Application Instructions and Procedures
All application materials must be received by the application deadline to receive full consideration. For
application deadlines and entry terms, refer to the priority deadlines. International applicants and those
with international transcripts should consult the International Requirements Page, for deadlines and
other requirements, as they may differ.

- Complete graduate application form and submit the $55 non-refundable application fee. The fee is
  waived through Fall 2022.
- Evidence of minimum of earned four-year baccalaureate degree from regionally accredited institution
  or U.S. equivalent. Submit official or unofficial copies of transcripts, degree certificates, and exam score
  reports for every school attended in the last 60 semester/90 quarter credits as well as any post-
  baccalaureate credits. You may upload the unofficial transcript(s) for your institution(s) within the
  Academic History tab of the application. You may also upload the transcript(s) following the submission
  of your application via your Status Page. Upon an offer of admission, you will be required to submit
  official copies of provisional documents within your first quarter of enrollment.
- Applicants with undergraduate degree in field outside of criminal justice or related social, behavioral,
  or physical science stated disciplines may be considered with 45 quarter/30 semester credits of related
  coursework or significant supervised work/volunteer experience.
- Applicants with a GPA below 3.00 in last 90 quarter/60 semester credits or have graduated from
  non-graded institution, submit official scores from Graduate Record Exam (GRE).
- Graduate and post baccalaureate applicants who received a baccalaureate degree or higher from
  Seattle University or a recognized college or university in the United States, Canada, Great Britain,
  Ireland, New Zealand, Australia, Bahamas, Jamaica, Kenya, Singapore, Belize, Nigeria, and Trinidad and
  Tobago will not be required to submit English proficiency test scores. Students earning a degree in a
  country other than those listed above may provide official documentation from the degree-granting
  institution verifying that all instruction was in English. A minimum of three years of enrollment at the
  university is required. English proficiency may be met with an official TOEFL score of 86 (IBT), or the
  IELTS exam with a minimum score of 6.5; PTE score of 63; or Duolingo score of 110.
- Undergraduate introductory statistics course with 'C' grade or better. Exceptions considered on
  individual basis.
- Three letters of recommendation from academic and/or professional references who are able to
  assess potential to do graduate study
- Statement of purpose (3 pages maximum) discussing background, interests, and reasons for wanting
  to pursue MACJ.
- Writing sample (for example, an undergraduate paper).
- Professional résumé or curriculum vita.
- Selected candidates may be contacted for interview with MACJ faculty.

Seattle University does not discriminate on the basis of race, color, religion, sex, national origin, age,
disability, marital status, sexual orientation, gender identity, political ideology or status as a Vietnam-era
or special disabled veteran in the administration of any of its education policies, admission policies,
All University policies, practices and procedures are administered in a manner consistent with Seattle University's Catholic and Jesuit identity and character. Inquiries relating to these policies may be referred to the University's Chief EEO Officer/Title IX Coordinator.

Consistent with the requirements of Title IX of the Education Amendments of 1972 and its implementing regulations, Seattle University has designated individuals responsible for coordinating the University's Title IX compliance. Students or employees with concerns or complaints about discrimination on the basis of sex in employment or an education program or activity may contact the following Title IX Coordinator.

Andrea Herrera Katahira  
Assistant Vice President for Institutional Equity  
Chief EEO Officer, Title IX Coordinator, and ADA/504 Coordinator  
Loyola Hall 300  
(206) 220-8515  
katahira@seattleu.edu

Individuals may also contact the Office for Civil Rights of the U.S. Department of Education.