

▪PROJECT CENTER ACADEMIC YEAR 2021-2022 CALENDAR▪

▪Dates and Deadlines▪

Month	Event/Submittal Deadline	Event Date/ Submittal Deadline	Time	Event/ Submittal Location
September	Fall Workshop 2021	Wed 9/29/21	3:40 PM–5:45 PM	VIRTUAL
October	Project Agreement (Exhibit D), Photo Release Form & Project Room Form DUE	Friday 10/8/21	4:00 PM	Send Forms to Jorge Vargas, by email
	Joint Session 1* Implicit Bias & Team Dynamics: Rosetta Lee	Mon 10/11/21	3:40 PM – 5:45 PM	VIRTUAL
	Joint Session 2* Professional Ethics: Dean Quinn	Mon 10/18/21	3:40 PM – 5:45 PM	VIRTUAL
	Joint Session 3* Project Basics. OMG-The Secret to Project Success is Hidden in Plain Sight: Mike Larson.	Mon 10/25/21	3:40 PM – 5:45 PM	VIRTUAL
	Project Budgets DUE	Friday 10/29/21	TBD	Turn in to Design Coordinator
	Last Day to turn in October Reimbursement Receipts	Friday 10/29/21	4:00pm	Send to Project Center Assistant Jorge Vargas, by email
November	ENSC Team Interviews	Wednesday 11/3/2021	3:40 PM – 5:45 PM	VIRTUAL
	CEE Team Interviews	Wednesday 11/3/2021	3:40 PM – 5:45 PM	VIRTUAL
	ECE Team Interviews	Monday 11/29/21	3:40 PM – 5:45 PM	VIRTUAL
	Project Team Photos DUE (3+ photos)	On or Before Wednesday 11/19/21	4:00 PM	Turn in to Project Center Electronically
	Last Day to turn in November Reimbursement Receipts	Tuesday 11/30/21	4:00 PM	Send to Project Center Assistant Jorge Vargas, by email
December	Mid-Year Survey	On or Before Friday 12/3/21	4:00 PM	Online/In-class
	Last Day to turn in December Reimbursement Receipts	Wednesday 12/22/21	4:00 PM	Send to Project Center Assistant Jorge Vargas, by email

Month	Event/Submittal Deadline	Event Date/ Submittal Deadline	Time	Event/ Submittal Location
January	ME Team Interviews	Please refer to your course syllabus	TBD	VIRTUAL
	Last Day to turn in January Reimbursement Receipts	Friday 1/28/22	4:00 PM	Send to Project Center Assistant Jorge Vargas, by email
February	CS Team Interviews	Please refer to your course syllabus	TBD	VIRTUAL
	Projects Day Program Paragraphs DUE	Please refer to your course syllabus for the deadline	TBD	Turn in to Design Coordinator
	Last Day to turn in February Reimbursement Receipts	Friday 2/25/22	4:00 PM	Send to Project Center Assistant Jorge Vargas, by email
March	Project Team Photos DUE (3 – 5 photos)	Friday 3/4/22	4:00 PM	Send to Project Center Assistant Jorge Vargas, by email
	Last Day to turn in March Reimbursement Receipts	Thursday 3/31/22	4:00 PM	Send to Project Center Assistant Jorge Vargas, by email
April	Last Day to turn in April Reimbursement Receipts	Friday 4/29/22	4:00 PM	Send to Project Center Assistant Jorge Vargas, by email
May	Project 1-Minute Video DUE	Check your class syllabus for deadline. To Jorge by Monday 5/23/22	N/A	All 1-Minute Videos must be approved and reviewed by your sponsor/liaison, faculty advisor, and turned in to your Design Coordinator.
	CEE and ENSC Project Reports DUE	Please refer to your course syllabus for the deadline	TBD	Turn in to Design Coordinator
	Last Day to turn in May Reimbursement Receipts	Tuesday 5/31/22	4:00 PM	Send to Project Center Assistant Jorge Vargas, by email
June	Projects Day!	Friday 6/3/2022	12:45 PM – 5:15 PM	Sullivan Hall (SU Law School)
	End-Of-Year Survey	Before last day of class on Mon 6/6/2022	TBD	In Class/ Online
	Project Center Final Check-Out	Friday 6/10/22	4:00 PM	Last day to turn in all receipts for reimbursements to Jorge Vargas by email and please contact the Project Center to return any SU property.

*Please note the joint sessions may require the full-time block and end at 5:45pm

Calendar is Subject to Changes