Please Note: This Practicum Agency Profile form is the primary source of information utilized by students when they are looking for placement preferences. This form will be copied and placed in Field Education Practicum Site resource binders and on the web based data field program: Alcea Software. The clearer your description of the actual role and learning activities the student will be able to be engaged in, the better the student can assess the potential “fit”. This can be updated on Alcea: www.alceasoftware.com

### Agency Information

<table>
<thead>
<tr>
<th>Agency Name</th>
<th>Phone</th>
<th>Fax</th>
<th>Web site</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Address: _____________________________ City: ______________ State: _________ Zip: ________

Agency Director: ____________________________

Agency Mission: ____________________________

Program within Agency (if different from above): ________________________________________________

Address (if different from above): _____________________________ City: ______________ State: _________ Zip: ________

Client population: ______________________________________________

Services provided: ______________________________________________

### Practicum Description

**Seattle University BSW** students will be in the agency 450 clock hours over the course of fall, winter, and spring quarters, averaging 15 clock hours per week. Students should spend approximately 50% of their time in direct services with clients and receive 1 hour of weekly supervision by a BSW or MSW with 2 years post degree experience. Field agencies are expected to provide students with a generalist practice experience. At a minimum, students should have opportunities to work with clients on 3 different systemic levels: micro, mezzo and macro. One of these levels of experiences must be with communities or organizations (macro).

**BSW Number of placements available:**

**Seattle University MSW, generalist year** students will be in placement for 448 clock hours over the fall, winter and spring quarters. They will average 16 hours per week. Students should spend more than 50% of their time in direct services with clients and receive 1 hour of weekly supervision by a MSW with 2 years post degree experience. Field agencies are expected to provide students with a generalist practice experience with a focus on clinical experience. At a minimum, students should have opportunities to work with clients on 3 different systemic levels: micro, mezzo and macro.

**MSW-Generalist year: number of placement available:**

**Seattle University MSW specialization and advanced standing** year, students will be in placement for 720 clock hours over the fall, winter and spring quarters. This is 24 hours/week. Students will most over 80% of their time in direct services with clients. Supervision will be 1 hours of face: face contact. There should be a second hour of supervision provided, but this can vary in format. Students will work with
a diverse array of clients in the 3 systems of individuals, families, and groups.

**MSW-Specialization year and Advanced standing: number of placements available ________**

**Specific description of practicum experience and learning activities:**

________________________________________________________________________________________________________

________________________________________________________________________________________________________

________________________________________________________________________________________________________

________________________________________________________________________________________________________

________________________________________________________________________________________________________

________________________________________________________________________________________________________

Mark the box (x) and briefly describe the program and /or services that a student would likely be involved in:

- **Individuals** (micro): 
  - ______________________________________________________________________________________

- **Families** (micro): 
  - _________________________________________________________________________________________

- **Groups** (mezzo): 
  - _______________________________________________________________________________________

- **Communities** (macro): 
  - (Outreach, organizing, advocacy, networking)

- **Organizations** (macro): 
  - (Administration of organization, Coalitions)

- **Public Policy** (macro): 
  - (NASW Lobby Day; Legislative awareness of issues pertaining to your agency services and client population)

Additionally, *experience with diverse client populations* (i.e., ethnicity, culture, race, age, gender preference, people with disabilities, socioeconomic) is desirable. How can this practice goal be met at your agency?

________________________________________________________________________________________________________

**Hours available:** 
- Weekday ________
- Evening ________
- Weekend ________

**Work Study availability:** 
- Yes ______
- No ______
- Interested in establishing work study position for practicum ______

**Transportation:**
- Is your agency accessible by bus? ______
- Are students required to use their own cars? ______
- Transport clients? ______

**Agency meetings students are required or strongly encouraged to attend** (day and time): __________________________

---

**Practicum Instructor Identifying Information**

Practicum Instructors must have a BSW or MSW degree with 2 years post-degree experience as a social worker. Practicum Instructors must also submit a Practicum Instructor's Profile (form) or current resume. A Task Supervisor is defined as an agency person (non social worker) who may do the day to day supervision of the student.

**Practicum Instructor Name:** __________________________ Year BSW/MSW received ________

**Job title:** __________________________ **Phone:** __________________________ **Email:** __________________________