

School of Theology and Ministry

Post-Master's Certificate in Transforming Spirituality

Application Instructions and Procedures

All application materials must be received by the application deadline to receive full consideration. For application deadlines and entry terms, refer to the [priority deadlines](#). *International applicants and those with international transcripts should consult the [International Requirements Page](#), for deadlines and other requirements, as they may differ.*

- Complete graduate application form and submit the \$55 non-refundable application fee. The fee is waived for Seattle University alumni and employees.
- Evidence of an earned Master's degree or higher from a regionally accredited institution or U.S. equivalent. As evidenced submit an official, degree-posted transcript from the last 90 quarter/60 semester graded credits of your bachelor's degree, including any transfer institution credit earned during this time period. Official transcripts from any graduate-level coursework will be required.
- Domestic applicants with graduate-level GPA below 3.00 or have graduated from a **non-graded** institution, submit official Miller Analogy Test (MAT) scores.
- Two recommendations from ministry-related professionals addressing readiness for ministry using STM form provided through the application.
- Résumé reflecting at least 2 years of related experiences in ministry, education or service as professional or volunteer.
- Interview with STM admissions committee faculty.
- Autobiographical statement (5-8 pages) including:
 - a) Account of your life and important events and relationships, highlighting impact of these on your development (3-5 pages)
 - b) Several paragraphs (2-5 each) addressing the following:
 - Impressions of this program and expectations of it.
 - Discussion of professional skills and understandings you seek through participation in STM and areas of personal growth most important to you.
 - Listing of formal and informal education over last three years, e.g. workshops, institutes, readings, etc.
 - Major ministry or church-related experiences, noting whether done part-time or full-time and years when engaged.
- Applicants for whom English is a non-native language must demonstrate English proficiency regardless of English language studies, residence in the United States or an English-speaking country, or immigration status. Graduate applicants with a baccalaureate or higher degrees from recognized colleges in the U.S., Canada, Great Britain, Ireland, New Zealand or Australia and who have continued to reside in countries where English is the primary language for at least two years prior to applying to

Seattle University will have this requirement waived. English proficiency may be met with an official TOEFL score of 92 (IBT), or 580 (PBT); the IELTS exam with a minimum score of 7.0; PTE score of 62.

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Send documents directly to Graduate Admissions:

Seattle University

Office of Graduate Admissions

901 12th Avenue

PO Box 22200

Seattle, WA 98122-1090

grad-admissions@seattleu.edu

Fax: (206) 296-5656

Phone: (206) 220-8010

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