**PEER REVIEW FORMAT**

**College of Arts and Sciences**

**Using departmental stationery, please present your peer review according to the following format, excluding the information placed in parentheses.**

**Faculty Member: (***give name and rank***)**

**Peer Reviewer: (***Give name; rank; expectations/knowledge/experience relative to the course and the teacher being evaluated****)***

**Date of Review:**

**Class Reviewed: (***Give course title and number; dates of visits****)***

**I. Context (***What does the instructor hope to accomplish and by means of what structure and content (e.g., readings, assignments, class format, level of difficulty)? What does the department expect from this course, as a major and/or a CORE offering? Who takes this course; is it required?)*

**II. Description (***How was the evaluation conducted (e.g., made classroom observations; interviews with students; looked at writing samples)? What was observed (e.g., teaching content and techniques; interaction with students in and out of the classroom; grading standards and procedures****)****?*

**III. Review (***How fitting and effective did the course structure appear to be? Were assignments and exams designed well? Did the instructor employ useful standards of evaluation? Did she or he demonstrate concern for students and for improvement of their performance? What did the peer reviewer think of the scholarly quality of lectures and materials presented? What are areas of strength? What are the areas that the instructor might want to address, and what suggestions does the reviewer make in regard to them?****)***

**Signature of Reviewer:**

**Signature of Faculty Member: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(The signature indicates that the faculty member has read the review; additional comments by the faculty member may be attached)

***Signature of Chair***: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(The signature indicates that the chair approves the peer review for the record.)