



Next Steps: Albers Online Student Checklist

A Guide to Completing Your Onboarding at Seattle University

Congratulations on your acceptance to Seattle University for graduate study! Following the detailed steps below will help you complete the onboarding process:

Step 1

Taking these initial actions below is important to establish your Seattle University student status and privileges.

- ┌ **Respond** to the offer of admission on your [application status](#) page.
 - Log in with the same credentials you used to apply.
 - ┌ **Establish** your Seattle University credentials by following the instructions provided with your admissions email communication. For a password re-set or assistance with your account, contact Seattle University's Help Desk at (206) 296-5571 or helpdesk@seattleu.edu.
 - ┌ **Activate** your Seattle University [student email account](#) and receive important information from the University.
 - The new password you created to get into [SUOnline](#) will be the same password to use to access your email.
 - This email is the primary tool used by the University to officially communicate important information such as registration, deadlines, financial aid, new policies, and general announcements. Check your email frequently as you will receive important information and updates.
 - ┌ **Reference** your admission letter for any provisional documents and **arrange** to have any them sent to Seattle University Graduate Admissions
 - Registration for future quarters is contingent upon meeting the conditions of your admission.
 - Current Seattle University students should contact Graduate Admissions when final degree posted transcripts are ready.
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Step 2

Once you have completed the admissions process, you will be assigned a Student Success Coordinator (SSC) who will assist you throughout your program. Your SSC will reach out to begin the onboarding process approximately 5-6 weeks prior to the start of your first course. Your SSC will assist you with the following:

- ┌ **Registration** steps will be provided to you by your SSC during onboarding.
- ┌ **Orientation** will familiarize you with your program, processes, policies and learning environment. Your SSC will be your instructor for orientation and will answer any questions throughout the process.
- ┌ **Student Success Call** will acquaint you with your SSC to ensure you have a point of contact to assist you throughout your program.

Step 3

You are encouraged to learn more about Seattle University and the services available to you:

- ┌ **Explore** [Redhawk Service Center](#) for information about financial aid and student billing accounts.
 - **Finalize** tuition payment arrangements by visiting [Redhawk Service Center](#).
 - All admitted eligible students are encouraged to complete the [FAFSA online application](#) and search for external funding.
- ┌ **Sign up** for Timely Warning Notification. This is a notification system that allows for mass dissemination of critical information via text and e-mail to all Seattle University students, faculty and staff.
- ┌ **Learn** about academic, student services and technology resources that support your success:
 - [Lemieux Library](#)
 - [Writing Center](#)
 - [Disability Services](#)
 - [Career Services](#)
 - [Counseling & Psychological Services](#)
 - [Redhawk Service Center](#)
 - [Seattle U Student Email](#)
 - [Campus Card](#)
 - [SU Online](#)
 - [Information Technology Services](#)
 - [Technology Help Desk](#)
 - [Veteran Navigator](#)

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Congratulations and welcome to Seattle University!