Application Instructions and Procedures

All application materials must be received by the application deadline to receive full consideration. For application deadlines and entry terms, refer to the [priority deadlines](#). International applicants and those with international transcripts should consult the [International Requirements Page](#), for deadlines and other requirements, as they may differ.

Admission eligibility requirements for Advanced Standing MSW include:
- Completed BSW/BASW degree from a baccalaureate social work program accredited by CSWE, recognized through the International Social work Degree Recognition and Evaluating Service, or covered under a memorandum of understanding with international social work
- G.P.A. of 3.0 (B) or higher in each required course for the applicant’s BSW degree
- A copy of the senior final field evaluation.
- Criminal Background Check/Criminal Offender Record Information. (Although this is not part of the application process applicants who are offered admission will receive instructions to complete the background check before field placement.)

Application Materials and Instructions

- Complete graduate application form and submit the $55 non-refundable application fee. The fee is waived through Fall 2022.
- Submit official or unofficial copies of transcripts, degree certificates, and exam score reports for every school attended in the last 60 semester/90 quarter credits as well as any post-baccalaureate credits. You may upload the unofficial transcript(s) for your institution(s) within the Academic History tab of the application. You may also upload the transcript(s) following the submission of your application via your Status Page. Upon an offer of admission, you will be required to submit official copies of provisional documents within your first quarter of enrollment. The minimum GPA for eligibility is a 3.0 or its equivalent. Applicants from institutions issuing non-graded transcripts may be required to submit official results from the Graduate Record Exam (GRE). Applicants with a GPA below the minimum attach an explanatory statement with the application to be considered for an exception.
- Submit three professional or academic recommendations using the MSW forms supplied through the application. The references should be from people who know your academic capabilities as well as interpersonal strengths. One of the three recommendations must be from a BSW program the applicant attended (preferably a Field Advisor or Field Supervisor). Personal references are not accepted.
- Submit a résumé documenting education, work and volunteer experiences but distinguish between the two. Include your role, dates employed, whether part-time or full-time as well as the organization name. Résumé should list the name of every college or university attended and dates.
- Submit an admissions essay addressing the following questions:

  Part 1: Please answer questions A, B, and C separately. (1500 words max total)
A. Bearing in mind the mission of the SU MSW program:

The mission of the Seattle University (SU) Master of Social Work (MSW) program is to educate students for social justice-focused and community-based advanced clinical social work practice. The program seeks to advance equity in access to excellent clinical social work practice for historically marginalized populations by preparing competent and effective practitioners who restore, maintain, and enhance human and community well-being with unwavering attention to social and economic justice. The program is committed to respectful engagement and collaboration with community partners in its scholarship, teaching, and service.

Discuss how your education and/or experience (work, volunteer, personal) prepared you to pursue graduate social work education at this program.

B. The SU MSW program offers a single concentration in advanced clinical social work practice. Council on Social Work Education (CSWE) defines advanced clinical social work:

As a specialty within the practice of social work, clinical social work builds on professional values, ethics, principles, practice methods, and the person-in-environment perspective of the profession. It reflects the profession's mission to promote social and economic justice by empowering clients who experience oppression or vulnerability. Clinical social work requires the professional use of self to restore, maintain, and enhance the biological, psychological, social, and spiritual functioning of individuals, families, and groups.

Why is clinical social work a good fit for you? What relevant skills and qualities do you bring to clinical social work?

C. Discuss your preparation for a rigorous graduate academic program and field practicum. What are your academic strengths? What strategies or skills do you currently have to maintain strong performance in classes and in field practicum (which occur simultaneously)? What do you recognize as areas for development in order to succeed in this program?

Part 2: Social Problem Analysis (1500 words max excluding the reference section)

Identify and analyze a social problem that is significant to the profession of social work. This analysis paper must include appropriate references and use the American Psychological Association (APA) style citation and formatting. Faculty will evaluate the paper for its content and social justice framework, organization, and writing quality.

