

## Help! How do I get into a closed class?

If an undergraduate class is closed on MySeattleU, here's what you can do next to try to get into the class or be added to its waitlist. Questions? Use the chat feature on the Arts & Sciences Advising Center website [seattleu.edu/artsci/advising](http://seattleu.edu/artsci/advising), email [ASCAdvising@seattleu.edu](mailto:ASCAdvising@seattleu.edu), or call 206-296-2840.

**NOTE: Being on the waitlist does NOT guarantee that you will get into the class. Be sure to REGISTER FOR A BACKUP CLASS in case you cannot get into the closed class.**

What type of class is it? (Search by Subject)	First you should...	To follow up, you can also...
Core or UCOR	Chat with an A&S advisor at <a href="http://seattleu.edu/artsci/advising/">seattleu.edu/artsci/advising/</a>	Email the Core Office at <a href="mailto:core@seattleu.edu">core@</a>
Anthropology (ANTH)	Email the instructor of the course section and copy Mark Cohan Dept Chair at <a href="mailto:mcohan@seattleu.edu">mcohan@</a>	
Any Language Course: Arabic (ARAB), Chinese (CHIN), French (FREN), Japanese (JPAN), or Spanish (SPAN)	Email the instructor of the course section for permission to be added to the course	Email Noelle Hardman at <a href="mailto:nhardman@seattleu.edu">nhardman</a>
Any Art (ART), Art History (ARTH), Design (ARTD), or Photography (PHOT) Course	If you can, select 'add to waitlist' on MySeattleU instead of 'register'. If not, email the instructor of the course to request permission.	Email Aly Bedford in the Arts dept at <a href="mailto:abedford@seattleu.edu">abedford@</a>
Arts Leadership (ARTL)	Email Kevin Maifeld <a href="mailto:maifeldk@seattleu.edu">maifeldk@</a> and Sarah Curtis-Tilton <a href="mailto:curtists@seattleu.edu">curtists@</a> in the ARTL program	
Asian Studies (AIST)	Email Reine Mages in the AIST dept at <a href="mailto:magesr@seattleu.edu">magesr@</a>	Email dept chair Yitan Li at <a href="mailto:yli@seattleu.edu">yli@</a>
Communication and Media (CMME)	Email Verna McKinnon in the CMME dept at <a href="mailto:mckinnov@seattleu.edu">mckinnov@</a> to request a closed class form.	Email dept chair Caitlin Carlson at <a href="mailto:carlso42@seattleu.edu">carlso42@</a>
Criminal Justice (CRJS)	If you can, select 'add to waitlist' on MySeattleU instead of 'register'.	Email dept chair Matt Hickman at <a href="mailto:hickmanm@seattleu.edu">hickmanm@</a>
English (ENGL)	Email Shawn Bell in the ENGL dept at <a href="mailto:bellsh@seattleu.edu">bellsh@</a>	Email dept chair Kate Koppelman at <a href="mailto:koppelk@seattleu.edu">koppelk@</a>
Environmental Studies (EVST)	Email Kimberly Gawlik in the EVST dept at <a href="mailto:gawlikk@seattleu.edu">gawlikk@</a>	Email dept chair Tanya Hayes at <a href="mailto:hayest@seattleu.edu">hayest@</a>
Film (FILM)	Email FILM director Alexander Johnston at <a href="mailto:johnstonalex@seattleu.edu">johnstonalex</a>	Email Shawn Bell in FILM at <a href="mailto:bellsh@seattleu.edu">bellsh@</a>
History (HIST)	Email the instructor of the course and copy Melissa Poquiz in the HIST dept at <a href="mailto:poquizm@seattleu.edu">poquizm@</a>	Email Melissa Poquiz at <a href="mailto:poquizm@seattleu.edu">poquizm@</a> and dept chair Hazel Hahn at <a href="mailto:hahn@seattleu.edu">hahn@</a>
Humanities (HUMT)	Email Christina Juarez at <a href="mailto:juar1850@seattleu.edu">juar1850@</a>	
