

# College of Education

## Master of Education in Student Development Administration

### APPLICATION INSTRUCTIONS AND PROCEDURES

All application materials must be received by the application deadline to receive full consideration. For application deadlines and entry terms, refer to the [priority deadlines](#). *International applicants and those with international transcripts should consult the [International Requirements Page](#), for deadlines and other requirements, as they may differ.*

- Complete graduate application form and submit the \$55 non-refundable application fee. The fee is waived for Seattle University alumni and employees.
- Evidence of the minimum of an earned four-year baccalaureate degree from a regionally accredited institution or U.S. equivalent. As evidenced submit an official, degree-posted transcript from the last 90 quarter/60 semester graded credits of your bachelor's degree, including any transfer institution credit earned during this time period as well as any post-baccalaureate coursework.
- College of Education Self-Evaluation Form
- For applicants with GPA below 3.0, official scores from the Graduate Record Exam (GRE) taken within the last five years must be sent directly to Seattle University from the scoring agency.
- Current resume.
- Two recommendations using the College of Education forms provided through the application from individuals familiar with the applicant's ability to complete graduate-level study and perform as a professional.
- Two- three page autobiography showing evolution of career interests.
- Graduate Assistantship applicants only: submit cover letter addressing the following prompts: *In relation to Seattle University's educational mission and values, (a) share your current work history and leadership experience, and (b) describe which specific departments and/or areas in student development you are most interested in learning about through an assistantship and why.*
- Applicants for whom English is a non-native language must demonstrate English proficiency regardless of English language studies, residence in the United States or an English-speaking country, or immigration status. Graduate applicants with a baccalaureate or higher degrees from recognized colleges in the U.S., Canada, Great Britain, Ireland, New Zealand or Australia and who have continued to reside in countries where English is the primary language for at least two years prior to applying to Seattle University will have this requirement waived. English proficiency may be met with an official TOEFL score of 92 (IBT), or 580 (PBT); the IELTS exam with a minimum score of 7.0; PTE score of 62.

Send documents directly to Graduate Admissions:

Seattle University  
Office of  
Graduate  
Admissions 901  
12<sup>th</sup> Avenue  
PO Box 22200  
Seattle, WA 98122-  
1090 [grad-  
admissions@seattleu.edu](mailto:grad-admissions@seattleu.edu)  
Fax: (206) 296-5656  
Phone: (206) 220-8010

*Seattle University does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, marital status, sexual orientation, gender identity, political ideology, or status as a Vietnam-era or special disabled veteran in the administration of any of its education policies, admission policies, scholarship and loan programs, athletics, and other school- administered policies and programs, or in its employment related policies and practices. All University policies, practices and procedures are administered in a manner consistent with Seattle University's Catholic and Jesuit identity and character. Inquires related to these policies may be referred to the University's Vice President for Human Resources and University Services and Equal Opportunity Officer at (206) 296-5870.*