



Seattle University – Sabbatical Application

Name: Degree: SU ID:

Rank: Campus Address:

School/College:

Department (as appl):

Academic Year:

Sabbatical Type:

Quarters/Semesters Absent:

(Sabbaticals of more than one quarter/semester in length must be taken continuously and in the same academic year for which they are awarded.)

Please prepare a short description of the proposal, detailing the following:

- Purpose of the proposed sabbatical project.
- Benefits/results anticipated to applicant's professional development, discipline, department and school, and/or the university as a whole.
- Outline or methodology to be pursued, with time line for completion of entire project or that portion for which the sabbatical is sought.
- Plan for dissemination of results to the campus community (e.g. presentation to the faculty, course to be taught), printed product to be shared

Upon completion of the sabbatical leave, the faculty member will provide a written report on the accomplishment of the leave. The report will be submitted to the Dean no later than the end of the first quarter/semester in which the faculty member returns to campus full-time and should include at minimum: **Identifying information** (name/college etc); **Quarter/Semester(s)**; and **Year** of sabbatical leave; a summary of activities and accomplishments during sabbatical leave. Optional: copies of publications or other significant materials.

COMPLETE APPLICATION AND SUBMIT TO DEAN NO LATER THAN NOVEMBER 1ST

Proposal (include attachments as necessary):

Applicant Signature & Date:

Department Chair Signature & Date:

Dean Signature & Date: