

Academic Assembly
October 28, 2013
2:05 – 3:35pm, STCN 130

MINUTES

Present: Jeffrey Anderson, David Arnesen, Brady Carlson, Carol Wolfe Clay, Brooke Coleman, Karen Cowgill, Isiaah Crawford, Lynn Deeken, Teresa Earenfight (for Erik Olsen), Bill Ehmann, Terry Foster, Christian Halliburton, Kristi Lee, Michael Matriotti, Sean McDowell, Katherine Raichle, Roshanak Roshandel, Rob Rutherford, Heath Spencer, Toni Vezeau, Cobretti Williams (for Seve Manuel)

- I. Review of 10-14-13 Minutes
 - A. Approved with two abstentions
- II. Student Development Program Review (*Deanna Sands, Jeremy Stringer*)
 - A. Advising load
 - 1. Advising is perhaps more complex than in other graduate programs, probably need additional staffing
 - 2. Large percentage of out-of-state students sometimes need additional support
 - 3. Career discernment for recent graduates of undergraduate programs
 - B. Issues with ePortfolio
 - 1. First program in CoE to stop doing comprehensive exam and switch to ePortfolio as culminating assessment
 - 2. Very time consuming to navigate students through the ePortfolio process
 - a. Averaging about six hours per student
 - b. Process is similar to submitting an article for peer review and involves many drafts and integrating work from across program
 - 3. Program review happened early in the ePortfolio process, when the process had not been fully developed
 - 4. Had to backwards map the skills and content throughout the entire program – now have mapped each component of the ePortfolio to the curriculum
 - C. Faculty lines
 - 1. Currently have two full time faculty and one internship coordinator (part time)
 - 2. Employ many adjuncts to teach courses
 - 3. Need for additional faculty line(s) to not only alleviate advising load but teach more courses
 - D. Internships
 - 1. External reviewer thought that program should offer more internship credit hours to meet national standards
 - 2. Internships are 300 supervised hours and students pay for three credits
 - 3. Differs from standards to be competitive with public universities, which are the majority (85%) of competing programs
 - E. Discussion
 - 1. Non-standard internship hours raise concerns about faculty workload and university revenue
 - 2. Student perspective that there should be more credits to reflect the amount of work done in internships, but expensive to students to increase credits
 - F. Edits
 - 1. On page 2 spell out CAS with full accrediting title – approved with one abstention

- 2. First bullet point of Documented Concerns removed – approved with two abstentions
- III.** Suspend/Discontinue Program Form
 - A. Delayed until after seen by Deans' Council
 - B. Email comments to Chuck Lawrence
- IV.** Discussion of AcA Communication(s) with Faculty
 - A. Satisfaction survey
 - 1. Governance was a concern at all levels
 - 2. Lack of communication from faculty governance to faculty
 - B. New Canvas group for AcA offers several communication options
 - 1. There is now an AcA group "course" page that AcA can view with contact info and general information
 - 2. Rob Rutherford and Rosa Hughes will work on building out the materials before the switch to Canvas in spring quarter
 - 3. Users can opt out of announcements
 - 4. Some communication options in addition to file storage (agendas, minutes, materials) include video summaries of meetings, survey options, discussion forum
 - C. Discussion
 - 1. Option to organize around particular issues
 - 2. Still very important for representatives to address their school/college faculty, Isiaah Crawford will speak to deans about integrating AcA reports into school/college faculty meetings
 - 3. Focus on specific actions and achievements
 - 4. Possible to create groups for specific schools/colleges and subcommittees
 - 5. Must assess risk associated with opening new forms of communication
 - D. Concept of centralized communication through Canvas – approved with one abstention
- V.** Subcommittee Reports/Announcements
 - A. Faculty Handbook Revision Committee has questions for AcA that Sean McDowell will discuss during Executive Session
 - B. Core Governance Executive Committee needs nominees
 - 1. Carol Wolfe Clay willing to serve again
 - 2. Must be someone from AcA
 - 3. Make appointment after discussion on next meeting agenda
 - C. Program Review Committee
 - 1. Received new program proposal for the first of the adult degree completion programs
 - 2. Web Development Certificate materials will be presented at next AcA meeting
 - D. Recommendation for social networking event
 - 1. Discuss at upcoming meeting
- VI.** Executive Session on Faculty Handbook: Governance