

NEW FACULTY 'BASICS'

Some information to help you get started

GETTING THINGS UP AND RUNNING

Covid-19 has radically changed what we do. For the latest information on the university's guidelines for faculty, staff, and students, go to the university Covid-19 page: <https://www.seattleu.edu/coronavirus/reopening/>

A good place to get started in trying to answer the million and one questions running through your head that are not directly related to Covid-19 is the **A&S Faculty and Staff Resources Page**: <https://www.seattleu.edu/artsci/faculty-and-staff-resources/>

Another great resource is the **Registrar's Website** which includes all of the SU **Academic Policies** (<https://www.seattleu.edu/redhawk-axis/academic-policies/>) and **Academic Forms** (<https://www.seattleu.edu/redhawk-axis/forms/>).

ONCE CLASSES BEGIN

If you are like the rest of us, once you are underway in the classroom chances are high that you will run into other issues that need to be addressed. To help you face these issues, there are a variety of folks on stand-by who will help in any way they can. Most of the people listed below are university-wide resources (I've cut and pasted a brief website description for each), but please know that your Associate Deans are an A&S resource who are close at hand. Kevin Krycka serves as Associate Dean for Social Sciences and Graduate Programs while Kan Liang serves as Associate Dean for the Arts and Humanities, and Sonora Jha, Associate Dean for Academic Community. Kate Elias is the Assistant Dean for Student Academic Support and along with the Associate Deans can help you with issues of academic honesty, student disruptions, safety in the classroom, students with disabilities and questions of exceptions to policy. Often, we are a safe sounding-board for faculty who are trying to figure out what to do next with a problem and we are delighted to serve that function for you at any time. You can schedule a time to meet with either of us by contacting Kate Reynolds (x5470).

STUDENT AND FACULTY SUPPORT SERVICES

- **[Counseling and Psychological Services \(CAPS\) | 206-296-6090 | www.seattleu.edu/caps/](https://www.seattleu.edu/caps/)**
CAPS promotes the psychological health of students and the campus community through affirmative therapy and other multi-culturally informed services, in order to empower students to participate fully in campus life.
- **[Learning Assistance Programs | 206-398-4450 | www.seattleu.edu/learning-assistance/](https://www.seattleu.edu/learning-assistance/)**
The Learning Center offers students consultations with Learning Specialists, tutoring services, learning strategy workshops, and group study opportunities.
- **[Writing Center | 206-296-6239 | www.seattleu.edu/writingcenter/](https://www.seattleu.edu/writingcenter/)**
Writing consultants from a variety of disciplines are available to assist undergraduate and graduate students to discuss writing projects at any stage of the writing process from brainstorming to final edits.

- **Arts and Sciences Advising Center | 206-296-2840 | <http://www.seattleu.edu/artsci/advising/>**
The Arts and Sciences Advising Center (ASAC) is a centralized advising office that provides developmental academic advising and educational assistance to undergraduate and graduate students and faculty and staff in the College of Arts and Sciences. It is staffed by professional academic advisors who are available on a drop-in basis and for scheduled appointments.
- **Disabilities Services | 206-398-4378 | www.seattleu.edu/disabilities-services/**
The mission of Disabilities Services is to create a community in which students with disabilities are able to participate fully in all aspects of university life. In addition to serving students, Disabilities Services provides faculty consultations on inclusive teaching methods, working with disabled students, and faculty rights and responsibilities.
- **Center for Faculty Development | www.seattleu.edu/faculty-development/**
We promote the professional formation of all faculty through a scholarly and interdisciplinary approach to learning and teaching, research practice, and professional development. Our work with Seattle University faculty takes a variety of forms: **Learning and teaching:** workshops, consultations, candid conversations, peer consulting program, classroom observations; **Research practice:** faculty writing groups, consultations, writing retreat for the Scholarship of Teaching and Learning (SoTL); **Professional development:** workshops, consultations, chairs' community of practice, faculty learning communities, FAQNet, membership to the National Center for Faculty Development and Diversity (NCFDD), New Faculty Institute, New Chair and Director Institute. And your work with us is **formative, confidential, and voluntary.**
- **Faculty Collegium | Michael Spinetta, Director | 206-296-5394 | spinetta@seattleu.edu**
The Collegium consists of all tenure track A&S faculty. It is a forum for providing information to tenure track faculty concerning College policies and practices, especially as they concern tenure and promotion, as well as a means of mentoring. The director plans events, maintains a confidential relationship to tenure track faculty, and assists in creating mentoring relationships between tenured and untenured faculty when requested.