over 8,000 square feet of state-of-the-art fitness space
  o Includes free weights, circuit machines, and cardiovascular equipment
• A mind/body studio
• Two group exercise studios
• A Martial Arts & Training Room
• Two full-sized gymnasiums
• A multi-purpose space with an Astroturf surface
• Four racquetball courts
• One squash court
• Two swimming pools
• Dry saunas in each locker room

The facility is open to all current students, faculty, and staff who are eligible for membership. SU members must present their current Seattle University ID for admittance. Spouses/partners and dependents of current students may join the Connolly Complex for a nominal fee. For more information regarding memberships, please visit our website at www.seattleu.edu/recreation.

The following are the general building hours and pool hours for the Connolly Complex/Eisiminger Fitness Center.

Building Hours (Unless otherwise noted):
  Monday – Friday: 6am – 11pm
  Saturday - Sunday: 9am – 9pm

Lap Swim Hours (Unless otherwise noted):
  Monday – Friday: 7:00am – 9:00am
  11:30am – 1:30pm
  5:30pm – 7:30pm
  Saturday – Sunday: 12:00pm – 3:00pm

The Connolly Complex building hours and pool hours will vary during holidays and academic breaks. For detailed information regarding schedules and facility closures for both the entire facility and the pools, visit our website at www.seattleu.edu/recreation.

There are also two outdoor playing fields, Logan Field and Championship Field. Logan Field is available as open outdoor recreation space for the Seattle University Community and features a two lane rubberized track, artificial turf, and lights. Championship field features a single lane jogging track and four tennis courts.

The Intramural Sports program at Seattle University offers a wide range of activities for students and faculty/staff throughout the academic year, including flag football, volleyball, table tennis, basketball, and softball. Interested students can either create their own teams with friends or roommates or sign up as a “free agent” to be placed on a team. If you are living in the residence halls, ask your resident adviser about participating in the Rudy Challenge. Compete against other living-learning communities to win the Carragher Cup! Intramural Sports at Seattle
University provide an active environment allowing participants to enjoy healthy competition, relieve stress, have fun, meet people, and make new friends.

The Outdoor Adventure Recreation program provides students with the opportunity to enjoy the beautiful Pacific Northwest through outdoor recreation. Each quarter student leaders guide trail, snow, climbing, water, cycling and service activities. Think kayaking, camping, ski/snowboarding, hiking, beach cleanups, and more! OAR outings and on-campus events are open to everyone in the Seattle University community. OAR also supplies you with outdoor recreation equipment, which is available to rent at a nominal cost.

The Fitness program offers instructional programs, personal training, and free group fitness. We also offer Master Swimming through our Aquatics program.

The Sport Club program provides students with the opportunity to meet new people and to form or join a group with other students to pursue a common interest in an individual sport or recreational activity. These groups can be purely recreational or can be competitive and represent Seattle University in matches/games with other universities. Current clubs include rugby, soccer, equestrian, crew, baseball, volleyball, ultimate Frisbee, and many more.

So, whether you want to go kayaking, play intramural flag football, lift weights, run on a treadmill, improve your fitness level, or compete in rugby, Seattle University Recreation has the activity for you!

For information on fees, registration, and other activities offered, please review our website at www.seattleu.edu/recreation or call at 206-296-6441.

OFFICE OF WELLNESS AND HEALTH PROMOTION

The Office for Wellness and Health Promotion along with the student based Health and Wellness Crew (HAWC) empower healthy decision making through education, prevention, and peer support. We think about wellness holistically with physical, emotional, spiritual, intellectual, and social components central to how we approach our work. At Seattle U there is more to being healthy than eating right and exercising!

We focus on physical wellness, mental health, alcohol and other drugs, as well as healthy relationships. HAWC members host events regularly that address everything from nutrition to sexual assault prevention, and stress reduction to responsible use of alcohol. Additionally, HAWC members hold office hours for private conversations and referrals. To learn more, visit us online at www.seattleu.edu/wellness, and follow us on Facebook.

