



PROVOST'S COUNCIL AGENDA
Wednesday, May 15, 2019
9:00 – 11:00am
STCN 130

FACILITATOR: Shane P. Martin

EXCUSED: Mike Quinn (proxy Jean Jacoby), David Powers (proxy Kevin Krycka)

ITEM	LEAD	PURPOSE	TIME
<i>Coffee and pastries provided by Graduate Student Council</i>	<i>Thank you Amber!</i>	<i>Nourishment</i>	
Reflection	Deanna Sands		9:00 - 9:05 am
Pay Planning	Michelle Clements	Information	9:05 - 9:25 am
Strategic Planning	Jennifer Marrone & Bob Dullea	Information/Discussion	9:25 - 9:40 am
LGBTQ Task Force	Natasha Martin	Information/Discussion	9:40 - 10:00 am
Budget Updates	Di Di Galligar	Information/Discussion	10:00 - 10:20 am
Data Security Incident	Chris Van Liew	Information/Discussion	10:20 - 10:40 am
Announcements / Other Business	All	Information	10:40 - 11:00 am

Meeting Minutes from May 15, 2019

Provost Martin opened the meeting with gratitude and appreciation to Amber Larkin and Clara Cordova for their representation of student government at the Provost's Council meetings this year.

Reflection

Dr. Sands provided the Reflection, sharing thoughts and appreciation for Bob & Jen and their work, and a collection of quotes on change, innovation, and the future.

Pay Planning

Michelle Clements visited to discuss migrating the performance management and staff pay planning processes to RevSU technology in EngageSU. Personal orientations by Matt Phillip & Dana Frankenberg are being scheduled for those affected. On June 10, the portal will be open for performance reviews. Staff need to complete a self-review before the end of the month. Once complete, supervisors will write their review. Reviews must be delivered by end September. Compliance is required. Staff Council and other staff constituencies have been giving feedback all year regarding structure, content & process for the future. Staff hired within 3 months of pay increase are not eligible for increase until the following year.



Strategic Planning

Jen Marrone and Bob Dullea gave an update on the Strategic Planning process. Since the last Provost's Council meeting, there was a steering committee retreat, meetings with the Cabinet and Deans, and then a session at the Board of Trustees retreat. The committee is working through all of the feedback, and feeling time pressure as the end of the quarter approaches. Website changes with additional data and information are in the works, and will be released as soon as possible.

LGBTQ Task Force

Dr. Natasha Martin gave an update on the LGBTQ Task Force, commissioned by Fr. Steve in Spring 2018. Initially planned to be a one year endeavor with a broad stakeholder group of faculty, staff and students, it is clear that the work will be ongoing into the next academic year, to be sure that we have identified and addressed the concerns and experiences that allow for an inclusive campus. The group is using the Inclusive Excellence Framework. They have begun to prioritize initiatives and create a multi-year work list. Alvin Sturdivant and Natasha Martin will be sending an update to campus, as well as publishing meeting minutes, in the next few weeks. The discussion included the other LGBTQ Task Force members present at the meeting, and included topics such as the campus listserv, a more comprehensive web page, the new LGBTQ minor, and resources for faculty and students.

Budget Updates

The Board of Trustees approved next year's budget last week. Di Di Galligar summarized the Academic Affairs budget and asked all financial managers to input any budget reallocations or approvals into Axiom by the end of the day on May 15.

Marilyn Crone provided a high level overview of enrollment, challenges and opportunities. Enrollment, as measured by deposits, are down so far this year. This generation of students is unique, slower to respond/commit. Enrollment is our revenue. We must engage personally in securing students (First Time in College, transfers, and graduates). Retention is so important, too. It's challenging to finalize sections and hiring with these numbers not where they should be. We must all work together to build the AY19-20 class.

Data Security Incident

Chris Van Liew provided an update on the data security incident. The affected employee had every reason to believe the laptop lost was encrypted, but it was not. ITS has changed process and validation steps to ensure that all new laptops are encrypted before they go out, and to circle around to laptops in use to ensure that they are encrypted. In addition, forensic analysis being conducted to ensure that anyone else who needs to be notified of the breach is reached.

Announcements/Other Business

- Law School Commencement Ceremonies are this week. Friday is Baccalaureate, followed by reception. Commencement is 10am at McCaw Hall.
- Undergraduate and Graduate Commencement Ceremonies on June 16 at Washington State Convention Center. The UG ceremony is expected to have 1155 students, the largest participation in recent years, and we are in a facility with seating limitations. Faculty and Staff *processing* in regalia should RSVP as soon as possible, so that we can open any remaining seats to family. Seating for the Graduate ceremony is fine.



- Online Education Task Force meeting has been rescheduled to next Tuesday 12:30-1:30 in Wyckoff.
- Graduate Student Council elections are underway. Amber Larkin sent an email to Nancy, which was forwarded to the Provost's Council.
- Arrupe Seminar on the Foundations and Vision of Jesuit Education – Recruiting for the next session is underway. Email arrupeseminar@seattleu.edu with questions or to register.
- Educating for Justice – the final session for this academic year is next Tuesday, 5/21, from 12:30-2:00pm in STCN 160. The topic is SU Forward: Inclusive Excellence as Holistic Enterprise. Please participate and forward.
- As we approach the end of the fiscal year, please be mindful that amounts saved and not spent go to reserves to help us in challenging times.
- Chris Van Liew – ITS is in the final stages of the Ellucian contract. These transitions can be challenging, and they appreciate your patience.