Interdisciplinary Studies (IDLS)	Email Kate Reynolds in IDLS at <a href="mailto:reynoldk@seattleu.edu">reynoldk@</a> and director Sven Arvidson at <a href="mailto:arvidson@seattleu.edu">arvidson@</a>	
International Studies (INST)	Email Reine Mages in the INST dept at <a href="mailto:magesr@seattleu.edu">magesr@</a>	
Kinesiology (KINE, formerly Sports & Exercise Science or SPEX)	Email the KINE dept at <a href="mailto:kinesiology@seattleu.edu">kinesiology@</a>	Email dept chair Erica Rauff at <a href="mailto:rauffe@seattleu.edu">rauffe@</a>
Music (MUSC)	Email Aly Bedford in the Arts dept at <a href="mailto:abedford@seattleu.edu">abedford@</a>	
Philosophy (PHIL)	Email Kate Reynolds in the PHIL dept at <a href="mailto:reynoldk@seattleu.edu">reynoldk@</a>	
Political Science (PLSC)	Email the instructor of the course and copy Melissa Poquiz in the PLSC dept at <a href="mailto:poquizm@seattleu.edu">poquizm@</a>	Email Melissa Poquiz at <a href="mailto:poquizm@seattleu.edu">poquizm@</a> and dept chair Yitan Li at <a href="mailto:yli@seattleu.edu">yli@</a>
Psychology (PSYC)	If you can, select 'add to waitlist' on MySeattleU instead of 'register'.	Email the dept at <a href="mailto:psychology@seattleu.edu">psychology@</a>
Public Affairs (PUBA)	Email Kimberly Gawlik in IPS at <a href="mailto:gawlikk@seattleu.edu">gawlikk@</a>	Email PUBA chair Kevin Ward at <a href="mailto:wardke@seattleu.edu">wardke@</a>
Social Work (SOCW)	Email SOCW director Amelia Derr at <a href="mailto:derra@seattleu.edu">derra@</a> and the instructor for permission	Forward the email with instructor permission to Anna McCain in SOCW at <a href="mailto:mccainanna@seattleu.edu">mccainanna@</a>
Sociology (SOCL)	Email the instructor of the course section and copy Mark Cohan Dept Chair at <a href="mailto:mcohan@seattleu.edu">mcohan@</a>	
Theater (THTR)	Email the instructor of the course	Email Aly Bedford in the Arts dept at <a href="mailto:abedford@seattleu.edu">abedford@</a>
Theology & Religious Studies (THRS)	Email the dept chair Donna Teevan at <a href="mailto:dteevan@seattleu.edu">dteevan@</a>	
University Honors (HONR)	Email your HONR advisor or director Maria Bullon-Fernandez at <a href="mailto:bullon@seattleu.edu">bullon@</a>	
Women & Gender Studies (WGST)	Email dept chair Theresa Earenfight at <a href="mailto:theresa@seattleu.edu">theresa@</a>	

Any Albers Business Course: ACCT, BCOM, BLAW, BUAN, ECON, FINC, INBU, MGMT, MKTG, OPER	If you would like to request waitlisting for a closed Albers business course, please follow this link <a href="https://www.seattleu.edu/business/undergraduate/advising/waitlist-and-registration/">https://www.seattleu.edu/business/undergraduate/advising/waitlist-and-registration/</a> .	Email Albers Advising at <a href="mailto:albers_ug-advising@seattleu.edu">albers_ug-advising@</a>
Any Nursing Course: NURS, DIUS	JR & SR NURS majors, email Robelle Camat at <a href="mailto:rcamat@seattleu.edu">rcamat@</a> . All others, email your NURS/DIUS advisor.	
Any Science & Engineering Course: BIOL, CEEGR, CHEM, CPSC, ECEGR, ENGR, MATH, MEGR, PHYS	Refer to the CSE Advising Center's website at <a href="https://seattleu.edu/scieng/advising/advising-and-support/registering-for-classes/">seattleu.edu/scieng/advising/advising-and-support/registering-for-classes/</a>	Email CSE Advising at <a href="mailto:se-advising@seattleu.edu">se-advising@</a>