

Anne Basham Shukla

Candidate Summary

- Over ten years experience working in the nonprofit sector including positions as Teaching Artist, Director of Communications, Department Manager and Evaluation Consultant
- Experienced evaluator, able to identify program strengths and strategies for improvement
- Accomplished arts advocate with passion for expanding community engagement
- Enthusiastic and effective spokesperson for quality arts programming
- Efficient, organized administrator and budget manager
- Expert at managing multiple projects simultaneously

Professional Accomplishments

Strategic Planning

- Development of Logic Models for use in planning and implementing a continuous quality improvement cycle for more than fifteen different arts education and youth development organizations or programs.
- Board support for internal and executive performance review.
- Outcome Measurement training for Washington Service Corps members.

Management and Administration

- Program Evaluation for nonprofit organizations providing therapeutic arts delivery, arts/school partnerships, executive level collaboration between organizations, peer tutoring and youth leadership opportunities.
- Budget Analysis and Resource Development to meet specific program goals and overall organization assessment.
- Oversight of up to fifteen independent employees and ten clients simultaneously.
- Grant writing support for organizations applying to Washington State Arts Commission, 4Culture, Lucky Seven and other family foundations resulting in funding from 80-100% of request.

Program Development

- Management and evaluation of youth programs teaching life-skills, arts education and/or extending the school day.
- Setting outcomes and monitoring weekly progress towards achieving resource management, marketing, attendance and evaluation goals.

Community Outreach and Advocacy

- Development of marketing and outreach campaigns including press releases, brochures, websites and event-specific materials.
- Develop and promote partnerships between arts organizations and schools, volunteer clinics and law firms and nonprofit organizations with corresponding missions.
- Presentations and recruitment for groups of up to 300, resulting in growth of class size and pledged volunteer hours.
- Coordination of events attracting as many as 240 attendees and utilizing 30 volunteers/workers, including annual luncheon, citizenship fair, life skills scavenger hunt and organization-wide recycling program.

Employment History

10/08 - present	Associate Consultant Strategic Planning, Management and Administration, Community Outreach and Advocacy	<i>MEM Consultants,</i> Seattle, WA
9/10 - present	Field Coordinator Strategic Planning, Management and Administration, Program Development	<i>Westat,</i> Rockville, MD
6/11 – 10/13	Evaluation Consultant Strategic Planning, Management and Administration, Program Development, Community Outreach and Advocacy	<i>Art with Heart,</i> Seattle, WA
9/07 – 7/08	Assistant Volunteer Development Manager Management and Administration, Program Development, Community Outreach and Advocacy	<i>Volunteer Legal Services Hawai'i,</i> Honolulu, HI
9/05 – 9/07	Adolescent Residential Counselor Management and Administration, Program Development, Community Outreach and Advocacy	<i>Toussaint Academy</i> <i>San Diego,</i> San Diego, CA
9/04 – 7/06	Teaching Artist Management and Administration, Program Development, Community Outreach and Advocacy	<i>Heartlight Aerobics,</i> San Diego, CA
1/04 – 5/04	Director of Communications Strategic Planning, Management and Administration, Community Outreach and Advocacy	<i>I Love Schools, Inc.</i> San Diego, CA

Education

8/08 – 6/10	MFA Arts Leadership Graduate Program for working professionals taught by Seattle arts leaders.	<i>Seattle University,</i> Seattle, WA
8/99 – 6/02	BA Public Communication Graduated Cum Laude in 3 years with University Honors in Communication.	<i>American University,</i> Washington, DC

Community Service and Volunteer Positions

<i>501 Commons</i>	Springboard Program Consultant
<i>Shunpike</i>	Arts Business Clinic Consultant
<i>Art With Heart</i>	Program Evaluation Consultant; Event Volunteer; Blogger
<i>New Century Theater Company</i>	Event Volunteer
<i>Macha Monkey Productions</i>	Program Evaluation Consultant; Grantwriting Support
<i>Music Center of the Northwest</i>	Marketing and Event Intern
<i>OneReel</i>	Event Volunteer – Youth Arts
<i>Outward Bound Wilderness</i>	Youth Liaison; White Water Rafting Alumni
<i>AmeriCorps N*CCC</i>	Corps Member, Team Media and Recruitment Representative
<i>Habitat For Humanity</i>	Alternative Spring Break Coordinator; Summer Work Camp