



## Professional Educator Standards Board / Washington Student Achievement Council

### EDUCATOR RETOOLING CONDITIONAL SCHOLARSHIP PROGRAM

#### Endorsement Budget

Retooling applicants are required to submit an Endorsement Budget specifying the educational expenses associated with their endorsement add-on. Applicants may be awarded *up to \$3,000* of the total cost.

Please fill out the Endorsement Budget form on Page 2, completing all sections that apply to you. This form can be filled out on the computer. First download the form and save it to your computer. Then simply click on the fillable fields that are highlighted in gray and type your responses. If needed, you may fill out additional pages, indicating the Total Cost on the final page. Print out the form; then sign and date where indicated. Obtain the signature of your university representative, if needed (see instructions below\*). Submit this form along with the rest of your application materials.

\*For applicants pursuing an endorsement through a program (formerly Pathway 3):

- If you claim costs in Section I (tuition), you will need to obtain a signature from a representative at your institution of higher education who can attest to the accuracy of the costs. This representative should be a faculty or staff member from your education program (e.g., professor, certification officer, administrator of your program, etc.).
- Fill out the University Representative section at the bottom of the form, including the name of the institution as well as the name, title, and email address of your representative.

<b>Checklist</b> To apply for the retooling scholarship, you must complete and submit the following materials: <input type="checkbox"/> Promissory Note <input type="checkbox"/> Endorsement Budget <input type="checkbox"/> Administrator Letter of Support	<b>Deadlines</b> Applications are reviewed three times a year and must be received by 5:00pm on the deadline in order to be considered for that round of funding: <ul style="list-style-type: none"><li>● September 22, 2017</li><li>● January 12, 2018</li><li>● April 27, 2018</li></ul>	<b>Questions</b> If you are a prospective applicant with questions about the retooling program, please contact the Professional Educator Standards Board via email at <a href="mailto:PESB@k12.wa.us">PESB@k12.wa.us</a> .  If you are a recipient with questions about your award and/or service obligation, please contact the Washington Student Achievement Council via email at <a href="mailto:ALT@wsac.wa.gov">ALT@wsac.wa.gov</a> or leave a toll-free message at 1-888-535-0747.
<b>Mail completed materials to:</b> Retooling Review Committee Professional Educator Standards Board PO Box 47236 Olympia, WA 98504-7236		

## Retooling Endorsement Budget

<b>Name:</b>	<b>Endorsement area:</b>
<b>Estimated completion date</b> (month and year):	
<b>Pathway:</b>	
<input type="checkbox"/> Endorsement test only (formerly Pathway 1) → Skip to Section II <input type="checkbox"/> Endorsement program (formerly Pathway 3, requires completion of an add-on endorsement program at a college or university)	

<b>Section I: Tuition</b> – <i>eligible for Endorsement Program only</i>			
Semester / Year	Course Number	Course Title	Tuition
18FQ	EPDMA2-9001	Numbers/Quantities/Operations	\$500
18FQ	EPDMA2-9002	Algebra I	\$750
19WQ	EPDMA2-9006	Measurement and Geometry	\$750
19WQ	EPDMA2-9003	Algebra II/Trigonometry	\$750
19SQ	EPDMA2-9004	Discrete Math	\$500
19SQ	EPDMA2-9005	Data, Probability & Statistics	\$500
19RQ	EPDMA2-9007	Calculus	\$750
19RQ	EPDMA2-9008	Nature of Mathematics	\$500

<b>Section II: Assessment Test (WEST-E)</b> – <i>eligible for all pathways</i>	
<b>Approximate Date</b> (month and year):	<b>Cost:</b>

<b>Section III: Other Educational Expenses</b> – <i>eligible for all pathways</i>	
Item description	Cost

<b>Applicant's Signature &amp; Date</b>
<i>By signing, I attest to the accuracy of the indicated costs:</i>

<b>Total Cost:</b>

<b>University Representative</b> – <i>Required for applicants claiming costs for tuition</i>	
<b>Institution:</b>	<b>Representative:</b>
<b>Title:</b>	<b>Email:</b>
<b>Representative's Signature &amp; Date</b> ( <i>Please sign and date in box below</i> )	
<i>By signing, I attest to the accuracy of the Plan of Study and tuition costs indicated above in Section I:</i>	