The following elements must be addressed:

A. Problem definition and description
B. Societal issues that contributed to the creation and maintenance of the problem
C. Possible solutions or interventions to address the problem
D. Limitations of the proposed interventions or obstacles to proposed solutions
• Case Study (1000 words max)
Submission of a Case Study is required for Advanced Standing applicants. Drawing upon your BSW practicum or social work experience, please describe a case (individual, family, or group) with which you worked directly. Write a case summary addressing the following elements. If you do not have direct experience, you may use the case provided to develop your case study. If you are using the case provided, please propose an appropriate intervention for 4) and how you might evaluate your intervention for 5).
1. Client description, including age, race, ethnicity, gender, and other relevant sociocultural factors (use a pseudonym and appropriate disguise to protect the identity of the client):
2. Presenting problem(s):
3. Contributing factors: what are the factors (biological, psychological, sociological, and spiritual) that might have contributed to the presenting problem?
4. Intervention: describe your intervention and why you chose that intervention strategy.
5. Evaluation: How effective was the intervention? What have you learned from this case? What would you do differently in retrospect?

• Submit a Senior Final Field Evaluation. Applicants applying for Advanced Standing must submit a copy of their *Senior Final Field Evaluation as an attachment to the application. This document may be from your own records or directly from your undergraduate school. If the school no longer has a copy of the final field evaluation, the Field Director, Liaison, or BSW advisor may submit a letter that specifies: Name of agency and type of services provided; number of field hours completed; description of learning activities, clients, number of cases, frequency of contact, etc.; and overall performance.
*Current BSW seniors may submit a current Field Evaluation at the time of application. The Final Field Evaluation must be submitted upon graduation.

• Graduate and post baccalaureate applicants who received a baccalaureate degree or higher from Seattle University or a recognized college or university in the United States, Canada, Great Britain, Ireland, New Zealand, Australia, Bahamas, Jamaica, Kenya, Singapore, Belize, Nigeria, and Trinidad and Tobago will not be required to submit English proficiency test scores. Students earning a degree in a country other than those listed above may provide official documentation from the degree-granting institution verifying that all instruction was in English. A minimum of three years of enrollment at the university is required. English proficiency may be met with an official TOEFL score of 86 (IBT), or the IELTS exam with a minimum score of 6.5; PTE score of 63; or Duolingo score of 110.

• Applicants must disclose all criminal history as requested on the application form. A certified background check will be required of all admitted candidates prior to enrollment.
• Students should be aware that human services agencies often require an additional criminal history background check on students who apply to their agencies for field placements. A positive report that reveals a criminal history may preclude the student from many potential field placements and will limit the field placements available to the student. The Seattle University MSW program cannot guarantee field placements (a requirement for completion of the MSW degree and social work licensure) for students with a positive criminal background report.

Seattle University does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, marital status, sexual orientation, gender identity, political ideology or status as a Vietnam-era or special disabled veteran in the administration of any of its education policies, admission policies, scholarship and loan programs, athletics, and other school-administered policies and programs, or in its employment related policies and practices.
All University policies, practices and procedures are administered in a manner consistent with Seattle University's Catholic and Jesuit identity and character. Inquiries relating to these policies may be referred to the University's Chief EEO Officer/Title IX Coordinator.

Consistent with the requirements of Title IX of the Education Amendments of 1972 and its implementing regulations, Seattle University has designated individuals responsible for coordinating the University's Title IX compliance. Students or employees with concerns or complaints about discrimination on the basis of sex in employment or an education program or activity may contact the following Title IX Coordinator.

Andrea Herrera Katahira
Assistant Vice President for Institutional Equity
Chief EEO Officer, Title IX Coordinator, and ADA/504 Coordinator
Loyola Hall 300
(206) 220-8515
katahira@seattleu.edu

Individuals may also contact the Office for Civil Rights of the U.S. Department of Education.