Application Instructions and Procedures

All application materials must be received by the application deadline to receive full consideration. For application deadlines and entry terms, refer to the priority deadlines. International applicants and those with international transcripts should consult the International Requirements Page, for deadlines and other requirements, as they may differ.

- Complete graduate application form and submit the $55 non-refundable application fee. Fee waived for Seattle University alumni and employees.
- Evidence of the minimum of an earned four-year baccalaureate degree from regionally accredited institution or U.S. equivalent. As evidence submit a degree-posted transcript from last 90 quarter/60 semester graded credits of your bachelor’s degree, including any transfer institution credit earned during this time period. Transcripts from any post-baccalaureate institution also required. Minimum GPA from last 90 quarter/60 semester credits is 3.0.
- Official Graduate Record Exam (GRE) exam scores. Typical scores of those admitted are above the 50th percentile on all three aspects of the exam: Verbal Reasoning, Quantitative Reasoning, and Analytical Writing. This requirement has been made optional for the 2020-21 academic year in response to the COVID-19 pandemic.
- Three letters of recommendation from individuals who have evaluated applicant’s academic work or supervised practical experience and are able to assess potential for graduate study. Letters should address applicant’s potential for academic success at graduate level, specifically noting fit of applicant to mission and goals of Seattle University and MSBL program.
- 400-word essay describing how MSBL program (specifically mission, goals, learning outcomes, and classes) will help applicants achieve personal and professional goal.
- Professional résumé or curriculum vitae
- Applicants for graduate assistantship must complete separate online application and interview required.
- Graduate and post baccalaureate applicants who received a baccalaureate degree or higher from Seattle University or a recognized college or university in the United States, Canada, Great Britain, Ireland, New Zealand, Australia, Bahamas, Jamaica, Kenya, Singapore, and Trinidad and Tobago will not be required to submit English proficiency test scores. Students earning a degree in a country other than those listed above may provide official documentation from the degree-granting institution verifying that all instruction was in English. A minimum of three years of enrollment at the university is required. English proficiency may be met with an official TOEFL score of 86 (IBT), or the IELTS exam with a minimum score of 6.0; PTE score of 63; or Duolingo score of 110.
Seattle University does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, marital status, sexual orientation, gender identity, political ideology, or status as a Vietnam-era or special disabled veteran in the administration of any of its education policies, admission policies, scholarship and loan programs, athletics, and other school-administered policies and programs, or in its employment related policies and practices. All University policies, practices and procedures are administered in a manner consistent with Seattle University’s Catholic and Jesuit identity and character. Inquires related to these policies may be referred to the University’s Vice President for Human Resources and University Services and Equal Opportunity Officer at (206) 296-5870.