MINUTES

Present: Sarah Bee, Rick Block, Terri Clark, Bob Dullea, Mike Huggins, Kate Koppelman, Chuck Lawrence, Viviane Lopuch, Agnieszka Miguel, David Neel, Michael Ng, Tracey Pepper, Trung Pham SJ, Frank Shih, John Strait, Colette Taylor, Charles Tung, Ashli Tyre, Dan Washburn, Braden Wild

Minutes taken by Rosa Hughes

I. Review of 11-14-16 Minutes
   A. Approved with three abstentions

II. Program Reviews
   A. History (David Powers, Tom Taylor)
      1. Overview
         a. PRC supports department and external reviewer recommendation to add a new tenure line in non-European, non-US history area
         b. There was a replacement hire this year due to expansion of Honors program – in ancient history, a different direction than recommended, but this is different than the new recommended line
         c. Internship expansion recommendation may not be realistic
      2. Discussion
         a. History does contribute widely to non-Western content in the extent that it teaches in Honors
         b. Significant 1000 and 3000 level in the Core, many of these are globally-focused due to nature of the Core needs
         c. African and African-diaspora history is specialty of one faculty member, Asian history specialist has been Associate Dean for past several years
         d. For Asian history, do not want to focus on one area or time, but by theme instead, in order to be as broad as possible
         e. International Studies recently hired a Middle Eastern historian who does teach history courses – so broadly across the college, non-Western areas are being addressed
      3. AcA discussion
         a. Proposed amendment to PRC memo – “We note that the hire to replace a tenure track position is not the same as the recommendation for a new position.”
         b. Motion to approve memo as amended – approved
   B. Film Studies (David Powers, Kirsten Thompson)
      1. Overview
         a. Newer program, many strengths, developing curriculum in both film production and film criticism areas of the discipline
         b. This program review was done prior to the hire of new director, so many of the concerns raised have already been addressed due to delay in university review of program review
         c. PRC recommendations took this into account and asked film production expansion to be supported under the new director
2. Discussion  
   a. Resources  
      i. Urgency of resources due to heavy reliance on part time faculty, lack of appropriate classroom space and technology (cameras, projectors, DVD players, etc.)  
      ii. Historically, program was founded as having all part time faculty who are working experts in the field  
      iii. Now as the program has grown, it would be ideal to add two tenure track lines (one production and one film studies) and a focus on non-tenure track full time instead of all part time currently – this would allow the program to move toward a MFA proposal  
      iv. The program began in the English department and has grown, may consider becoming independent, but happy to continue to partner for now in terms of staff and support  
   b. Curriculum  
      i. Need to update the curriculum to reflect film and media studies in the 21st century  
      ii. Film Studies has always straddled the humanities and the arts historically, is now exploring partnerships with Fine Arts – consolidate and build with new cross-listings  
      iii. Internships and service-learning are important part of outreach, but cannot ask part time faculty to guide those  
   c. Planning  
      i. New competitors in the market, UW is rolling out a new film studies program that has emerged out of comparative literature degree, Cornish has hired former SU staff and faculty as they expand in production, Seattle Film Institute recruits aggressively  
      ii. Potential for collaboration with Social Justice film festival group, Northwest Film Forum and Seattle International Film Festival – all are willing to partner  
      iii. Many possible directions the program could move now - since new director is Cinema Studies, the plan is to move in the direction of production with the next hire  
3. Aca Discussion  
   a. Curricular issues – memo should mention that the program should revise program curriculum (ad hoc right now, no prerequisites, no scaffolding)  
   b. Perhaps add a recommendation emphasizing the need for curricular revision  
   c. Need to strengthen recommendation around faculty – A. Dedicated classrooms, B. One more tenure track line and another non-tenure track full time line  
   d. Program was originally designed seven years ago to require no additional resources other than professionals to teach classes – has since evolved and now has more significant needs  
   e. Motion to table for further discussion – approved  
C. English (Maria Bullon-Fernandez, David Powers)  
   1. Overview  
      a. Critical role in the university  
      b. Concerns with faculty workload, governance, and number of majors, absence of literature requirement in Core  
   2. Discussion
a. Welcomed Film Studies program and now that it has grown, governance has become more complicated
b. Loss of literature requirement in new Core was not department decision
c. Largest number of Core classes – literature and creative writing and expository writing
d. SU is small enough that composition is still within English department – one of the reasons for such a large presence in the Core
e. Moving into emphasizing writing, both in the Core and the major, both creative and expository
f. Concern with graduate employment rate – since the program review, have connected with Career Services and developed further support including internships and emphasis on professional preparation in senior synthesis

3. Motion to table for further discussion – approved

III. Online Education Policy
A. Overview
   1. Do not currently have a policy that addresses this area, this is a new policy
   2. Vetted by Council of Deans, and approved
   3. Rough framework, will suggest modifications as they arise

B. Discussion
   1. CDLI has to approve online courses – this process may not be working well
   2. Unclear where the distinction is between hybrid and online
   3. Needs to be a clear percentage spelled out for each type of course
   4. Chuck will discuss this issue with appropriate parties and bring a modified policy back to AcA for discussion