

## BSW Field 3-Quarter Field Practicum Calendar for the 2020-2021 Academic Year

EVENT	Fall 2020	Winter 2021	Spring 2021
First Day at Field Practicum	Sept. 14, 2020	Jan. 4, 2021	Mar. 29, 2021
Education Plan due in Student's Alcea Account <i>Completed and signed by student and PI.</i>	Sept. 30, 2020	Revisions are due by the 2nd week of each quarter.	
Veteran's Day – <b>Fall Quarter</b> <i>No Field</i>	Nov. 11, 2020		
Thanksgiving Break – <b>Fall Quarter</b>	Nov. 26-29, 2020		
Martin Luther King Jr. Holiday- <b>Winter Quarter</b> <i>No Field</i>	Jan. 18, 2021		
Presidents Day- <b>Winter Quarter</b> <i>No Field</i>	Feb. 15, 2021		
Good Friday & Easter Monday- <b>Spring Quarter</b> <i>No Field</i>	Apr. 5, 2021		
Memorial Day- <b>Spring Quarter</b> <i>No Field</i>	May 31, 2021		
Last Day at Field Practicum	Nov. 23, 2020	Mar. 17, 2021	June 9, 2021
Quarterly Evaluation due in PI's Alcea account and Log of Hours due in Student's Alcea account by 6:00 p.m. <i>Must be signed by PI and student. All hours must be completed by the end of each quarter</i>	Nov. 30, 2020	Mar. 17, 2021	June 9, 2021
Final Examination week: <i>Can make-up field practicum hours this week</i>	Nov. 19-24,2020	Mar. 16-20, 2021	June 8-12, 2021

Students in the BSW Program are required to complete **450** hours of field for the academic year. A total of **150** hours of field is required for each Quarter of the academic year. All field hours must involve social work practice at the field agency site and occur under the supervision of a qualified PI. **Students are typically in field on Mondays and Wednesdays and intern a total of 15 hours per week.** Students are permitted to accrue field hours during the course of their field practicum. Accruing extra hours in field is not a requirement, but an option to plan for absences that may occur due to illness, religious observances or inclement weather. **Students in the BSW program may accrue a total of 15 hours for the entire academic year.**

Accrued hours are recorded on the Log of Hours in Alcea, which must be approved by the PI. Students may request use of accrued hours any time during the Fall, Winter or Spring quarters. The PI should be notified before having to be absent from field. If a student is absent and does not have accrued hours, the student is encouraged to confer with the Practicum Instructor to identify a plan for making up the hours at a future date.