



Professional Educator Standards Board / Washington Student Achievement Council

EDUCATOR RETOOLING CONDITIONAL SCHOLARSHIP PROGRAM

Endorsement Budget

Retooling applicants are required to submit an Endorsement Budget specifying the educational expenses associated with their endorsement add-on. Applicants may be awarded *up to \$3,000* of the total cost.

Please fill out the Endorsement Budget form on Page 2, completing all sections that apply to you. This form can be filled out on the computer. First download the form and save it to your computer. Then simply click on the fillable fields that are highlighted in gray and type your responses. If needed, you may fill out additional pages, indicating the Total Cost on the final page. Print out the form; then sign and date where indicated. Obtain the signature of your university representative, if needed (see instructions below*). Submit this form along with the rest of your application materials.

*For applicants pursuing an endorsement through a program (formerly Pathway 3):

- If you claim costs in Section I (tuition), you will need to obtain a signature from a representative at your institution of higher education who can attest to the accuracy of the costs. This representative should be a faculty or staff member from your education program (e.g., professor, certification officer, administrator of your program, etc.).
- Fill out the University Representative section at the bottom of the form, including the name of the institution as well as the name, title, and email address of your representative.

Checklist To apply for the retooling scholarship, you must complete and submit the following materials: <input type="checkbox"/> Promissory Note <input type="checkbox"/> Endorsement Budget <input type="checkbox"/> Administrator Letter of Support	Deadlines Applications are reviewed three times a year and must be received by 5:00pm on the deadline in order to be considered for that round of funding: <ul style="list-style-type: none">● September 22, 2017● January 12, 2018● April 27, 2018	Questions If you are a prospective applicant with questions about the retooling program, please contact the Professional Educator Standards Board via email at PESB@k12.wa.us . If you are a recipient with questions about your award and/or service obligation, please contact the Washington Student Achievement Council via email at ALT@wsac.wa.gov or leave a toll-free message at 1-888-535-0747.
Mail completed materials to: Retooling Review Committee Professional Educator Standards Board PO Box 47236 Olympia, WA 98504-7236		

Retooling Endorsement Budget

Name:	Endorsement area:
Estimated completion date (month and year):	
Pathway:	
<input type="checkbox"/> Endorsement test only (formerly Pathway 1) → Skip to Section II <input type="checkbox"/> Endorsement program (formerly Pathway 3, requires completion of an add-on endorsement program at a college or university)	

Section I: Tuition – <i>eligible for Endorsement Program only</i>			
Semester / Year	Course Number	Course Title	Tuition
18FQ	EPDES2-9000/5008	Culture, Language and Community	
18FQ	EPDES2-9001/5009	Language, Literacy and Numeracy	
19FQ-SQ	EPDES2-9007/5015	Practicum: ELL	
18FQ	EPDES2-9002/5010	Introduction to Diverse Needs of ELLs	
19WQ	EPDES2-9003/5011	Assessing and Teaching Academic Lang.	
19WQ	EPDES2-9005/5013	Educational Practices	
19SQ	EPDES2-9004/5012	Assessing and Teaching Literacy	
19SQ	EPDES2-9006/5014	Advanced Diverse Needs of ELLs	

Section II: Assessment Test (WEST-E) – <i>eligible for all pathways</i>	
Approximate Date (month and year):	Cost:

Section III: Other Educational Expenses – <i>eligible for all pathways</i>	
Item description	Cost

Applicant's Signature & Date
<i>By signing, I attest to the accuracy of the indicated costs:</i>

Total Cost:

University Representative – <i>Required for applicants claiming costs for tuition</i>	
Institution:	Representative:
Title:	Email:
Representative's Signature & Date <i>(Please sign and date in box below)</i>	
<i>By signing, I attest to the accuracy of the Plan of Study and tuition costs indicated above in Section I:</i>	