

**POLICIES THAT CANNOT BE PETITIONED:**DEGREE REQUIREMENTS

1. The first bachelor's degree must consist of the minimum number of required credits as listed in the *Bulletin*, but no less than 180 credits, 135 for the MRC BAH. For a first graduate-level degree, the minimum is 45 credits.
2. Students earning a second bachelor's degree must complete a minimum of 45 additional credits at SU.
3. At the undergraduate level, the minimum cumulative, major, and minor GPA as listed in the *Bulletin* but no less than 2.00. At the graduate level, a minimum 3.00 GPA.
4. A minor must consist of a minimum of 30 quarter credits except in English when the student has completed 6 honors literature courses (24 credits) plus the single required additional 5 credit course, totaling 29 credits.
5. For the minor a minimum of 15 credits must be taken at SU.
6. Courses taken Pass/Fail will not fulfill major and core requirements.
7. Once a degree has been posted, the student may not take an additional course to raise a GPA.

GRADUATION HONORS

8. Honors at graduation require a minimum of 90 resident graded credits. The only exception is in the case of coursework in the major mandatorily graded CR/F and, then, the minimum required resident graded credits is 80.

CORE REQUIREMENTS

9. The 45 credit core transfer policy applies only to students who have 45 credits upon initial matriculation to SU.
10. Credits earned by taking tests such as AP do not qualify a student for the junior-level waiver.

GRADING

11. Once a final grade has been submitted, the grade cannot be changed by doing additional course work.

TRANSFER CREDIT

12. Credit will not be accepted from an institution of higher education that is not regionally accredited. International institutions of higher education must be accredited in that country.

13. Courses that do not meet the minimum grade requirement will not transfer. For undergraduates: below a C- (1.70) or, in some majors, below C (2.00). For graduates, below a B (3.00).
14. Major requirements must be met with the required number of credits as outlined in the *Bulletin* unless there is a one credit shortfall due to transferred course work from a semester to quarter translation. More than a one credit shortage must be made up.
15. A transfer student may not transfer in an AA degree after matriculating at SU unless that AA degree is completed during the first quarter of matriculation and then only with prior permission.
16. Undergraduate transfer credit is granted in chronological order of when courses were taken. Once 90 credits are accumulated from all schools, including SU, additional community college credits cannot transfer. With the exception of approved education abroad courses, once 135 credits are accumulated from all schools, including SU, additional credits from any other four-year institution of higher education will not transfer. Courses taken beyond these transfer credit limits can satisfy content requirements only. These credits will not count toward the graduation minimum of 180 credits.
17. Credits earned by taking tests such as AP are not considered transfer credits toward the 45 adjustable transfer policy.

#### READMISSION

18. No student may be readmitted to a degree that is no longer offered at SU even if enrolled in this program in the past.

Prepared by: Rebecca Collias, University Registrar, 4/25/08; revised 5/12/08  
Approved by: CAD, 5/12/08  
Approved by: Provost John Eshelman, 5/13/08