Location/Contact:
STCN 380
Third Floor, Student Center, 206-220-8450
HAWC@seattleu.edu
CAMPUS DIRECTORY

For more detailed, updated listings, the Office and Department directory can be accessed at www.seattleu.edu/home/directories/office_department_directory

Emergency - Police and Fire
from campus 9+911
from all other phones 911

Campus Public Safety- 5911

A.A. Lemieux Library
Phone: (206) 296-6233
Fax: (206) 296-6572

Addiction Studies
Phone: (206) 296-5350

Accounting Department
Phone: (206) 296-5690

Administration Department
Phone: (206) 296-2550

Admissions Office
admissions@seattleu.edu
Phone: (206) 296-2000
Toll Free: (800) 426-7123

Advancement Services
Phone: (206) 296-6130

Affirmative Action
Phone: (206) 296-5870

Albers School of Business & Economics
Phone: (206) 296-5700
Fax: (206) 296-5795

Alumni Office
Email: alumni@seattleu.edu
Phone: (206) 296-6127

Archbishop Thomas Murphy Apartments
Phone: (206) 398-4984

Art Department
Phone: (206) 296-5360

Arts & Sciences, College of
Phone: (206) 296-5300
Fax: (206) 296-5997

Arrupe Jesuit Residence
Phone: (206) 296-6340

Asian Studies Program
Phone: (206) 296-5380

Associate Provost’s Office
Phone: (206) 296-6155
Fax: (206) 296-5654

Athletics
Phone: (206) 296-6441

 Auxiliary Services
Phone: (206) 296-2500

Bellarmine Advising Center
Phone: (206) 296-2260

Bellarmine Hall
Phone: (206) 296-6280

Biology Department
Phone: (206) 296-5490
Fax: (206) 296-5634

Bon Appétit
Phone: (206) 296-6310

Book Store
Phone: (206) 296-5820
Fax: (206) 296-2828

Broadway & Madison
Phone: (206) 296-6135

Business School
Phone: (206) 296-5700

Campion Residence Hall
Phone: (206) 296-5600

Redhawk Resource Hub (CAC)
Phone: (206) 296-6464

Campus Card Office
Phone: (206) 296-2273
Campus Ministry
Phone: (206) 296-6075
Fax: (206) 296-6097

Campus Support Services
Phone: (206) 296-2929
Fax: (206) 296-2150

Campus Tours
Phone: (206) 296-2211

Career Services
Phone: (206) 296-6080
Fax: (206) 296-6087

Catering
Phone: (206) 296-6312

Center for Service and Community Engagement
Phone: (206) 296-2569

Center for Student Involvement
Phone: (206) 296-6465
Fax: (206) 296-6415

Chapel of St. Ignatius Information Line
Phone: (206) 296-5587

Chaplain
Phone: (206) 296-5315

Chancellor’s Office
Phone: (206) 296-5664
Fax: (206) 296-5544

Chardin Residence Hall
Phone: (206) 398-4500

Chemistry Department
Phone: (206) 296-5950

Children’s Literacy Project
Phone: (206) 296-6411

Civil & Environmental Engineering Department
Phone: (206) 296-5520
Fax: (206) 296-2173

Classroom Support
Email: itcs@seattleu.edu
Phone: (206) 296-6220

Collegia Program
Phone: (206) 296-2525
Fax: (206) 296-2149

Commons, Casey
Phone: (206) 296-5976

Communication Department
Phone: (206) 296-5340

Computer Labs
Email: labs@seattleu.edu
Phone: (206) 296-2655

Computer Science & Software Engineering Department
Phone: (206) 296-5510

Computer Training
Email: computertraining@seattleu.edu

Conference and Event Services
Phone: (206) 296-5620

Connolly Center
Phone: (206) 296-6400

Construction and Facilities Planning
Phone: (206) 296-2507
Fax: (206) 296-2509

Controller’s Office
Phone: (206) 296-5880
Fax: (206) 296-5896

Costume Shop
Phone: (206) 296-5373

Counseling and School Psychology Department
Email: counsp@seattleu.edu
Phone: (206) 296-5750
Fax: (206) 296-1892

Counseling and Psychological Services
Phone: (206) 296-6090
Fax: (206) 296-6096

Credit Union, Alaska USA
Phone: 1-800-525-9094

Criminal Justice Department
Phone: (206) 296-5480

Crime Prevention
Phone: (206) 296-5990

Culture & Language Bridge Program
Phone: (206) 296-6064
Fax: (206) 296-6030

Custodial Services
Phone: (206) 296-6194

Dean of Students, Office of the
Phone: (206) 296-6060
Information, Directory Assistance (on campus)
Phone: Dial 0

Information Technology (ITS)
Phone: (206) 296-5550
Fax: (206) 296-5561

Institute of Public Service (IPS)
Phone: (206) 296-5440

Insurance, Faculty & Staff
Phone: (206) 296-5867

Insurance, Student
Phone: (206) 296-6300

Internal Auditing
Phone: (206) 296-5894

International Student Center
Phone: (206) 296-6260

International Studies
Phone: (206) 296-5420

Intramural Sports
Phone: (206) 296-6441

Jesuit Community
Phone: (206) 296-6340
Fax: (206) 296-6399

Jesuit Identity & Mission, Office of
Phone: (206) 296-6133
Fax: (206) 296-6296

Journalism
Phone: (206) 296-5340

Language Lab
Phone: (206) 296-6240

Law School Library
Phone: (206) 398-4220

Law, School of
Phone: (206) 398-4000

Leadership Development Programs
Phone: (206) 296-LEAD (5323)

Learning Center/Disabilities Services
Phone: (206) 296-5740
Fax: (206) 296-5747

Lemieux Library
Phone: (206) 296-6233

Liberal Studies
Phone: (206) 296-5470

Literacy Project
Phone: (206) 296-6411

Machine Shop
Phone: (206) 296-5506

Mailing Services
Phone: (206) 296-6199

Maintenance
Phone: (206) 296-6996

Marketing and Communications
Phone (206) 296-2104
Fax: (206) 296-6499

Mathematics Department
Phone: (206) 296-5930

Matteo Ricci College
Phone: (206) 296-5405

Management (academic department)
Phone: (206) 296-2550

MBA Program
Phone: (206) 296-5700

Mechanical Engineering Department
Phone: (206) 296-5540

Media Relations
Phone: (206) 296-6114

Military Sciences Department
Phone: (206) 296-6430
Fax: (206) 296-5439

Multicultural Affairs Office (OMA)
Phone: (206) 296-6070
Fax: (206) 296-6073

Mission and Ministry, Office of
Phone: (206) 296-6133
Fax: (206) 296-6200

Music Department
Phone: (206) 296-5360

Nursing, College of
Phone: (206) 296-5660
Fax: (206) 296-5544

Orientation Programs
Phone: (206) 296-2525
Fax: (206) 296-6054
Parent/Family Engagement  Phone: (206) 296-2525
Fax: (206) 296-6054
Parking  Phone: (206) 296-5995
Payroll  Phone: (206) 296-5886
Peace & Justice Center  Phone: (206) 296-6076
Personnel  Phone: (206) 296-5870
Philosophy Department  Phone: (206) 296-5470
Physics Department  Phone: (206) 296-5940
Planned Giving  Phone: (206) 296-6103
Planning  Phone: (206) 296-6155
Fax: (206) 296-5654
Plant Services  Phone: (206) 296-6190
Fax: (206) 296-6480
Political Science Department  Phone: (206) 296-5460
Premajor Program  Phone: (206) 296-2260
President’s Office  Phone: (206) 296-1891
Fax: (206) 296-6200
Provost’s Office  Phone: (206) 296-2595
Fax: (206) 296-2664
Psychology Department  Phone: (206) 296-5400
Fax: (206) 296-2141
Public Affairs  Phone: (206) 296-5440
Public Relations  Phone: (206) 296-2104
Fax: (206) 296-6499
Public Safety, Dept. of  Phone: (206) 296-5990
Public Service, Institute for (Graduate)  Phone: (206) 296-5440
Publications  Phone: (206) 296-2104
Fax: (206) 296-6137
Purchasing  Phone: (206) 296-6999
Recycling  Phone: (206) 296-6185
Registrar’s Office  Phone: (206) 296-2000
Religious Studies  Phone: (206) 296-5320
Reprographic Services  Phone: (206) 296-6180
Fax: (206) 296-2163
Residence Hall Association  Phone: (206) 296-6407
Fax: (206) 296-2212
ROTC  Phone: (206) 296-6430
Science & Engineering, School of  Phone: (206) 296-5500
Fax: (206) 296-2179
Science & Engineering Project Center  Phone: (206) 296-2822
Fax: (206) 296-2179
Senior Class Committee  Phone: (206) 296-6040
Sociology Department  Phone: (206) 296-5906
Software Engineering  Phone: (206) 296-5510
Speakers Bureau  Phone: (206) 296-6135
Special Events  Phone: (206) 296-5620
Spectator (Student Newspaper)  Phone: (206) 296-6470
Fax: (206) 296-6477
Student Development  Phone: (206) 296-6066
Fax: (206) 296-6063