Office of the Provost

Provost’s Award for Excellence in Teaching

The Provost’s Award recognizes a full-time faculty member who has been a member of the Seattle University campus faculty for at least the past three years. While the award is not meant to be a “lifetime achievement” award, it typically takes a few years for a faculty member to achieve significant impact in this area. Faculty members who won this campus-level award during the past two years would not be eligible in the immediate cycle. Candidates may be nominated to the Chair of the Awards Committee by any student, faculty, or staff member, or they may self-nominate. All full-time faculty at school/college levels are eligible for the university award, but they must submit the same materials.

Award recipients will be recognized in the Commencement Program. The award consists of a plaque to the awardee, a master plaque with names of past winners displayed on campus, and a $5,000 honorarium. The award winners will also be recognized at the fall Provost’s Convocation.

Nominees for the Teaching Excellence Award will be judged according to the criteria below.

- Quality of course design, modification and instruction
- Quality of student relations (e.g., communication, rapport, availability, advising)
- Effectiveness of learning assessment techniques (e.g., assignments, papers, projects, exams, etc.)
- Creativity and innovation in overall teaching (including direct instruction as well as course, curriculum or program development)
- Level of excellence, given the rank or developmental stage of the nominee
- The impact of teaching
- Quality of the application

Applications consist of:

1. A completed application cover sheet, including a section for a one-paragraph nomination (case statement) by another person or by the applicant (length = 1 page)
2. A short statement written by the faculty member that includes the nominee’s teaching philosophy and accomplishments (length = 1 page)
3. A condensed vita (length = 5 pages maximum) that includes a list of courses taught in the past three years
4. Two internal letters of support (e.g., colleague, chair or dean) (combined length = 2-3 pages)
5. Samples/summaries/evidence that address the award criteria (total length = 10 pages maximum)

A total application must not exceed 20 pages, or it will not be reviewed. The nominator must submit documents via email to Lindsey Nakatani (lnakatani@seattleu.edu) in the Provost’s Office, who is providing administrative support to the Awards Committee. The documents will be kept on a secure platform. Application deadline is April 10th, 2020.
**Provost’s Award for Excellence in Teaching**  
Nomination/Application Form

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Please provide a brief nominating statement that makes a concise case for receiving the indicated award. (Please limit to 500 words or less)

Please email completed form to Lindsey Nakatani (lnakatani@seattleu.edu). Application deadline is April 10th, 2020.