

College of Education

Master in Teaching

APPLICATION INSTRUCTIONS AND PROCEDURES

All application materials must be received by the application deadline to receive full consideration. For application deadlines and entry terms, refer to the [priority deadlines](#). *International applicants and those with international transcripts should consult the [International Requirements Page](#), for deadlines and other requirements, as they may differ.*

- Complete graduate application form and submit the \$55 non-refundable application fee. The fee is waived for Seattle University alumni and employees.
- Evidence of the minimum of an earned four-year baccalaureate degree from a regionally accredited institution or U.S. equivalent. Submit an official, degree-posted transcript from the last 90 quarter/60 semester graded credits of your bachelor's degree, including any transfer institution credit earned during this time period as well as any post-baccalaureate coursework. Official transcripts also required from every institution with coursework contributing to endorsement area(s).
- Washington State requires two skills tests for all teacher education applicants—the WEST-B and WEST-E/NES exams which are required prior to starting the program but not needed to apply. [Registration information](#) about both tests is available. The ACTFL is required for those applying for an Endorsement in a Designated World Language (DWL) prior to the start of the program. [Additional test requirements](#) should be reviewed prior to completing application.
- Applicants for whom English is a non-native language must demonstrate English proficiency regardless of English language studies, residence in the United States or an English-speaking country, or immigration status. Graduate applicants with a baccalaureate or higher degrees from recognized colleges in the U.S., Canada, Great Britain, Ireland, New Zealand or Australia and who have continued to reside in countries where English is the primary language for at least two years prior to applying to Seattle University will have this requirement waived. English proficiency may be met with an official TOEFL score of 92 (IBT), or 580 (PBT); the IELTS exam with a minimum score of 7.0; PTE score of 63.
- Two professional recommendations from people who can address applicant's work with young people in a K-12 classroom or classroom-like setting on the College of Education recommendation forms. At least one recommendation should be from a teacher or supervisor who has observed the applicant in a classroom setting facilitating a group of students. Friends and family recommendations are not considered appropriate for this purpose.
- Appropriate Content Review or Endorsement Form downloaded from the link below:
[Elementary Education](#)
[Secondary Education](#)
- One page, double-spaced autobiographical statement outlining your commitment and motivation to teach, applicable coursework, experience with school-age students, including exceptional individuals, and understanding of cultural differences.
- Complete the [30 Minute Online Writing Sample](#).
- Small group interview for selected applicants. Out-of-state applicants will be contacted by the program with instructions on submitting an audio, video, or DVD in lieu of an in-person interview.

Please send documents directly to Office of Graduate Admission using contact option below:

Seattle University
Office of Graduate Admission
901 12th Ave
PO Box 222000
Seattle, WA 98122-1090

Fax: (206) 296-5656
Phone: (206) 220-8010

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