

**Academic Assembly**  
May 20, 2019  
2:05-3:35pm, STCN 130

**MINUTES**

Present: Present: Felipe Anaya, Sarah Bee, Pat Buchsel, Mark Cohan, Marc Cohen, Miles Coleman, Clara Cordova, Charlotte Garden, Naomi Hume, Nalini Iyer, Kathleen La Voy, Shane P. Martin, Agnieszka Miguel, Michael Ng, Frank Shih, Mo Sin, AJ Stewart, Colette Taylor, Mark Taylor, Kirsten Thompson

*Minutes taken by Nicole E. Moses*

- I. Review of 5-13-19 minutes
  - A. Motion to amend section IV. E: Section 5.3 Officer Eligibility
    1. "As AcA VPs attend various upper-administration meetings (Provost's Council, Board of Trustees meetings, meetings with Provost and Associate Provost), having NTT faculty members in those roles would increase the opportunity for administration to hear the voices, concerns, and perspectives of NTT faculty"
    2. Motion to approve amendment
      - a. 13 approve, 0 oppose, 2 abstain
    3. Motion to approve minutes with amendment
      - a. 15 approve, 0 oppose, 0 abstain
- II. Provost Update
  - A. Law school had their commencement at McCaw Hall and it went well
  - B. Non-Law Commencement will be in the Convention Center, with a limited number of tickets per student
  - C. Enrollment is still in flux, continues to move forward while transfer deadline hasn't happened yet
  - D. Law School enrollment has strong numbers so far
  - E. Following previous AcA meeting and the conversation around the bylaws draft and discussion, will look to add feedback to Bylaws draft over the summer for consideration at AcA in the fall
- III. NTT Committee Discussion
  - A. Updated motion language
    1. Original Tabled Motion: "The Academic Assembly (AcA) recognizes the Non-Tenure Track Steering Committee to the Provost as a committee reporting to the AcA but not a subcommittee of the AcA. The Non-Tenure Track Steering Committee to the Provost is included on the list of committees maintained by the AcA."
    2. Amended Motion (amendment underlined): "The Academic Assembly (AcA) recognizes the Non-Tenure Track Steering Committee to the Provost as a committee reporting to the AcA. The Non-Tenure Track Steering Committee to the Provost will be included on the list of committees maintained by the Committee on Committees, a standing committee of AcA starting AY19-20. AcA pledges to work with Non-Tenure Track

Steering Committee, and its future iteration, on the betterments of NTT and all faculties.”

B. Discussion:

1. Will the committee anticipate if they want to be a standing committee? For now, this part is vague
2. Both bodies are moving towards something better
3. Concern for recognizing body that doesn't have a formal reporting process to AcA
4. Those issues shouldn't stand in the way of NTT faculty having a committee to represent them
5. NTT committee has been working for over 2 years to develop this plan
6. Can work on standardizing their charge and membership over the summer, with Committee on Committees working group of AcA
7. Non-Tenure Track Steering Committee to the Provost is full name of committee
8. This is an opportunity for NTT to be recognized and AcA to standardize their committee
9. Committee on Committees will suggest a reporting process to AcA (dedicated member, etc.)
10. Need to determine NTT representation on AcA, this is part of proposed bylaws revision and could include a dedicated NTT Steering Committee rep
11. This is a way to continue to affirm the AcA as the elected body of SU
12. Motion to approve amendment
  - a. 16 approve, 0 oppose, 0 abstain
13. Motion to approve amended motion
  - a. 16 approve, 0 oppose, 0 abstain

IV. CFO Search Update

- A. All 12 candidates are strong
- B. Some have higher education background
- C. Finalists will be here for an all-day campus interviews in the coming weeks

V. Approved Budget for AY 19-20 (*Andrew O'Boyle*)

- A. Priorities for FY 20 budget
  1. Compensation for faculty, staff, and students
  2. Student engagement and learning
  3. Enhancing student enrollment
- B. Operating deficit was \$3.6 million
  1. \$3.3 million was law school
  2. \$.4 million was non-law
- C. Using extra funds to fund student success initiatives (library, career services)
- D. Funds were also distributed to financial aid
- E. Room rate increased a half percent
- F. Expecting higher medical claims in FY 20
- G. Included in budget is 300,000 down payment for adjustments to faculty programs
- H. Summary of enrollment
  1. First time college student is down 32 students
  2. Offset by continuing students
  3. 36% increase in credit hours in Doctorate nursing program

