



## **Public Accounting Firms Recruiting Guidelines: Spring 2019 – Fall 2019**

These guidelines are applicable to all public accounting firms recruiting students from the Albers School of Business and Economics to the Seattle marketplace and immediate surrounding area. Once a student confirms a focus for a location outside the Seattle marketplace, the student becomes eligible for offer extension rules in that location.

### **Guiding Principles**

- 1) Operate based on what is in the best interest of the candidates including their academic and long-term career success
- 2) Firm representatives are responsible for communicating guidelines to students and ensuring guidelines are followed
- 3) Firm representatives should advise students to be responsible/accountable for their own recruiting process
- 4) Firms should not seek to limit a student's ability to explore opportunities with organizations other than their own

### **2019 Guidelines**

- **Early Internship Offer Acceptance Deadline:** the Friday of the first full week in August (August 9<sup>th</sup>, 2019). A student's request for a reasonable extension should be honored. (An example of an early internship offer is an internship offer stemming from attending summer leadership conferences).
- **Fall Recruiting Full-Time/Internship Offer Acceptance Deadline:** Three weeks from written offer or the Friday before Thanksgiving (November 22<sup>nd</sup>, 2019), whichever comes later.

*For questions or clarity, please contact Abigail Barr, Albers Placement Center Recruiting Coordinator, at [barrabigail@seattleu.edu](mailto:barrabigail@seattleu.edu) or (206) 296-2029.*