

BSW Field 3-Quarter Field Practicum Calendar for the 2021-2022 Academic Year

EVENT	Fall 2021	Winter 2022	Spring 2022
BSW Field Practicum Orientation (full day)	Sept. 22, 2021		
First Day at Field Practicum	Sept. 27, 2021	Jan. 3, 2022	Mar. 28, 2022
Education Plan due in Student's Alcea® Account <i>Completed and signed by student and PI.</i>	Oct. 13, 2021	Revisions are due by the 2nd week of each quarter.	
Veteran's Day – Fall Quarter	Nov. 11, 2021		
Thanksgiving Break – Fall Quarter <i>No Field that Wednesday</i>	Nov. 24-27, 2021		
Martin Luther King Jr. Holiday- Winter Quarter <i>No Field</i>	Jan. 17, 2022		
Presidents Day- Winter Quarter <i>No Field</i>	Feb. 21, 2022		
Easter Break- Spring Quarter <i>No Field that Monday</i>	Apr. 15-18, 2022		
Memorial Day- Spring Quarter <i>No Field</i>	May 30, 2022		
Last Day at Field Practicum	Dec. 6, 2021	Mar. 16, 2022	June 8, 2022
Quarterly Evaluation due in PI's Alcea® account and Log of Hours due in Student's Alcea® account by 6:00 p.m. <i>Must be signed by PI and student. All hours must be completed by the end of each quarter</i>	Dec. 10, 2021	Mar. 18, 2022	June 10, 2022
Final Examination week: <i>Can make-up field practicum hours this week</i>	Dec. 6-11, 2021	Mar. 15-19, 2022	June 7-11, 2022

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Students in the BSW Program are required to complete **450** hours of field for the academic year. A total of **150** hours of field is required for each Quarter of the academic year. All field hours must involve social work practice at the field agency site and occur under the supervision of a Practicum Instructor (PI).

Students are typically in field on Mondays and Wednesdays and intern a total of 15 hours per week.

Students are permitted to accrue field hours during the course of their field practicum. Accruing extra hours in field is not a requirement, but an option to plan for absences that may occur due to illness, religious observances or inclement weather. **Students in the BSW program may accrue a total of no more than 15 hours for the entire academic year.**

Accrued hours are recorded on the Field Practicum Log of Hours in Alcea®, which must be approved by the PI. Students may request use of accrued hours any time during the Fall, Winter or Spring quarters. The PI should be notified before having to be absent from field. If a student is absent and does not have accrued hours, the student is encouraged to confer with the Practicum Instructor to identify a plan for making up the hours at a future date.