4. 40 additional online students for Alber's
5. Law school is launching completely online legal studies degree
- I. \$11 million in new investments
  1. Focused on compensation and revenue growth
  2. Wage pool, fringe benefits, staff family/medical leave, etc.
  3. Athletics enrollment
- J. Discussion:
  1. Why are administrative/staff salaries differences higher than faculty?
  2. Clarification on last chart other section: includes MarCom, HR, Diversity and Inclusion, University Council, etc.
  3. Specific examples of what was cut: there was 1 position in IT that was eliminated, there were recycle costs that we eliminated
  4. Academic Affairs
    - a. Cabinet was prioritizing academic affairs
    - b. Faculty retiring at full professor level helped
    - c. Number of sections based on enrollment numbers
  5. Budget cuts do not reflect the "refresh" faculty and staff receive for their computers
  6. Next two fiscal years will run a deficit
  7. Have not done multiyear plans in past, now enacting that, which would include worst case scenarios
  8. Enrollment budget has \$1.7 million contingency
  9. Law School
    - a. There are a lot of unknowns in the landscape of legal education
    - b. For a while, law school was a huge financial supporter of school, but national law school enrollments have decreased.
    - c. Law school's own reserve is taking care of most of their deficit, will last another two years
  10. NCS, STM, and graduate enrollment has decreased
  11. Considering restructuring some programs due to annual loss
  12. Strategic planning should have data on internal structure of University
  13. Budget office website has more detailed slides and information
- VI. URTC Membership Discussion
  - A. Agreement: all faculty appointed (no more rotations)
  - B. Forming an ad-hoc URTC committee with faculty membership selected by AcA to create URTC bylaws
  - C. Motion: "Path Forward: Forming an ad-hoc URTC committee with faculty membership selected by AcA, current URTC, and the Provost's Office to come up with a more permanent bylaw on membership or other matters over Summer 2018-19."
  - D. Will seek AcA endorsement of the bylaw during the first AcA meeting for AY 19-20
  - E. Issues:
    1. Full professor
    2. Split in Disciplines
    3. Diversity
    4. School/College Representations

#### F. Discussion

1. Size of working group shouldn't be too big, so everyone can meet accordingly and develop a plan
2. Few members should be from Rank and Tenure committee, few people from AcA, few people from provost's office to sit down together and work out a proposal to bring back to AcA in fall to populate URTC for their work beginning November 1
3. After that, member appointment process would happen regularly in spring for the following year
4. Colette Taylor, Mark Taylor, Nalini Iyer, Lindsay Whitlow have volunteered to lead working group
5. Verbally amended the motion with the four AcA selected members.
6. Motion to suspend one week voting rule
  - a. 15 approve, 0 oppose, 1 abstain
7. Motion to appoint above names to working group and affirm the Path-Forward Plan
  - a. 13 approve, 0 oppose, 3 abstain

#### VII. Program Review Committee

##### A. Asian Studies Program Review

1. Strong program and faculty, but has low enrollment numbers
2. External reviewer recommendations for program to continue its work on campus and collaborate with other programs, develop UCOR courses as feeders to the major
3. Discussion
  - a. The program director has a course release
  - b. Program is directly relating to SU's mission, so there should be a way to restructure for success
  - c. Interdisciplinary programs without a department sometimes get stuck between "there aren't enough resources to dedicate to the program because of low enrollment, but can't increase enrollment without more resources"
  - d. Advising workload isn't always reflected because some students go to where their program is housed
  - e. Wider issue: it's not about the content but the consistency between programs
  - f. No logic to what a department is, what is a program, and the relationship between the two titles
4. Motion to approve PRC memo
  - a. 15 approve, 0 oppose, 1 abstain

##### B. Arts Leadership Program Review

1. First formal review since program started, had first graduating class in 2009
2. Challenge for graduate students in the program: Seattle is an attractive area but expensive
3. Recommendations: have advising and peer mentoring, connecting with alumni, formalizing an advisory board
4. Discussion
  - a. Factual correction that program now has 2 TT faculty – correct this in memo
  - b. Board of Regents have very strong mentor relationships, tap into this resource – add this to memo

5. Motion to approve amendments
  - a. 13 approve, 0 oppose, 2 abstain
6. Motion to approve with amendments
  - a. 14 approve, 0 oppose, 2 abstain

VIII. Open Discussion

- A. Reminder: faculty forum for online education is tomorrow
- B. Strategic Planning has rollout of preliminary version of plan at upcoming forums
- C. Add bookstore underorder issue to future agenda